



## OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on Thursday 6<sup>th</sup> June 2023 at 7.30 pm in the Village Hall

**Present:** Cllr's: Lyndsey Whitby (LB), Richard Cross (RC), Donna Leivers (DL)

**In Attendance:** Ms. Lisa-Jayne Campbell (LJ) (Clerk) and two members of public.

Year and Minute	DISCUSSION AND DECISIONS
	<b>Public Participation:</b> No public representation.
031/23	<b>To receive and accept apologies for absence:</b> None received, all Cllrs present.
032/23	<b>To receive and note declarations of interest:</b> There were no declarations of interest.
033/23	<b>To accept as a true record of the meeting the Minutes of the previous meeting:</b> Minutes from the meeting held on 11 <sup>th</sup> May 2023 were accepted as a true record of the meeting and signed by the Chair.
034/23	<b>To Report on Matters Arising:</b> any items covered below
035/23	<b>To receive and note reports from District and County Councillors:</b> Cllr Roger Jackson sent his apologies.
036/23	<b>Planning:</b> No planning to consider. 2 acres – Richard reported works that is being carried out there.
037/23	<b>Financial Matters:</b> a. To note payments received and authorise accounts for payment: payments totalling £3372.95 were approved for payment. b. To approve monthly bank reconciliation: the balance as of 6 <sup>th</sup> June 2023 is £22715.45 – APPROVED. Clerk to pay the £300 Coronation grant to DL.
038/23	<b>To receive and note Lead Role reports:</b>
a.	<b>Highways (RC)</b> Potholes continue to be marked out and filled in. The PC has received emails and photographs regarding the dangerous parking outside the YOBI, which is also causing a knock-on effect throughout the village. Highways have responded that vehicles should not park opposite white lines, residents are encouraged to call 101 and request a case number. It was agreed to arrange a site meeting with Highways to discuss the way forward. Opposite Windmill Farm there is a light in a tree that is obscured – RC will investigate.
b.	<b>Village Hall (DL)</b>

	i. To decide on VH hiring fee: It was agreed to send the letter to the VH explaining the PC position and that we do not agree with being charged for renting the room – Clerk to send the letter.
c.	<b>Recreation Ground/Playspace Carers group:</b> i. To agree action regarding playground fence: the PC agreed to the green metal palisade fencing; Clerk to obtain three quotes to supply and install, painted green. ii. To discuss and agree action re dogs-on-lead on the recreation ground; The PC agreed that a Dog-on-lead campaign using Chairman’s Blog, Whatsapp, noticeboard, website and The Dover Beck; Clerk to action.
e.	<b>Green Spaces (LW):</b> i. To agree cutting of grass verge opposite Godfrey’s field: Clerk to ask Ulyetts for a quote to cut the verge once a month; LW will send the Clerk a map with Godfrey’s field to send to Ulyetts.
f.	<b>Maintenance issues/Risk &amp; Resilience:</b> Clerk to ask Nick Borrett about the key to the storage box and also if he would like to submit monthly R&R reports.
039/23	<b>To receive, note and action Correspondence received:</b> Sent electronically, nothing requiring a decision or action from the PC.
040/23	<b>Any other business:</b> Noise complaints from YOBI – the PC has liaised with YOBI regarding this. Cllr emails – need to use dedicated email for Parish Council business.
041/23	<b>To note items for the next Agenda:</b> Oak whips (DL), Audit, Co-option?
042/23	<b>Date of next Parish Council meeting:</b> WEDNESDAY 5 <sup>TH</sup> JULY 2023 at 7.30 pm in the Sylvia Bell Room at the VH – Clerk to book the room.
043/23	<b>Meeting Closed:</b> There being no further business the Chairman closed the meeting at 20h42