

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 18th October 2022 pm in the Village Hall

Present: Councillors: (Chair) Malcolm Yates (MY), Isobel Key (IK), Peter Snow (PS), Theresa Pick (TP), David Chambers (DC) and (Vice) Roger Norman (RN).

In Attendance: L-J Campbell (LJ/Clerk) and twelve members of public.

	DISCUSSION AND DECISIONS
076/22	To receive representation from the public (ten minutes): a member of public asked if the PC thinks they have adequately consulted with the residents regarding the Collies development and what decision have the PC made. Another member of public asked about free hedge packs which are open for next March, he will send the details to the clerk. It was noted that Hockerton Lane potholes have been filled. It was felt that there was overwhelming support for the Collies to remain as a green space.
077/22	To receive and accept apologies for absence: apologies received and accepted by Cllr Jewitt.
078/22	Declarations of interest: TP declared an interest in the burial ground item.
079/22	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 20 th July 2022 as a true record and signed by the Chairman.
080/22	To note Matters Arising: a. To confirm that the defibrillator is registered on the national data base: the clerk confirmed that the defibrillator is registered on The Circuit.
081/22	To receive and note the Chairman's report: The chair is pleased that Hockerton Lane has finally been fixed.
082/22	To discuss and agree future of the Collies development: RN proposed that the PC takes no further action on the Collies; the PC voted to support the proposal.
083/22	Reports from District/County Councillors: <i>(Cllr Roger Blaney arrived at 20h03)</i> . The District Council had a consultation exercise where all residents over 16 were asked to complete a survey which indicated a clear desire to extend the recycling to a curb side glass collection; NSDC are looking into this. There is some Parish Council planning and scheme of delegation training available; RB will send details to the Clerk. <i>(RJ arrived at 20h10 and both left at 20h15)</i> . MY thanked RJ for sorting out Hockerton Lane. RJ mentioned that the combined authority will be going ahead and a Mayor will be elected in 2024. MY asked RJ to chase the pavement between Southwell and Upton as it needs clearing and spraying.
084/22	Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report: A request was received for the installation of a memorial bench to cover the roots of a tree; the PC voted in favour. Everything else is fine in the burial ground. TP reported that a final mow for the year will be done in November.
085/22	To action Highways issues: RN will report the broken manhole cover outside of North House via MyNotts app.

086/22	Village Hall update a. Finance: The latest financial position of the VH was accepted as a true reflection of accounts. b. Bookings: the clerk reported that the photography group are looking to start using the hall again. c. Maintenance and Caretaking: DC continues to check the hall regularly. DC informed the PC that the boiler has had its annual service, he continues to do regular checks. The WI are looking at options regarding the key as the hall is often left unlocked, DC will meet with the Chairman of WI to discuss. Clerk to order 12 large poppies as a matter of urgency. d. To discuss an action plan for the replacement of the village hall roof: It was proposed to get roofers in to look at the roof and quote for replacement tiles and insulation; MY and RN will action and they will also liaise with NSDC regarding the planning requirements.
087/22	Community defibrillators monthly inspection reports: nothing new to report, all in good working order. MY reported that both defibrillators need to be sent away for a software update but a loan one will be available ; Clerk to contact Mario Stankovic. Tim Spridell has offered to do a course on defib training in the VH – ongoing.
088/22	Financial Matters: a. The latest financial position of the PC was accepted as a true reflection of accounts. b. Total approved for payment £532.14 c. To discuss an application for a community grant: MY will get quotes for the roof and the clerk can apply for the community grant.
089/22	Planning matters: a. Applications: there were none at the time of setting the agenda. b. Decisions (to note): 22/00288/FUL, Rose Cottage, erection of 2 dwellings - REFUSED
090/22	To discuss action for setting up a village email system: Clerk to register with ICO, the £40 membership fee was approved. All Cllrs to send the Clerk any emails that they have via email BCC'd. Clerk to investigate the right system to use to set up an email system.
091/22	To note and action service faults: Manhole cover
092/22	Correspondence/AOB: Christmas lights and poppies – TP will get quotes for the lights
093/22	Agenda items for next meeting: Lottery draw (Clerk to chase the licence), community grant update, village hall
094/22	Date of the next meeting: Wednesday 30 th November 2022 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 20h24