



OXTON PARISH COUNCIL
Minutes of the Full Parish Council meeting
Held on Tuesday 13th July 2021 at 7.30pm in the Village Hall

Present: Cllr's: Jill Jones (JJ) (Chairman), Richard Cross (RC), Margaret Cooper (MC), Nick Borrett (NB), Lyndsey Whitby (LW) and Clive Catlin (CC).

In Attendance: Ms Lisa-Jayne Campbell (LJ) (Clerk) and Cllr Roger Jackson

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: There were no public in attendance. The Chairman requested Cllrs to please refrain from referring to any one individual Councillor by name on matters that are decided on by the Parish Council as a whole.
21/026	To receive and accept apologies for absence: Apologies were received from Cllr Lempicki.
21/027	To receive and note declarations of interest: There were no declarations of interest to note.
21/028	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 29 th June 2021 were accepted as a true record and signed by the Chairman.
21/029	To receive and note reports from District and County Councillors: As OPC met only two weeks prior to this meeting, there was nothing more to update the PC on. He reminded the PC that the 'Safer' funding initiative is open again in October. MC asked RJ about the mowing of grass verges in the village and he responded that VIAEM are not doing as much as they used to and agreed to ask Shaun Brown about it. RC agreed to contact Shaun Brown to also ask about Forest Road, Water Lane and Blind Lane. <i>(RJ arrived at 19h56 left at 20h08)</i>
21/030	Planning: Applications: None at the time of setting the Agenda Decisions: 21/01147/HOUSE, Old Oak Cottage - PERMITTED
21/031	Financial Matters: a. To authorise payments: Five payments totalling £1029.77 were approved for payment. b. To approve the Monthly bank reconciliation for July 2021: approved.
21/032	To discuss and agree style and wording for the new 5 bar gate sign (NB): NB will put a proposal together for presentation and agreement at the September meeting.
21/033	To agree the current dog bin collection schedule is adequate: All agreed that the present roster is sufficient.
21/034	To receive and note lead role reports for information purposes only unless otherwise specified: i. Highways (RC): RC confirmed that he has been reporting potholes and road issues as soon as he became aware of them. Concerns were noted about the leftover rubble on the walkway outside of Church Farm after each days building; LJ to write to the builders (Palmer's of Oakham) and request that the walkway is swept and cleared at the end of every day. ii. Village Hall (MC)

	<p>a. To receive and note the VHMC proposal for shared costs of the car park security camera and approve the PC contribution: Two quotes for security cameras were put before the PC however it was agreed that as the VH are the tenants and it clearly states in the lease agreement that the tenants are responsible for Anti Social Behaviour, the PC should not be involved in the purchasing, managing or maintaining the equipment. The PC did agree to consider a one off payment of goodwill towards it. Any decision on spend was deferred until further information can be provided by the VHMC.</p> <p>iii. Recreation Ground (CC): CC reported that there were several maintenance issues on the playpark; PC gave CC the remit to carry out any repairs and to submit receipts for materials to the Clerk for refunding. CC will research a local handyman for the PC. CC will look online for a replacement zipwire seat. LW agreed to assist CC in getting the Playspace Carers Group actioned. It was agreed that the maintenance and records of the Playground should be a priority.</p> <p>a. To agree action required for the Rabbit holes on the recreation ground: CC said he hadn't raised it so there was no proposal forthcoming. Discharged.</p> <p>iv. Risk & Resilience: NB listed a number of low risk concerns that will need consideration at the September meeting.</p> <p>v. Green Spaces (LW)</p> <p>a. To receive and note an update on the Queen's Green Canopy: 30 trees were approved to form an arc shaped planting scheme in the top left corner of the recreation ground.</p> <p>b. To approve the purchase of 27 lamp post poppies: 27 Poppies at £3 each were approved for purchase.</p> <p>c. To approve refurbishment of noticeboard and purchase of wood preservatives for bins and benches: It was agreed to sand and stain the noticeboard and then decide the next step of the refurbishment at a later date. The PC approved a spend of £250 to cover the cost of stain and materials for the bins, benches and flower pots.</p> <p>d. To approve the replacement bin at Elmcroft bus shelter: The PC approved a £150 spend for a mid Green Centurian bin.</p>
21/035	To receive, note and action Correspondence received: all correspondence has been circulated electronically.
21/036	To note items for the next Agenda: 5 bar gate sign (NB),
21/037	Date of next meeting: Tuesday 14 th September 2021 at 7.30pm in the Village Hall
21/038	Meeting Closed: There being no further business the Chairman closed the meeting at 21h30