



**OXTON PARISH COUNCIL**  
**Minutes of the Full Parish Council meeting**  
**Held on Tuesday 10<sup>th</sup> May 2022 at 7.30pm in the Village Hall**

**Present:** Cllr's: Jill Jones (JJ) (Chairman), Richard Cross (RC), Nick Borrett (NB), Lyndsay Whitby (LW), Hannah Lempicki (HL), Margaret Cooper (MC) and Clive Catlin (CC).

**In Attendance:** Ms Lisa-Jayne Campbell (LJ) (Clerk).

Year and Minute	<b>DISCUSSION AND DECISIONS</b>
	<b>Public Participation:</b> There were no members of public.
<b>AGM</b>	<b>Trustees Recreation Ground AGM:</b> The trustees approved a NIL financial return for the year 2021-22.
<b>014/22</b>	<b>To receive and accept apologies for absence:</b> All Councillors present.
<b>015/22</b>	<b>To elect Chairman and vice Chairman:</b> Cllr Jones was proposed, seconded, and elected as Chairman and Cllr Lempicki was proposed, seconded, and elected as vice Chairman.
<b>016/22</b>	<b>To receive and note declarations of interest:</b> There were no declarations of interest.
<b>017/22</b>	<b>To accept as a true record of the meeting the Minutes of the previous meeting:</b> Minutes from the meeting held on 12 <sup>th</sup> April 2022 were accepted as a true record and signed by the Chairman.
<b>018/22</b>	<b>To adopt Standing Orders and Financial Regulations:</b> both adopted by the PC.
<b>019/22</b>	<b>To Report on Matters Arising:</b> a. recreation ground litter bin update: LW has spoken to the bin man and will get the correct stickers for the bins; it was agreed to monitor closely. b. the bin in the playpark has been reported as not being emptied, Clerk to chase.
<b>020/22</b>	<b>To receive and note reports from District and County Councillors:</b> <i>(arrived 19h50)</i> . The PC expressed further concerns regarding the dangerous parking outside of YOBI to RJ who suggested that the PC collect as much evidence as possible to support the installation of double yellow lines; RJ will check the rules around parking near double white lines. RJ will liaise with Shaun Brown to set up a site meeting and to chase the speed tubes; RC asked RJ to inform him when VIA are ready to install the speed tubes so that he can be present and make sure they are put down in the correct place. <span style="float: right;"><i>(left 20h27)</i></span>
<b>021/22</b>	<b>Planning:</b> a. Applications: 22/00721/HOUSE, Old Oak Cottage, replace windows - SUPPORTED 22/00808/HOUSE, Dairy Barn, single storey extension - SUPPORTED b. Decisions: None at the time of setting the agenda

<b>022/22</b>	<p><b>Financial Matters:</b></p> <p>a. To note payments received and authorise accounts for payment – Authorised.</p> <p>b. To approve monthly bank reconciliation for April 2022 – Approved. It was noted that the Village Plan Fund will be changed to Sinking Fund on the new spreadsheet and will have a starting balance of £2000.</p> <p>c. To approve the Annual Insurance premium – APPROVED</p> <p>d. To approve the Clerk’s annual increase and back pay – APPROVED</p> <p>e. To consider request for Jubilee celebration donation - £200 was APPROVED.</p>
<b>023/22</b>	<b>To receive and note Lead Role reports:</b>
<b>a.</b>	<p><b>Highways (RC)</b></p> <p>i. to agree action regarding YOBI parking: see agenda item 020/22.</p> <p>ii. layby wheelie bin: Clerk to order one.</p>
<b>b.</b>	<p><b>Village Hall (MC)</b></p> <p>i. update on car park lighting: carried forward.</p> <p>ii. decision re Jubilee fireworks on the rec. field: APPROVED</p>
<b>c.</b>	<p><b>Recreation Ground (HL)</b></p> <p>i. Playspace carers gp: HL reported that there has been a lot of reports within the group.</p> <p>ii. CC has made safe all the protruding nails on the clamber stack. It was noted that the felt has come loose from the zipwire platform; Cllrs to monitor. CC also fixed the cargo net.</p> <p>iii. JJ reported that the Veolia grant has now been completed and submitted, all the finance has been signed off and the 10% match fund of £7500 has been paid to Veolia. We are waiting for the first scheduled payment from Veolia. The winning contractor and unsuccessful contractors have been informed of the PC’s decision.</p>
<b>d.</b>	<p><b>Risk &amp; Resilience (ALL)</b></p> <p>NB is reviewing the present Risk Assessment.</p> <p>LW reported the footpath at Elmcroft is being overgrown; RC will have a look and take some photos to send to Highways and ask Highways what their current policy is regarding spraying.</p>
<b>e.</b>	<p><b>Green Spaces (LW)</b></p> <p>i. to agree use and installation of Christmas fairy lights on the rec. field for the Jubilee: APPROVED.</p> <p>ii. update on street scene grant proposal: Carried forward.</p> <p>iii. Update on weed spraying: Deferred.</p>
<b>f.</b>	<p><b>Maintenance issues (CC).</b></p> <p>The PC thanked CC for maintaining all the playground equipment.</p>
<b>024/22</b>	<p><b>PC Calendar</b></p> <p>Rogation Sunday on 15<sup>th</sup> May 2022; start at the Village Hall at 2pm and end at the church.</p>
<b>025/22</b>	<p><b>To receive, note and action Correspondence received:</b> an email was received from a parishioner about the state of the recycling compound at YOBI; Clerk to inform them that they would need to contact YOBI as it is not a PC matter.</p>
<b>026/22</b>	<p><b>To note items for the next Agenda:</b> sign off the AGAR</p>
<b>027/22</b>	<p><b>Date of next Parish Council meeting:</b> Oxtton Parish Council AGM Tuesday 14<sup>th</sup> June 2022 at 7.30pm in the Sylvia Bell room. Sign off AGAR, speeding.</p>

**028/22**

**Meeting Closed:** There being no further business the Chairman closed the meeting at 21h20