

HAWTON PARISH COUNCIL

Newark and Sherwood District Council, Nottinghamshire

Clerk: Jayne Saunders c/o 1 Village Way, Farndon, Newark, Notts Tel: 07946 601364
Email: clerk@hawton.parish.email

NOTICE IS HEREBY GIVEN that the Annual Meeting of Hawton Parish Council will be held in All Saints Church, Hawton on Monday, 16th May 2022 following the Annual Parish Meeting.

Jayne Saunders
Clerk to the Council

A G E N D A

1. **Apologies for Absence**
2. To elect:

The Chairman of the Council for the Civic Year 2022-23
The Vice-Chairman of the Council for the Civic Year 2022-23

To suspend the meeting to allow the newly elected Chairman and Vice-Chairman to sign their Declaration of Acceptance of Office.
3. Declarations of Interest
4. To review and adopt standing orders and financial regulations
5. To consider a review of all the Council's policies
6. To note the Council's asset register
7. To confirm the dates and times of ordinary meetings of the Parish Council for the Civic Year 2022-23
8. To receive and accept the previous minutes for approval:
 - (a) Minutes of the Parish Council Meeting held on Monday, 21st February 2022
9. **Public 10 Minute Session**
10. **County Councillor Session**
 - (a) To note the Nottinghamshire County Council (Hawton Bridleway No 4) Extinguishment and Definitive Map and Statement Modification Order 2022 and consider any representation.
 - (b) To receive information on 'Nottinghamshire Day' – 25th August 2022
 - (c) Nottinghamshire County Council's Town and Parish Council Event – Thursday, 26th May 2022
 - (d) Update on Application to the Local Community Fund for Village Gateway Signs
11. **District Councillor Session**

12. Parish Council Matters

- (a) To receive and note the resignation of Councillor Tyrer and the steps required for a Casual Vacancy
- (b) To note arrangements for the Village Platinum Jubilee celebrations – Saturday, 4th June 2022
- (c) To consider a date to visit the Solar Farm
- (d) To consider a date for a meeting with Urban & Civic on the Southern Relief Road

13. Planning

- (a) 22/00778/FUL – 4 Elbow Cottages, Newark Road, Hawton - Proposed extension and conversion of existing outbuilding to form annexe as ancillary accommodation to existing dwelling
- (b) Decision Notice - 21/02601/HOUSE – 4 Elbow Cottages, Newark Road, Hawton - Single storey rear extension (Resubmission of 21/02015/HOUSE)

14. Financial Matters

- (a) To consider accounts for payments:
 - Ms J Saunders - Deposit for Platinum Jubilee food - £20
 - Wilko – Lever Arch Files - £5.40
 - Roffesoft – Parish Emails - £86.40
 - ICO – Renewal Fee - £40
 - NALC Annual Subscription Renewal 2022-23 - £49.70
 - Wordprint – Jubilee Leaflets - £15
 - Donation – Floodlighting - £84.26
 - Clerk's Wages to 31st March 2022 and back pay to 01.04.21 – £294.95
 - PAYE – £72.99
 - Ms J Saunders – Refreshments (Jubilee) – £17.30
 - Cllr K Adams – Reimbursement for Bunting (Jubilee) - £59.83
- (b) To note any receipts:
 - NSDC Jubilee Grant - £150
 - NSDC – First Half Precept - £625
 - NCC Jubilee Grant - £250
- (c) To note the Council's financial position as at 31st March 2022
- (d) To note the submission of the 2021/22 accounts for Internal Audit.
- (e) To consider the annual Governance Statement for the 2021-22 Financial Year.
- (f) To consider the Accounting Statement for the 2021-22 Financial Year.
- (g) To note the renewal documentation for the Council's insurance

15. To receive any correspondence

- (a) Request for Reservation of Grave Space at All Saints Church, Hawton

16. To receive items for notification

17. Date of Next Meeting:

To be determined

Jayne Saunders

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8th May 2022