

## UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on  
Wednesday 18<sup>th</sup> October 2023 at 7.30pm in the Village Hall

**Present:** Councillors: (Chair) Malcolm Yates (MY), Roger Norman (RN), Johanna Law-Riding (JLR), Sarah McKie (SM), and Malcolm Robinson (MR).

**In Attendance:** L-J Campbell (LJ/Clerk), Cllr Keith Melton, Cllr Jackson and three members of public in attendance.

	<b>DISCUSSION AND DECISIONS</b>
103/23	<b>To receive representation from the public (ten minutes):</b> CVG gave an update.
104/23	<b>To receive and accept apologies for absence:</b> Apologies received and accepted from Cllr Jewitt and Hickinbotham.
105/23	<b>Declarations of interest:</b> There were no declarations of interest.
106/23	<b>To approve the Minutes of the last meeting:</b> The PC accepted the Minutes from the meeting held on 20 <sup>th</sup> September 2023 as a true record and signed by the Chairman.
107/23	<b>To Receive the Chairman's report:</b> MY has ordered the cooker which is a gas hob and an electric fan oven; they are just waiting for an electrician to install.
108/23	<b>To note Matters Arising:</b> a. Archive storage: it was suggested to store archived materials in the safe. b. 'At Risk' property register: deferred.
109/23	<b>Reports from District/County Councillors:</b> KM reported that the glass collection has been postponed. KM asked to have the Minutes emailed along with the agenda. <i>(KM left at 19h54)</i> <i>(RJ arrived at 19h55)</i> RJ reported that the noticeboard permission has been approved and the £300 grant has been processed. The speed tube survey has been analysed and it indicated that there is speeding through the village; as we already have interactive speed signs it is not clear what the next step would be – PC to discuss options. <i>(RJ left at 20h18)</i> .
110/23	<b>Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report:</b>  Cllr Jewitt submitted a report via email in her absence: <i>1) Noticeboard- permission has been granted from NCC/Highways and order proceeding.</i> <i>2) Green spaces - CVG are cutting back long grass and also preparing ground for shrubs and small hedge on sloping land behind bench. Roger has kindly offered to help cut back the tall hedge to the north-east side of Collies Garden. I believe there were no objections to the proposed design from Sue Morton/Michael Trueman, apart from checking the cost of the pathway and alternative material to ensure longevity and low maintenance. I am happy to recommend a small budget towards the purchase of shrubs/plants.</i> <i>3) Carr Lane - will arrange maintenance next week hopefully.</i> <i>4) The Collies Charity have agreed to fund the noticeboard and installation.</i>  a. To receive update from CVG: an update was given to the PC during public presentation.

	<p>MT asked if some members of the PC could have a walk around The Collies with him to discuss a few items; to be arranged when CJ is back.</p> <p>b. To receive update on playground maintenance: in good working order.</p>
111/23	<p><b>To action Highways issues:</b></p> <p>a. Entrance gates: it was agreed to obtain a highways report and to remove from the agenda until further notice.</p>
112/23	<p><b>Village Hall update</b></p> <p>a. Finance: the bank recon was approved and the balance is £24125.05 was noted.</p> <p>b. Bookings: it was agreed that SM will send the Clerk all the booking forms so that the Clerk can confirm payment against bookings.</p> <p>c. Maintenance and Caretaking: It was agreed to contact the cleaner and ask her to pop in once a month. SM reported that the lights in the toilets are flickering; MR will fix it.</p> <p>d. To receive update on roof/double glazing: MR has met with one contractor and planning another two meetings diarised.</p> <p>e. To consider action re the installation of WiFi: JLR will get the pricing ready for the November meeting.</p>
113/23	<p><b>Community defibrillators monthly inspection reports:</b> All in working order.</p>
114/23	<p><b>Financial Matters:</b></p> <p>a. To accept the latest financial reconciliation - £19254.32 balance.</p> <p>b. To note payments received – the Precept and VAT totalling £6410.93 have been received. Payments totalling £870.72 were authorised.</p>
115/23	<p><b>Planning matters:</b></p> <p>a. Applications: re-issue of application 23/00317/FULM   BESS site – NOTED. 23/01821/FUL   The Workhouse, erection of bin store – SUPPORTED.</p> <p>b. Decisions (to note): 23/01083/HOUSE   Hopyard Farmhouse, loft conversion – PERMITTED 23/00085/LDCE   Chapel Farm, Lawful Development Certificate – ISSUED. 23/01409/FUL   South Farm, Horse walker – PERMITTED 23/01480/LDCP   Daisy Farm, solar roof panels – NOT ISSUED.</p> <p>c. To consider any further planning items received after setting the agenda.</p>
116/23	<p><b>Website update and action:</b> deferred.</p>
117/23	<p><b>To note and action service faults:</b> The reported light is still broken.</p>
118/23	<p><b>Lottery draw for September:</b> 66 - £50, 274 - £25, 173 - £10, 275 - £5</p>
119/23	<p><b>Correspondence/AOB:</b> all correspondence is circulated electronically.</p>
120/23	<p><b>Agenda items for next meeting:</b> discuss the possibility of a Speed Watch group. To discuss the Lengthsman scheme.</p>
121/23	<p><b>Date of next meeting:</b> Wednesday 15<sup>th</sup> November 2023 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 20h39.</p>