

**RUFFORD PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Monday 18 June 2024 at 6.00 pm at Ollerton Town Council, Ollerton**

**Present:** Councillors:

D. Fernley (Chair)

B. Bates

J. Pearce

J. Ball

D. Johnson

**In attendance:**

C. Wilson (Clerk)

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>RPC/51/24</b>	<b>Apologies for absence:</b> Apologies for absence were received and accepted from Mr Jones and Mr Drane.	
<b>RPC/52/24</b>	<b>Declarations of interest:</b> There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
<b>RPC/53/24</b>	<b>Dispensations:</b> No dispensations required.	
<b>RPC/54/24</b>	<p><b>a. 2024 schedule of fixed assets:</b> The council unanimously <b>approved</b> the schedule valuing fixed assets at £4,364.</p> <p><b>b. To agree the 2023/2024 annual accounts:</b> Agreed.</p> <p><b>c. To certify exemption from limited assurance review under section 9 Local Audit (Smaller Authorities) Regulations 2015:</b> Councillors <b>certified</b> that, as:</p> <ul style="list-style-type: none"> <li>i. Both the council's annual gross income and expenditure for 2023/24 were less than £25000, and</li> <li>ii. The council had been in existence since before 1 April 2014, and</li> <li>iii. The external auditor had taken no step in relation to any 2022/ 23 financial matters which precluded exemption and</li> <li>iv. The court had made no declaration under section 28(3) of the Audit and Accountability Act 2014</li> </ul> <p>the council was exempt from a limited assurance review and <b>authorised</b> the clerk and chair to sign the certificate of exemption.</p> <p><b>d. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return:</b> The Annual Return was presented incorporating the completed internal auditor's report. Councillors considered the contents together with the internal auditor's comments. They unanimously <b>authorised</b> the chair and clerk to sign Section 1 (Annual governance statement) which they will arrange, socially distantly, councillors' approval having been obtained.</p> <p><b>e. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Annual Governance and Accountability Return</b> Having considered the contents, schedule of fixed assets and variances, councillors unanimously <b>authorised</b> the chair and clerk to sign Section 2 (Accounting Statements).</p> <p><b>f. Accounts for payment – June additional payments:</b> Councillors unanimously <b>approved</b> three payments totalling £784.30 including the 2023-24 insurance premium payable to Zurich Municipal and the clerk's mileage and household expenditure which had accrued during and since Covid and the lockdowns. The clerk will submit these annually in March going forward.</p>	<b>A</b>

<b>RPC/55/24</b>	<b>Date of next meeting:</b> Tuesday 16 July 2024	
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The meeting closed at 6.20 pm