



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on Tuesday 8th November 2022 at 7.30 pm in the Village Hall

Present: Cllr's: Jill Jones (JJ) (Chairman), Lyndsey Whitby (LB), Margaret Cooper (MC), Richard Cross (RC), Nick Borrett (NB) and Clive Catlin (CC).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk) and Cllr Roger Jackson.

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: There were no members of public present
067/22	To receive and accept apologies for absence: All Councillors were present.
068/22	To receive and note declarations of interest: There were no declarations of interest.
069/22	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 11 th October 2022 were accepted as a true record and signed by the Chairman.
070/22	To Report on Matters Arising: a. To receive an update on co-option: No interest has been received so it was agreed that, as we are within the six month period before elections, the PC will not co-opt. b. Update on Jubilee payment to D. Smith: Clerk to chase bank details.
071/22	To receive and note reports from District and County Councillors: (RJ arrived at 19h40). It was agreed with RJ to hold back on the double yellow lines outside YOBI until such time as the extended car park is in place. Combined authorities is out for consultation and if all goes ahead there will be a Mayoral election in 2024. Kerb side glass collection is at consultation stage with the hope of introducing in the new year – a decision next Feb. Garden waste bins have gone up by £2 to £37. The Palace Theatre and Civil War Museum have secured £900K funding. (RJ left at 20h12)
072/22	Planning: Applications: 22/02129/HOUSE, Godsons Cottage, single storey extension – SUPPORTED. 22/02135/FUL, Ye Olde Bridge Inn, extension to current car park – IT WAS NOTED THAT SOME OF THE AREA IS PRONE TO FLOODING – SUPPORTED. 22/02004/HOUSE, Greystones, single storey rear extension: SUPPORTED. Decisions: 22/01628/HOUSE, Two Acres, part retrospective rear extension – REFUSED 22/01748/LBC, Orchard House, replacement windows - PERMITTED The Clerk gave feedback from Lisa Hughes at NSDC Planning department regarding the communication between Planning and Oxton residents. The Clerk asked Cllrs if they would be interested in attending Planning training and what suitable time of the day is most suitable; clerk to arrange.

073/22	<p>Financial Matters:</p> <p>a. To note payments received and authorise accounts for payment: payments totalling £1571.74 were approved for payment.</p> <p>b. To approve monthly bank reconciliation: the balance as at 31/10/22 is £21314.90 – approved.</p> <p>c. To consider items for the 23-24 Budget: all Cllrs to submit their budgets to the Clerk by 25th November 2022.</p>
074/22	To receive and note Lead Role reports:
a.	<p>Highways (RC)</p> <p>RC reported a fly tip which was cleared away, nothing further to report and it was noted that the sweeper has been through the village.</p>
b.	<p>Village Hall (MC)</p> <p>MC reported that the AGM was held and David Wilkes was voted onto the management committee.</p> <p>i. To discuss and agree action regarding a warm spaces proposal: leaflets have gone out to the village and they are awaiting a response – ongoing.</p>
c.	<p>Recreation Ground</p> <p>JJ reported that Proludic will send someone out to repair the surrounds of the clamberstack. NB reported the cut off posts around the clamberstack where the expanding foam appears to be missing; Clerk to flag that with Proludic so that they can look at that when they come to visit. JJ is still waiting for fence quotes before applying for a grant. The Estate has installed a gate in the perimeter fence just inside the cricket ground, the PC thanked the Estate.</p>
d.	<p>Risk & Resilience (ALL)</p> <p>NB reported that the flood team are working well and doing regular checks of the ditches; they will be attending a Zoom training on flood management imminently.</p>
e.	<p>Green Spaces (LW)</p> <p>i. To agree action regarding removal of dead Wych tree on Elmcroft: two quotes were received and the cheapest was for £475 (excl. VAT) which the PC agreed – Clerk to arrange for the removal. LW reported that the pansies have been planted and suggested that some fundraising next year might be needed to cover the replacement of the planters throughout the village.</p>
f.	<p>Maintenance issues (CC).</p> <p>CC reported that the gate spring on the children’s playground will be installed imminently – CC will chase. CC and MC will conduct a bench test on all the benches around the village.</p>
075/22	PC Calendar: To agree strategy meeting date – agreed 13 th December 2022.
076/22	To receive, note and action Correspondence received: The PC has received several emails from parishioners regarding the fireworks display on Sunday 6 th November, there will be a review meeting on 30 th November on 7.30pm between the PC and the Cricket Club organisers to discuss the way forward.
077/22	To note items for the next Agenda: new salary scale, Precept, Coronation, AGM date.
078/22	Date of next Parish Council meeting: 10 th January 2023 at 7.30 pm in the Sylvia Bell Room at the VH.
079/22	Meeting Closed: There being no further business the Chairman closed the meeting at 21h00.