

EDINGLEY PARISH COUNCIL DRAFT MINUTES OF THE PARISH MEETING held on Monday 3rd June 2024 at 7:30pm.

Present: Mrs Diana Poole (Chair), Mr Chris Clay, Mrs Laura Hill and Mrs Sue Thornton

In Attendance: Dr Robert Clay (Clerk), Cllr Rainbow, and 1 member of the public.

Apologies: Mr Tony Michon, Mr Benjamin Ian, Mr Maurice Needoff and Cllr Laughton.

	The meeting was opened by Diana Poole who welcomed everyone	Action
1.	<p>Election of Chairman. Control of the meeting was given to Cllr Rainbow, who requested nominations for Chair. Chris Clay nominated Diana Poole and Sue Thornton seconded this. Diana Poole indicated she was happy to continue as Chair for another 6 months.</p> <p>A vote was held and Diana Poole was elected as Chairman. Diana Poole took the chair.</p>	
2.	<p>Election of Vice Chairman Diana Poole nominated Laura Hill, Chris Clay seconded. Laura Hill indicated that she was happy to stand. A vote was held and Laura Hill was elected Vice Chair.</p>	
3.	<p>Declaration of acceptance of Office. The chair, vice chair and parish councillors present signed their declaration of acceptance of office forms. These were countersigned by the clerk.</p>	
4.	<p>Apologies for absence. Apologies for absence had been received from Mr Tony Michon, Mr Benjamin Ian, Mr Maurice Needoff and Cllr Laughton. These were accepted.</p>	
5.	<p>Minutes of the Parish Council Meeting held on 18th March 2024. The minutes were accepted as a true and correct record.</p> <p>a) Matters arising The car park maintenance was completed following a meeting on site. 3 quotes requested with two obtained, 1 at £18000 and one at £3500 + VAT, which was accepted. The work has now been carried out.</p>	
6a.	<p>Minutes of the Planning Meeting held on 15th April 2024. These were agreed as a true and correct record. There were no matters arising.</p>	
7.	<p>Declarations of Interest. There were no declarations of interest.</p>	

8.	<p>Insurance Quotes. 3 quotes for insurance had been sought, though only two were obtained. The two quotes were circulated via email and it was decided to continue with the existing provider Zurich as theirs was the cheapest quote.</p>																									
9.	<p>Annual Accounts 2023/2024. The annual accounts and related documents, having previously been circulated, were discussed.</p> <p>The council discussed the AGAR (Annual Governance and Accountability Return), approving the accounts, accounting statements and agreed to the signing of the Certificate of Exemption.</p> <p>This exempts us, as a council, from having an external audit on the basis that income and expenditure were below £25000.</p> <p>The clerk presented the Bank Reconciliation, indicating that the bank balances agreed with the accounts.</p> <p>Significant variances from the previous year (2022/23) were discussed and explained. Staff costs were reduced in 2023/24 in comparison with the previous year as the clerk was paid an honorarium in the 2022/2023 year.</p> <p>The accounts were audited and it was agreed that the auditor (A. Qureshi) be paid £25.00 for the work. The AGAR forms and financial statements will be published on the NSDC website in due course.</p>																									
10.	<p>Finance Report / Finance Policy The clerk presented up to date finances.</p> <p style="text-align: center;"><u>Edingley Parish Council Meeting - Monday 3rd June 2024</u> <u>Clerks Report</u></p> <p><u>Finance Report since Monday 18th March 2024</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account (balance as of 30/04/2024)</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£9439.03</td> </tr> <tr> <td>Reserve Account (balance as of 30/04/2024)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£1269.55</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£10708.58</td> </tr> <tr> <td>Total available (accounting for uncashed cheques)</td> <td style="text-align: center;">-</td> <td style="text-align: right;"><u>£10496.14</u></td> </tr> </table> <p>Of which:-</p> <p>Income since March 18th 2024 report</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Allotment Rents</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£293.00</td> </tr> <tr> <td>Precept</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£6250.00</td> </tr> <tr> <td>Business Reserve Interest</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£3.07</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£6546.07</td> </tr> </table>	Current Account (balance as of 30/04/2024)	-	£9439.03	Reserve Account (balance as of 30/04/2024)	-	£1269.55	Total	-	£10708.58	Total available (accounting for uncashed cheques)	-	<u>£10496.14</u>	Allotment Rents	-	£293.00	Precept	-	£6250.00	Business Reserve Interest	-	£3.07	Total	-	£6546.07	
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<p>11.</p>	<p>Chairman's Report. The chair reported on a meeting between representatives of the Parish Council, Edingley Old Schoolroom Association (EOSRA), Lamb's Charity and the residents of School House.</p> <p>This meeting discussed future arrangements for the maintenance of the drive from Main Street to the School House Garage. This drive is owned by Lambs, but also serves as access to School House, the Old Schoolroom and the Village Car Park.</p> <p>It was suggested at this meeting that the costs for future maintenance be split 40%:30%:30% between the Parish Council, Lamb's Charity and EOSRA, with the Parish Council taking on the largest share with a view to reclaiming the VAT. This suggestion was put to the Parish Council and approved.</p>																																					
<p>12.</p>	<p>Councillors' Reports. Councillor Rainbow informed the meeting that Cadent are coming to look at the large crash barrier erected around the gas box opposite the Schoolroom. Cllr Rainbow had also arranged a speedwatch through the village, which caught a few vehicles, including one at 38 mph.</p>																																					

13.	Results of Planning 24/00511/House Construct double garage with adjacent office space at Grange Farm Newhall Lane, Edingley, NG22 8BT was grant planning permission.	
14.	Discussion of Planning Application: 24/00695/LBC, Retention of small open porch, Foxgloves Main Street Edingley NG22 8BE The planning application was discussed, a vote was held unanimous in favour of the application.	
15.	Play Area Maintenance. The clerk shared the monthly maintenance checks and the report from the annual ROSPA inspection, which had been received on the day of the meeting There were two main findings in the report: 1) The gates are not swinging closed properly, so need to be adjusted. 2) A homemade rope swing has been installed. These issues will need to be addressed promptly. The flags from the “ship” have been removed as they had deteriorated. Sue Thornton will look for replacements.	ST
16.	Allotments. The allotment photo competition launched in May at the coffee morning. This will be judged on the weekend of the open allotments 20 th /21 st July. The verge on the roadside near the allotments is overgrown with nettles, which protrude onto the footpath. This has been complained about on several occasions and despite being raised with Via remains unaddressed. The chair is in contact with Steve Stevenson and will pursue this. The allotment agent applied for funding from Linneys, and is expecting to receive £250 for use on the allotments. It was agreed that £100 of this would go to reimburse Chris Fryatt, who arranged and paid for a skip at the allotment working day. The remaining £150 would be ringfenced for allotment use.	DP
17.	Annual Meeting report. A report was given on the annual meeting which was well attended and included an interesting talk from Scott Tunnicliffe at Linneys.	
18.	Severn Trent. Severn Trent declined to give information about work they had undertaken on the basis of data protection.	
19.	Correspondence. There was no correspondence.	
20.	Lamb’s Charity Nominations. This item is confidential	
21.	Business for next meeting. Carver’s Hollow, litter picking, allotments (ditch near poor lane), play area maintenance.	
22.	Date and time of next meeting. 8 th July 2024 at 7:30 pm	
	The chair closed the meeting at 8:35 pm	