

EDINGLEY PARISH COUNCIL DRAFT MINUTES OF THE PARISH MEETING held on Wednesday 22nd November 2023 at 7:30pm.

Present: Mrs Diana Poole (Chair), Mr Chris Clay, Mr Maurice Needoff and Mrs Sue Thornton (virtual)

In Attendance: Dr Robert Clay (Clerk), Cllr Rainbow and 2 members of the public.

Apologies: Cllr Laughton.

	The Chair opened the meeting by welcoming everyone.	Action
1.	Apologies for absence. Apologies were received from Cllr Laughton.	
2.	Minutes of the Parish Council Meeting held on 27th September 2023. Minutes reviewed and agreed as accurate.	
2a.	Matters arising from the minutes. There were no matters arising.	
3.	Minutes of the Planning Meeting held on 18th October 2023 Minutes reviewed and agreed as accurate.	
3a.	Matters arising from the minutes. There were no matters arising.	
4.	Minutes of the Planning Meeting held on 8th November 2023 Minutes reviewed and agreed as accurate.	
4a.	Matters arising from the minutes. There were no matters arising.	
5.	Declarations of Interest. Maurice Needoff declared an interest in item 12. The allotment agent is his wife.	
6.	<p>Chairmans Report. The dance school are moving their day to Wednesday in January 2024, which means the hall is now free on Mondays. Parish council meetings will be held on Mondays starting in January.</p> <p>This change of day means it is possible for Laura Hill to return as a Parish Councillor. The clerk will check to see if she would be willing to do so.</p> <p>The parish council is in the process of setting up a meeting to discuss the flooding caused by Storm Babet. Residents who have been flooded have sent photos/videos to the clerk, these will be shown to representatives of the local authority at the meeting. The date will be publicised once it is confirmed.</p>	Clerk
7.	Children’s Play Area Maintenance. There have been no monthly maintenance reports received since the last meeting. The clerk will	Clerk

	follow up with the member of the public to ensure they are happy to continue to do the monthly checks	
8+12.	<p>Parish Council Plots and Allotments. The area between the pavement and the allotment hedge regularly becomes overgrown impeding access along the pavement. Highways have been asked to clear this.</p> <p>There used to be a ditch between the hedge and the pavement. It was asked if this could be reinstated.</p> <p>The ditch alongside Poor Lane also needs clearing as this has become blocked and regularly floods. The clerk will follow up with highways.</p> <p>Mel Sims has taken on the role of Allotment agent. The job description for this position has been circulated and approved. This is a voluntary position, reporting to the Clerk.</p> <p>Mel is going to develop an allotment strategy. Some ideas were discussed relating to having allotment working parties. It was also suggested that raised beds be created on a vacant plot to be used as a “community allotment”.</p> <p>The revised allotment rules were discussed and approved.</p>	Clerk
9.	Speeding. The speedwatch group is still looking for new members.	
10.	Flooding/Drainage. This item was dealt with under the chairman’s report.	
11.	<p>Boundary Fence. The boundary fence (right side of car park) was discussed. The contractor has suggested that the Parish Council purchase the materials so that VAT can be reclaimed.</p> <p>The supplier is David Musson Fencing and the cost is £524.39.</p> <p>This was agreed.</p>	
13.	<p>Bank Mandate. It the previous meeting it was suggested that the bank mandate should be updated so that all the Parish Councillors and the Clerk can sign cheques.</p> <p>The clerk has looked into this, but will need the Parish Councillors mobile numbers to complete this task.</p> <p>Whilst doing this it became clear that it was possible to assign someone as a Non signing treasurer. The Clerk suggested this would be a better role for him, as cheques should only be signed by members of the Parish Council.</p> <p>A non-signing treasurer would still be able to obtain information about the account. This level gives sufficient access for the clerk to perform their job. It was agreed that the mandate would be set up with all parish councillors as cheque signatories, with the Clerk as a non signing treasurer. 2 signatures will be required for all cheques.</p>	Clerk

14.	<p>Annual Meeting 2024 The Annual Parish Meeting was discussed. It was agreed that this will take place on 22nd April 2024 and Scott Tunnicliffe would be invited to speak on the topic of sustainability.</p>																																																													
15.	<p>Councillor's Reports. There were no reports from Councillors.</p>																																																													
16.	<p>Clerks Report and Correspondence The clerk presented the finances. <u>Edingley Parish Council Meeting - Wednesday 22nd November 2023</u> <u>Clerks Report</u></p> <p><u>Finance Report since September 27th 2023</u></p> <table data-bbox="391 750 1356 896"> <tr> <td>Current Account (balance as of 31/10/2023)</td> <td>-</td> <td>£12081.98</td> </tr> <tr> <td>Reserve Account (balance as of 30/09/2023)</td> <td>-</td> <td>£1258.81</td> </tr> <tr> <td>Total</td> <td>-</td> <td>£13340.79</td> </tr> <tr> <td>Total available (accounting for uncashed cheques)</td> <td>-</td> <td>£12641.46</td> </tr> </table> <p>Of which:-</p> <p>Income since September 27th 2023 report</p> <table data-bbox="391 1008 1356 1108"> <tr> <td>Precept</td> <td>-</td> <td>£5750.00</td> </tr> <tr> <td>Business Reserve Interest</td> <td>-</td> <td>£2.94</td> </tr> <tr> <td>Total</td> <td>-</td> <td>£5752.94</td> </tr> </table> <p>Uncashed cheques are indicated with <i>Italics</i></p> <p><u>Expenditure since September 27th 2023 report</u></p> <table data-bbox="391 1366 1356 1780"> <tr> <td>Clerk's Salary (September and October)</td> <td>-</td> <td>£319.50</td> </tr> <tr> <td>Clerk's Expenses</td> <td>-</td> <td>£18.40</td> </tr> <tr> <td>Water Plus</td> <td>-</td> <td>£19.72</td> </tr> <tr> <td>Lamb's + School Field rents</td> <td>-</td> <td>£600.00</td> </tr> <tr> <td>Diana Poole (reimbursement)***</td> <td>-</td> <td>£1529.00</td> </tr> <tr> <td><i>Post Office (Dog Poo Bins)</i></td> <td>-</td> <td>£68.64</td> </tr> <tr> <td><i>Sharpe Group</i></td> <td>-</td> <td>£324.00</td> </tr> <tr> <td><i>B.Ward (Grounds maintenance on School field)</i></td> <td>-</td> <td>£120.00</td> </tr> <tr> <td><i>Age UK Allotment Noticeboard</i></td> <td>-</td> <td>£125.00</td> </tr> <tr> <td><i>Robert (Web Cam)</i></td> <td>-</td> <td>£17.59</td> </tr> <tr> <td><i>Robert (Clerks Backpay 2020)</i></td> <td>-</td> <td>£44.10</td> </tr> <tr> <td>Total</td> <td>-</td> <td>£3185.95</td> </tr> <tr> <td>Transparency Code Funding still to spend</td> <td>-</td> <td>£1407.85</td> </tr> </table>	Current Account (balance as of 31/10/2023)	-	£12081.98	Reserve Account (balance as of 30/09/2023)	-	£1258.81	Total	-	£13340.79	Total available (accounting for uncashed cheques)	-	£12641.46	Precept	-	£5750.00	Business Reserve Interest	-	£2.94	Total	-	£5752.94	Clerk's Salary (September and October)	-	£319.50	Clerk's Expenses	-	£18.40	Water Plus	-	£19.72	Lamb's + School Field rents	-	£600.00	Diana Poole (reimbursement)***	-	£1529.00	<i>Post Office (Dog Poo Bins)</i>	-	£68.64	<i>Sharpe Group</i>	-	£324.00	<i>B.Ward (Grounds maintenance on School field)</i>	-	£120.00	<i>Age UK Allotment Noticeboard</i>	-	£125.00	<i>Robert (Web Cam)</i>	-	£17.59	<i>Robert (Clerks Backpay 2020)</i>	-	£44.10	Total	-	£3185.95	Transparency Code Funding still to spend	-	£1407.85	
Current Account (balance as of 31/10/2023)	-	£12081.98																																																												
Reserve Account (balance as of 30/09/2023)	-	£1258.81																																																												
Total	-	£13340.79																																																												
Total available (accounting for uncashed cheques)	-	£12641.46																																																												
Precept	-	£5750.00																																																												
Business Reserve Interest	-	£2.94																																																												
Total	-	£5752.94																																																												
Clerk's Salary (September and October)	-	£319.50																																																												
Clerk's Expenses	-	£18.40																																																												
Water Plus	-	£19.72																																																												
Lamb's + School Field rents	-	£600.00																																																												
Diana Poole (reimbursement)***	-	£1529.00																																																												
<i>Post Office (Dog Poo Bins)</i>	-	£68.64																																																												
<i>Sharpe Group</i>	-	£324.00																																																												
<i>B.Ward (Grounds maintenance on School field)</i>	-	£120.00																																																												
<i>Age UK Allotment Noticeboard</i>	-	£125.00																																																												
<i>Robert (Web Cam)</i>	-	£17.59																																																												
<i>Robert (Clerks Backpay 2020)</i>	-	£44.10																																																												
Total	-	£3185.95																																																												
Transparency Code Funding still to spend	-	£1407.85																																																												

	<p><u>Bills to Pay</u></p> <p>Water Plus £43.10 David Musson Fencing ltd £524.39</p> <p>*** Marc Hazard's cheque could not be cashed due to date corrections, even though these were signed, the cheque was rejected. Diana paid with her own money and needed to be reimbursed.</p> <p>The chair asked about the two uncashed cheques for the Clerk. The clerk explained that these were old expenses cheques given to him during the pandemic, which he was unable to cash. These cheques have now expired. It was agreed that a new cheque will be written at the next meeting.</p>																	
17.	<p>Results of Planning. The clerk presented the results of planning.</p> <table border="1" data-bbox="392 779 1374 1503"> <thead> <tr> <th>Reference</th> <th>Description</th> <th>Site</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>23/01041/FUL</td> <td>Conversion of existing buildings to 2 dwellings and erection of 1 dormer bungalow. Alterations to existing dwelling including demolition of existing single-storey side projection.</td> <td>Land at The Mill Mansfield Road Edingley</td> <td>Grant Full Planning Permission</td> </tr> <tr> <td>23/01584/FUL</td> <td>Proposed Detached Two Bed Dwelling</td> <td>Beck House Station Road Edingley NG22 8BX</td> <td>Refuse Full Planning Permission</td> </tr> <tr> <td>23/01626/LDCE</td> <td>Certificate of Lawfulness to continue the existing use of land for the Storage of Caravans</td> <td>Newhall Farm Campsite Newhall Lane Edingley Newark On Trent NG22 8BS</td> <td>Granted</td> </tr> </tbody> </table>	Reference	Description	Site	Decision	23/01041/FUL	Conversion of existing buildings to 2 dwellings and erection of 1 dormer bungalow. Alterations to existing dwelling including demolition of existing single-storey side projection.	Land at The Mill Mansfield Road Edingley	Grant Full Planning Permission	23/01584/FUL	Proposed Detached Two Bed Dwelling	Beck House Station Road Edingley NG22 8BX	Refuse Full Planning Permission	23/01626/LDCE	Certificate of Lawfulness to continue the existing use of land for the Storage of Caravans	Newhall Farm Campsite Newhall Lane Edingley Newark On Trent NG22 8BS	Granted	
Reference	Description	Site	Decision															
23/01041/FUL	Conversion of existing buildings to 2 dwellings and erection of 1 dormer bungalow. Alterations to existing dwelling including demolition of existing single-storey side projection.	Land at The Mill Mansfield Road Edingley	Grant Full Planning Permission															
23/01584/FUL	Proposed Detached Two Bed Dwelling	Beck House Station Road Edingley NG22 8BX	Refuse Full Planning Permission															
23/01626/LDCE	Certificate of Lawfulness to continue the existing use of land for the Storage of Caravans	Newhall Farm Campsite Newhall Lane Edingley Newark On Trent NG22 8BS	Granted															
18.	Business for Next Meeting. Budget. Setting of precept.																	
19.	Date and Time of next meeting. Monday 15 th January 2024 at 7:30pm.																	
	The chair closed the meeting at 8:20 pm																	