



**Newark & Sherwood Local Development Framework  
Local Development Scheme**

**SEPTEMBER 2019**

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Appendix A Local Development Scheme Timetable

# 1 INTRODUCTION

- 1.1 The Local Development Scheme (LDS) sets out the timetable for the production and review of Newark & Sherwood's Development Plan. The Development Plan is made up of a series of documents which are known as Development Plan Documents (DPDs or Local Plans). These documents are important because they help shape the future development of the District and are used by the authority as the basis for decision making. Additional, more detailed guidance on particular issues is provided by Supplementary Planning Documents (SPDs), and in relation to how consultation is undertaken, by a Statement of Community Involvement (SCI). DPDs, SPDs and the SCI are together known as the Local Development Framework (LDF).
- 1.2 Since the current system of plan making was introduced in 2004 the District Council has developed various elements of the LDF. Progress to date is shown in the table below:

DPD	Content	Status
<i>Core Strategy</i>	<i>Sets out the District Council's strategy for delivering growth in the District.</i>	<i>Was adopted in 29 March 2011 and replaced on 7 March 2019 (see below)</i>
<b>Amended Core Strategy DPD</b>	Sets out the District Council's strategy for delivering growth in the District.	Adopted 7 March 2019
<b>Allocations &amp; Development Management DPD</b>	Allocations of Housing, Employment and other development in the main settlements of the District. Policies for Development Management.	Adopted 16 July 2013
SPD	Content	Status
Affordable Housing SPD	Provides guidance on the District Council's criteria for the provision of affordable housing.	Adopted June 2013
Landscape Character Assessment SPD	Provides guidance on the Landscape Character of the District and the sensitivity and policy considerations different elements of the landscape have	Adopted November 2013
Developer Contributions & Planning Contributions SPD	Provides the framework for detailed negotiation of developer contributions (not covered by CIL).	Adopted December 2013
Wind Energy SPD	Provide guidance to applicants and the public on the District Council's considerations relating to Wind Energy proposals.	Adopted March 2014
Conversion of Traditional Rural Buildings SPD	Provides guidance for the redevelopment of traditional rural buildings.	Adopted November 2014

Shopfront and Advertisements Design Guide SPD	Provides guidance on appropriate design of shop fronts and advertisements.	Adopted November 2014
Householder Development SPD	Provides guidance on policy and design in relation to householder development	Adopted November 2014
<b>SCI</b>	<b>Content</b>	<b>Status</b>
Statement of Community Involvement	Sets out how the District Council will consult on planning applications and on documents in the LDF	Adopted March 2015

- 1.3 This LDS sets out the timetable for the next three years for the production of the remaining elements of the LDF which the Council wishes to produce along with those which need to be updated and reviewed. This Local Development Scheme came into effect on the 9<sup>th</sup> September 2020 subsequent to the decision of the authority's Economic Development Committee on the 10<sup>th</sup> September 2020.

## 2 LDF PROPOSED DOCUMENTS

2.1.0 This section sets out the various documents which the District Council intends to produce and the timescale envisaged for each. Contained within Appendix A of this document is a timetable which shows all the documents together.

### 2.2.0 DEVELOPMENT PLAN DOCUMENTS (LOCAL PLANS)

2.2.1 **Plan Review** - In adopting the Allocations & Development Management DPD the Council has committed to an early review of the already adopted DPDs in 2015/16. The Amended Core Strategy was adopted in March 2019 and the timetable for the review of the remaining element of the development plan namely the Amended Allocations & Development Management DPD is set out below:

PROFILE – PLAN REVIEW	
<b>Title:</b>	Newark & Sherwood Allocations & Development Management DPD Review part of the 'Plan Review' process
<b>Role and Content:</b>	To review progress of the Allocations & Development Management DPD to ensure that the policies and proposals within the DPDs are still fit for purpose and to prepare policies and allocations to meet pitch provision for Gypsies & Travellers
<b>Status:</b>	Development Plan Document (Local Plan)
<b>Chain of Conformity:</b>	National Planning Policy Framework
<b>Geographic Coverage:</b>	Newark and Sherwood District
<b>Timetable for Production</b>	
<b>Work already undertaken:</b>	
<b>Public Consultation on Plan Review Issues Paper and Integrated Impact Assessment Scoping Report (October/November 2015)</b>	
Consideration of representations and discussions with community and stakeholders and formulation of a Draft Plan	
<b>Public Consultation on 'Preferred Approach - Strategy (July/August/September 2016) and Sites &amp; Settlements/Main Town Centre &amp; Retail (January/February 2017)</b>	
The <b>Amended Core Strategy</b> was then finalised, submitted and examined being finally <b>adopted in March 2019</b> .	
The Inspector examining the Amended Core Strategy has set out that the District Council needs to carry out a new Gypsy & Traveller Accommodation Assessment (GTAA), this will be carried out over the next nine months at the same time a review of Development Management Policies will be undertaken to ensure that they are in line with the newly published version of the National Planning Policy Framework.	

<b>PROFILE – PLAN REVIEW</b>	
<b>Amended Allocations &amp; Development Management DPD</b>	
<b>Issues Report (July/August 2019)</b> Review of Development Management Policies, updated sites position, outline approach to Gypsy & Traveller policy and call for sites	
<b>Options Report (January/February/March 2021)</b> Detailed Approach to Gypsy & Traveller policy and allocations	
<b>Publication of Draft DPD (and final Integrated Impact Assessment) for period of Public Representation (May/June 2021)</b> Consideration of representations and any potential amendments	
<b>Submission of DPD to Secretary of State (September 2021)</b>	
<b>Examination by Inspector (December 2021)</b> Consultation on <b>Main Modifications (February/March 2022)</b>	
Receipt of <b>Inspector's Report (May 2022)</b>	
<b>Adoption and Publication (June 2022)</b>	
Arrangements for Production	Newark & Sherwood District Council Planning Policy & Infrastructure Business Unit will lead the process, along with support from other relevant Business Units within the Council. Managed by Planning Policy & Infrastructure Business Manager reporting to LDF Task Group and Economic Development Committee. Resourced in-house with joint working with other Nottinghamshire Councils

### 2.3.0 SUPPLEMENTARY PLANNING DOCUMENTS

- 2.3.1 The Council's suite of SPDs was fully updated following the previous round of plan making (Core Strategy and Allocations & Development Management DPDs). It is proposed that these will now be reviewed in a two stage approach; dealing first with the Developer Contributions and Planning Obligations SPD and Affordable Housing SPD and then a review of the remaining SPDs once the Plan Review has been completed.
- 2.3.2 Alongside a review of the existing SPDs a series of design SPDs are proposed starting with the Residential Cycle & Car Parking Standards SPD during autumn 2020 and then following the completion of the Plan Review a Sustainable Design Guide SPD. A new Air Quality SPD will also be prepared however at this time a timetable for delivery has not been proposed.

### 2.4.0 STATEMENT OF COMMUNITY INVOLVEMENT (SCI)

- 2.4.1 The SCI sets out how the District Council intends to involve the community and other interested parties in the preparation, alteration and continuing review of the various elements of the Local Development Framework and how it consults on and considers planning applications. The SCI was produced during 2014 and adopted in March 2015. It is proposed that the SCI will be reviewed in 2021 to reflect changes in regulations and permission types since 2015.

- 3.1 In setting out the proposed timetable for work on the DPDs and SPDs, it is important to ensure that the targets set are realistic, achievable and take account of possible problems that may arise. The Council has identified the following issues which give rise to risks in relation to progressing the Local Development Framework:
- Consultation outcomes – The consultation process could identify additional/new issues that may need to be evaluated and a heavy scale of responses could increase workloads. Extensive pre-submission consultation carried out ahead of the actual submission stage will help to reduce this risk.
  - Staff resources – Staff leaving or failing to be replaced, or long term sicknesses, could impact upon progression of the LDF. These factors are being monitored by the District Council, which is giving high priority to the delivery of the Local Development Framework. To address this risk, the Council may appoint temporary staff or consultants, or look to seconding existing staff from other teams, to the Planning Policy & Infrastructure Business Unit.
  - Evidence base requirements – This may cause potential delays and is being monitored to ensure early action can be taken to address any new requirements that become apparent, this is especially apparent when working with neighbouring Local Planning Authorities to produce evidence.
  - Soundness of Plan – If any DPD is deemed unsound by an Inspector, this would have major implications for LDF progression. We will minimise this risk by working closely with our partners and the Planning Inspectorate, including in the run up to the Submission stage of Development Plan Documents.
- 3.2 The Council will keep the LDS under regular review and will monitor performance in our Annual Monitoring Report. This report will also monitor the implementation of the policies and proposal contained within the LDF.

## Appendix A –Local Development Scheme timetable

Year	2020						2021						2021						2022																	
Quarter	3 <sup>rd</sup>		4 <sup>th</sup>		1 <sup>st</sup>		2 <sup>nd</sup>		3 <sup>rd</sup>		4 <sup>th</sup>		1 <sup>st</sup>		2 <sup>nd</sup>		3 <sup>rd</sup>		4 <sup>th</sup>		1 <sup>st</sup>		2 <sup>nd</sup>													
Month	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>DPDs</b>																																				
Adopted DPDs – Plan Review – Allocations & Development Management DPD																																				
<b>SPDs</b>																																				
Residential Cycle & Car Parking Standards SPD																																				
Developer Contributions and Planning Obligations SPD																																				
Affordable Housing SPD																																				
Review of SPD implementation and preparation of a Sustainable Design Guide SPD																																				
<b>STATEMENT OF COMMUNITY INVOLVEMENT</b>																																				

### Key

<b>DPDs</b>	Consultation period - following the Publication of the Submission Draft, this would refer to the period for representations to be submitted		Pre-Hearing meeting period	
Bold text denotes a Key Milestone	<b>Publish Draft DPD</b>		Hearing and Reporting Period	
	<b>Submit DPD for Examination</b>		Main Modifications Consultation (if required)	M
			Receipt of Final Inspector's Report	
			<b>Adoption</b>	
			Review of DPD/SPD Implementation	
<b>SPDs/SCI</b>	Consultation Period		<b>Adoption</b>	