

**SUMMARY OF FEES AND CHARGES**  
**FROM 1<sup>ST</sup> APRIL 2025**

## PORTFOLIO: SUSTAINABLE ECONOMIC DEVELOPMENT

## PART A - PLANNING STATUTORY CHARGES

## Planning

## List of Statutory and Discretionary Fees and Charges

In addition to the statutory planning fees listed below, developments may also be liable to pay a Community Infrastructure Levy (CIL) charge – please see Part B - Planning Discretionary Charges.

Payment can be made by debit or credit card using either our on-line service at <https://www.newark-sherwooddc.gov.uk/paymentstothecouncil/> (available 24 hours a day, 365 days a year), by BACS (please email [planning@newark-sherwooddc.gov.uk](mailto:planning@newark-sherwooddc.gov.uk) to inform payment has been made, including application reference (if known), amount and site address) or by telephoning us on 01636 650000. Please note, we no longer accept payments by cheque.

Further details of all the above is available on our website at <https://www.newark-sherwooddc.gov.uk/paymentstothecouncil>

Please note that should a planning application be withdrawn after submission and prior to confirmation of it being a valid application, an administrative fee will be charged as set out in Part B - Discretionary Charges - the "Invalid Planning Application and Pre Application Advice Charges" Section. Should an application be withdrawn after confirmation is provided of it being valid, there is no refund of the application fee.

## STATUTORY PLANNING FEES

## Fees for Planning Applications

Planning Fees in England are set nationally by the Government and are detailed in the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site visits) (England) Regulations 2012, as amended. In this guidance, this is referred to as the "2012 Fees Regulations".

A general increase to the planning fees was introduced by the <https://www.legislation.gov.uk/ukxi/2023/1197/contents/made>

The above Regulations introduced an automatic, annual increase. This will increase planning fees annually, on 1 April each year, starting on 1 April, 2025. As informed on .GOV.UK (refer to <https://www.gov.uk/guidance/fees-for-planning-applications>), all planning fees will be increased by the rate of inflation, as measured by the Consumer Prices Index from the preceding September. The increase will be capped at 10%, even if the inflation rate is higher. The fees will not be changed if there is negative inflation (deflation). It is expected that the schedule of new fees will be published in advance of April each year, from April 2025.

Previous 2023/24 £	Current 2024/25 £	Net £	Proposed 2025/26 Vat £	Gross £	VAT Code
<b>Category of Development</b>					
<b>I. Operations</b>					
<b>1. The erection of dwellinghouses (other than development in category 6):</b>					
Where the application is for outline planning permission and:					
	a) the site area is less than 0.5 hectare, charge for each				
578.00	0.1 hectare (or part thereof) of the site area;	578.00	-	578.00	N
	b) the site area is at least 0.5 hectare but does not exceed				
624.00	2.5 hectares, charge for each 0.1 hectare (or part thereof) of the site area;	624.00	-	624.00	N
	c) the site area exceeds 2.5 hectares; and an additional				
11,432.00	£186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500.	15,433.00	-	15,433.00	N

VAT Code Key:

A - Standard Rated

E - Exempt

N - Non Business / Outside the Scope

Z - Zero Rated

Previous 2023/24	Current 2024/25		Net	Proposed 2025/26 Vat	Gross	VAT Code
£	£		£	£	£	
402.00	503.00	(2) Where the application is for permission in principle charge for each 0.1 hectare of the site area;	578.00	-	578.00	N
		(3) in other cases:				
		a) where the number of dwellinghouses to be created by the development is less than 10, charge for each dwellinghouse;	624.00	-	624.00	N
462.00	578.00	b) where the number of dwellinghouses to be created by the development is 10 or more but not more than 50, charge for each dwellinghouse;				
		c) where the number of dwellinghouses to be created by the development exceeds 50, £30,860; and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £405,000.	30,860.00	-	30,860.00	N
	30,860.00					
		<b>2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).</b>				
		(1) Where the application is for outline planning permission and:				
		a) the site area is less than 1 hectare, charge for each 0.1 hectare (or part thereof) of the site area;	578.00	-	578.00	N
578.00		b) the site area is at least 1 hectare but does not exceed 2.5 hectares, charge for each 0.1 hectare (or part thereof) of the site area;	520.00	-	520.00	N
624.00		c) the site area exceeds 2.5 hectares; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500;	15,433.00	-	15,433.00	N
15,433.00		(2) Where the application is for permission in principle Charge for each 0.1ha (or part thereof) of the site area.	12,860.83	-	503.00	N
503.00		(3) in other cases:				
		a) where no floor space* is to be created by the development;	244.17	-	244.17	N
293.00		b) where the area of gross floor space to be created by the development does not exceed 40 square metres;	244.17	-	244.17	N
293.00		c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but is less than 1000 square metres; for each 75 square metres (or part thereof);	578.00	-	578.00	N
578.00		d) where the area of the gross floor space to be created by the development is at least 1000 square metres but does not exceed 3750 square metres, £624 for each 75 square metres (or part thereof)	624.00	-	624.00	N
624.00		e) where the area of gross floor space to be created by the development exceeds 3750 square metres; and an additional £186 for each 75 square metres (or part thereof) in excess of	30,680.00	-	30,680.00	N
30,680.00						

\* Please note "floor Space" is measured to the outside wall.

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
		3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).				
	578.00	(1) Where the application is for outline planning permission and: (or part thereof) of the site area;	578.00	-	578.00	N
	624.00	(b) the site area is at least 1 hectare but does not exceed 2.5 hectares; for each 0.1 hectare (or part thereof) of the site area	624.00	-	624.00	N
	15,433.00	(c) the site area exceeds 2.5 hectares; and an additional £186 for each additional hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of £202,500.	15,433.00	-	15,433.00	N
	503.00	(2) where the application is for permission in principle charge for each 0.1ha (or part thereof) of the site area.	503.00	-	503.00	N
	120.00	(3) in any other case: (a) where the area of gross floor space to be created by the development does not exceed 465 square metres;	120.00	-	120.00	N
	578.00	(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres;	578.00	-	578.00	N
	578.00	(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but is less than 1000 square metres charge and an additional £578 for each 75 square metres (or part thereof) in excess of 540 square metres;	578.00	-	578.00	N
	624.00	(d) where the area of gross floor space to be created by the development is at least 1000 square metres but does not exceed 4215 square metres, charge and an additional £624 for each 75 square metres (or part thereof) in excess of 1000 square metres;	624.00	-	624.00	N
	30,860.00	(e) where the area of gross floor space to be created by the development is at least 4215 square metres, charge and an additional £186 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum total of £405,000.	30,860.00	-	30,860.00	N
		<b>4. The erection of glasshouses on land used for the purposes of agriculture.</b>				
	120.00	(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres;	120.00	-	120.00	N
	3,225.00	(2) where the area of gross floor space to be created by the development exceeds 465 square metres but is less than 1000 square metres;	3,225.00	-	3,225.00	N
	3,483.00	(3) where the area of gross floor space to be created by the development is 1000 square metres or more;	3,483.00	-	3,483.00	N

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
		<b>5. The erection, alteration or replacement of plant or machinery.</b>				
	578.00	(1) Where the site area does not exceed 5 hectares, charge for each 0.1 hectare (or part thereof) of the site area;	578.00	-	578.00	N
	624.00	(2) Where the site area is at least 1 hectare but does not exceed 5 hectares charge for each 0.1 hectare (or part thereof) of the site area.	624.00	-	624.00	N
	30,860.00	(3) Where the site area exceeds 5 hectares; and an additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £405,500.	30,860.00	-	30,860.00	N
		<b>6. The enlargement, improvement or other alteration of existing dwelling houses.</b>				
	258.00	(1) Where the application relates to a single dwellinghouse;	258.00	-	258.00	N
	509.00	(2) Where the application relates to two or more dwellinghouses;	509.00	-	509.00	N
		<b>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</b>				
206.00	258.00		258.00	-	258.00	N
		<b>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</b>				
234.00	293.00		293.00	-	293.00	N
		<b>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</b>				
	686.00	(1) Where the site area does not exceed 7.5 hectares, charge for each 0.1 hectare (or part thereof) of the site area;	686.00	-	686.00	N
	51,935.00	(2) where the site area exceeds 7.5 hectares and an additional £204 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares, subject to a maximum in total of £405,500.	51,935.00	-	51,935.00	N
		<b>10. The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.</b>				
	347.00	(1) Where the site area does not exceed 15 hectares, charge for each 0.1 hectare (or part thereof) of the site area,	347.00	-	347.00	N
	52,002.00	(2) Where the site area exceeds 15 hectare charge and an additional £204 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £105,000.	52,002.00	-	52,002.00	N

Previous 2023/24 £	Current 2024/25 £	Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
		<b>11. The carrying out of any operations not coming within any of the above categories.</b>			
		1. In the case of operations for the winning and working of minerals:			
		(a) where the site area does not exceed 15 hectares charge for each 0.1 hectare (or part thereof) of the site;			
316.00		316.00	-	316.00	N
		(b) where the site area exceeds 15 hectares charge and an additional £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of			
47,161.00	£105,300;	47,161.00	-	47,161.00	N
		2. In any other case charge for each 0.1 hectare (or part thereof) of the site area, subject to a maximum in total of			
293.00	£2,535.	293.00	-	293.00	N
<b>II. Uses of Land</b>					
		<b>12. The change of use of a building to use as one or more separate dwellinghouses.</b>			
		1. Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:			
		(a) where the change of use is fewer than 10 dwellinghouses, charge for each additional dwellinghouse;			
578.00		578.00	-	578.00	N
		(b) where the change of use at least 10 but no more than 50 dwellinghouses, charge for each additional dwellinghouse;			
624.00		624.00	-	624.00	N
		(c) where the change of use is to use more than 50 dwellinghouses charge and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a			
30,860.00	maximum in total of £405,000;	30,860.00	-	30,860.00	N
		(2) in all other cases:			
		(a) where the change of use is to use as 10 dwellinghouses charge for each dwellinghouse;			
578.00		578.00	-	578.00	N
		(b) where the change of use is to use at least 10 dwellinghouses but no more than 50 dwellinghouses, charge			
624.00	for each dwellinghouse;	624.00	-	624.00	N
		(c) where the change of use is to use as more than 50 dwellinghouses charge, and an additional £186 for each dwellinghouse in excess of 50 dwellinghouses, subject to a			
30,860.00	maximum in total of £405,000.	30,860.00	-	30,860.00	N
		<b>13. The use of land for:</b>			
		<b>a) the disposal of refuse or waste materials;</b>			
		<b>b) the deposit of material remaining after minerals have been extracted from land; or</b>			
		(1) Where the site area does not exceed 15 hectares, charge			
316.00	for each 0.1 hectare (or part thereof) of the site area;	316.00	-	316.00	N
		(2) where the site area exceeds 15 hectares charge and an additional £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of			
47,161.00	£105,300.	47,161.00	-	47,161.00	N
		<b>14. The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).</b>			
462.00	578.00	578.00	-	578.00	N

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
<b>III. Scale of Fees in Respect of Applications for Consent to Display Advertisements</b>						
132.00	165.00	1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters: a) the nature of the business or other activity carried on the premises; b) the goods sold or the services provided on the premises; or c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.	165.00	-	165.00	N
132.00	165.00	2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	165.00	-	165.00	N
462.00	578.00	3. All other advertisements.	578.00	-	578.00	N
<b>Lawful Development Certificate (LDC)</b>						
		LDC – Section 191(1)(a) or (b) application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out.			Same as Full for that use or operation	
234.00	293.00	LDC – Section 191(1) (c) application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed on a planning permission. Existing Use LDC - lawful not to comply with a particular condition	293.00	-	293.00	N
		LDC – Section 192(1)(a) or (b) application for a certificate to state that a proposed use or development would be lawful. (Half the normal planning fee if submitting a new application for that use or operation).				
<b>Prior Approval (under Permitted Development)</b>						
334.00	418.00	Construction of new dwellinghouses (Classes ZA,AA,AB,AC,AD and A of Part 20) : Fewer than 10 (as specified in the written statement) FOR EACH DWELLINGHOUSE	418.00	-	418.00	N
334.00	451.00	and A of Part 20): At least 10 dwellinghouses bur no more	451.00	-	451.00	N

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
16525.00	22309.00	Construction of new dwellinghouses (Classes ZA,AA,AB,AC,AD and A of Part 20): More than 50 dwellinghouses (as specified in the written statement) Charge and an additional £135 for each dwellinghouse in excess of 50 subject to a maximum fee of £405,000	22,309.00	-	22,309.00	N
96.00	120.00	Additional storeys on a home (Class AA of Part 1)	120.00	-	120.00	N
96.00	120.00	Enlargement of a dwellinghouse (which exceeds the limits in paragraph A.1(f) of Part 1 Class A of Schedule 2 (Class A of Part 1)	120.00	-	120.00	N
96.00	120.00	Agricultural and Forestry buildings & operations (Class A of Part 16)	120.00	-	120.00	N
96.00	120.00	Demolition of buildings (Class B of Part 11)	120.00	-	120.00	N
462.00	578.00	Communications (Class A of Part 16)	578.00	-	578.00	N
	120.00	Amusement arcade or centre or casino to dwellinghouse (Class N Part 3) or £258 if it includes building operations in connection with the change of use	120.00	-	120.00	N
	120.00	Commercial, business and service or betting office or pay day loan shop to mixed use (Class G of Part 3)	120.00	-	120.00	N
	96.00	Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School (Class S of Part 3)	120.00	-	120.00	N
	120.00	Agricultural buildings to a flexible commercial use (Class R of Part 3)	120.00	-	120.00	N
	120.00	Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class 3) (Class Q of Part 3) or £258 if it includes building operations in connection with the change of use	120.00	-	120.00	N
	125.00	Commercial, business and service uses (Class E of Schedule 2) to dwellinghouses (Class MA of Part 3) - CHARGE FOR EACH PROPOSED DWELLING HOUSE Launderette, betting office, pay day loan shop, hot food takeaway or mixed use of a dwelling with any of these uses	125.00	-	125.00	N
	120.00	to a dwellinghouse (Class M of Part 3) or £258 if it includes building operations in connection with the change of use	120.00	-	120.00	N
	120.00	Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos (Sui Generis Uses) to Dwellinghouses (Use Class C3) (Class N of Part 3)	120.00	-	120.00	N
	120.00	Moveable structures for historic visitor attractions and listed pubs, restaurants etc. (Class BB of Part 4)	120.00	-	120.00	N
	120.00	Solar in a conservation area on a flat roof (Class A of Part 14)	120.00	-	120.00	N
	120.00	Solar in a conservation area when stand-alone nearer to highway than dwellinghouse or block of flats (Class B of Part 14) or non-domestic premises (Class K of Part 14)	120.00	-	120.00	N
	120.00	Solar canopy on non-domestic off street parking (Class OA of Part 14)	120.00	-	120.00	N
	120.00	Temporary state-funded school on previously vacant commercial land (Class CA of Part 4)	120.00	-	120.00	N
	120.00	Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop (Class M of Part 7)	120.00	-	120.00	N
	120.00	Erection, extension or alteration of a university building (Class M of Part 7)	120.00	-	120.00	N



Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
		Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use (Class E of Part 4)	120.00	-	120.00	N
	120.00	Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings (Class J(c) of Part 14)	120.00	-	120.00	N
	120.00	Temporary recreational campsites (Class BC of Part 4)	120.00	-	120.00	N
	120.00	Change of use from hotel, residential institutions, secure residential institutions or commercial, business or service (Class E of Schedule 2) to state funded school (Class T of Part 3)	120.00	-	120.00	N
<b>Reserved Matters</b>						
462.00	578.00	Application for approval of reserved matters following outline approval In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578	578.00	-	578.00	N
<b>Approval/Variation/Discharge of Condition</b>						
234.00	293.00	Application for removal or variation of a condition following grant of planning permission	293.00	-	293.00	N
		Request to discharge one or more planning conditions or for confirmation of compliance with one or more planning conditions. (No charge is made for requests relating to Listed Building Consent or Tree Works Consent).				
34.00	43.00	Per request for Householder	43.00	-	43.00	N
116.00	145.00	otherwise	145.00	-	145.00	N
<b>Application for a non-material amendment following a grant of planning permission or permission in principle</b>						
34.00	43.00	Applications in respect of householder developments	43.00	-	43.00	N
234.00	293.00	Applications in respect of other developments	293.00	-	293.00	N
<b>Hazardous substances consents</b>						
400.00	400.00	For proposals involving the presence of a substance in excess of twice the controlled quantity	400.00	-	400.00	N
250.00	250.00	For applications where no one substance exceeds twice the controlled quantity	250.00	-	250.00	N
200.00	200.00	An application for the removal of conditions attached to a grant of consent or for the continuation of a consent upon partial change in ownership of the land	200.00	-	200.00	N
<b>Certificates of Appropriate Alternative Development</b>						
234.00	293.00	Applications in respect of certificates of appropriate alternative development	293.00	-	293.00	N

**Concessions**

Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is Application types where no current fee is required:

- Listed Building Consent
- Planning applications for relevant demolition in a Conservation Area
- Works to Trees covered by a Tree Preservation Order or in a Conservation Area
- Hedgerow removal notice

Previous 2023/24 £	Current 2024/25 £	Proposed 2025/26		Gross £	VAT Code
		Net £	Vat £		

**Exemptions from payment (removed from legislation but remain valid as per below)**

An application that is the first and only revision of a previous application of the same type, for development of the same character or

- the Local Authority receiving the previous application if it was withdrawn; or
- the previous application being granted or refused; or
- the determination period of the previous application expiring, where that application was validated, not determined, and then appealed on the grounds of non-determination.

and, in all cases, where that relevant 12-month period started no later than 5th December 2023.

An application that is the first and only revision of a previous application, for display advertisement(s) of the same description, on the same site(s) or part(s) of the site(s), by the same applicant, where it will be received by the Local Authority within 12 months of:

- the Local Authority receiving the previous application if it was withdrawn; or
  - the previous application being refused;
- started no later than 5th December 2023

**Exemptions from payment**

An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:

Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or

Facilities designed to secure that person's greater safety, health or comfort.

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.

If the application relates to an alternate use of buildings or land within the same Use Class that requires planning permission only by the

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building

If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site,

**Reductions to payments and fees for cross boundary applications**

578.00	If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings	578.00	-	578.00	N
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If the application is being made on behalf of a parish or community council, then the fee is 50% (with the exception of submissions for discharge of conditions where the full fee is payable).

578.00	If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%. In respect of reserved matters, you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is:	578.00	-	578.00	N
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If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%.

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others.

Previous 2023/24 £	Current 2024/25 £	Proposed 2025/26		Gross £	VAT Code
		Net £	Vat £		
<b>Fees for cross boundary applications</b>					
578.00	Where an application cross one or more local or district planning authorities. <ul style="list-style-type: none"> <li>The amount due is usually 150% of the 'single' fee that would have been payable for the proposed development (as if there had only been one application to a single authority covering the entire site); unless</li> <li>The 'total' fee (the sum total of each separately calculated fee for each part of the development within each authority's boundary) is smaller. In which case this 'total' fee is the fee due</li> </ul> In either case, the fee should be paid to the authority that contains the larger part of the application site within its boundary.	578.00	-	578.00	N

## PART B - PLANNING DISCRETIONARY CHARGES

## Planning

Newark and Sherwood's Planning Development and Planning Policy business units produce a variety of documents, many of which can be obtained free of charge, however on occasion we may need to charge for our documents and discretionary services on a cost-recovery basis to enable them to continue to be provided.

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26		Gross £	VAT Code
			Net £	Vat £		
		<b>Pre Application Advice</b>				
1,650.00	1,730.00	Category A - PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL	1,483.33	296.67	1,780.00	A
2,055.00	2,160.00	CATEGORY B – LARGE SCALE MAJOR DEVELOPMENT	1,854.17	370.83	2,225.00	A
1,555.00	1,635.00	CATEGORY C – MAJOR DEVELOPMENT	1,404.17	280.83	1,685.00	A
1,050.00	1,100.00	CATEGORY D – SMALL SCALE MAJOR DEVELOPMENT	941.67	188.33	1,130.00	A
620.00	650.00	CATEGORY E – SMALL SCALE OTHER DEVELOPMENT	558.33	111.67	670.00	A
220.00	230.00	CATEGORY F – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT	195.83	39.17	235.00	A
1,370.00	1,440.00	CATEGORY G – WIND TURBINES	1,237.50	247.50	1,485.00	A
70.00	74.00	CATEGORY H – HOUSEHOLDER APPLICATIONS	63.33	12.67	76.00	A
	Bespoke fee	CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES OR REQUIRES A FEE TO BE AGREED WITH THE BUSINESS MANAGER - PLANNING DEVELOPMENT			Bespoke fee	A
	Bespoke fee	CATEGORY K - FOLLOW-UP ADVICE - Half of the above fees for categories A to H. Category will be calculated on a bespoke basis.			Bespoke fee	A
4,720.00	5,000.00	CATEGORY L - ANNUAL FEE FOR PRE-APPLICATION ADVICE FOR MAJOR LANDOWNERS	4,291.67	858.33	5,150.00	A

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26		Gross £	VAT Code
			Net £	Vat £		
535.00	560.00	CATEGORY M - PRE-APPLICATION PROPOSALS PRESENTED BY THE APPLICANT/DEVELOPER PRIOR TO SUBMISSION OF A PLANNING APPLICATION OR APPLICATIONS PRESENTED PRIOR TO DETERMINATION.	479.17	95.83	575.00	A
		The fee is <b>£575</b> unless a Planning Performance Agreement has been entered into and includes this cost.				
	0.00	CATEGORY N - EMPTY PROPERTIES (DWELLINGHOUSES)	-	-	-	
110.00	115.00	CATEGORY O - VARIATIONS OR MODIFICATIONS TO A SECTION 106 PLANNING OBLIGATION	98.75	19.75	118.50	A
		CATEGORY P – Listed Buildings and Conservation Areas				A
		CATEGORY Q – Advice regarding Conditions on Applications Requiring Approval				A
			See detailed charging document for further details			
			Based on the equivalent hourly rate (or part thereof) of the relevant officer dealing with the enquiry. Hourly rates are set out on the next page.			

**Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned, less 5% or £5 administration cost, whichever is the greater.**

Role and hourly rate					
	Role				
130.00	137.00 Business Manager	117.50	23.50	141.00	A
90.00	65.00 Senior Planner / Planning Technical Support Manager/Ecologist Lead	55.83	11.17	67.00	A
83.00	87.00 Tree/Landscape Officer	75.00	15.00	90.00	A
77.00	95.00 Conservation/Planning Officer/Ecologist	81.67	16.33	98.00	A
74.00	78.00 Infrastructure & Section 106 Officer	66.67	13.33	80.00	A
65.00	68.00 Trainee Planning Officer	58.33	11.67	70.00	A
43.00	45.00 Support Officer	38.33	7.67	46.00	A
43.00	45.00 Householder Development	38.75	7.75	46.50	A
125.00	131.00 Confirmation that a planning Enforcement Notice has been complied with (including Listed Building, Breach of Condition etc.)	112.50	22.50	135.00	A
20.00	21.00 Storage of Advertisements removed from Land following failure to comply with the Advertisement Regulations.	17.92	3.58	21.50	A

#### Invalid Planning Application and Pre Application Advice Charges

Following the first validation check, should an applicant or agent withdraw or fail to provide missing information within the relevant timescales as set out in the invalid letter, the service will mark the submission as closed and return any fees, less the cost shown below: (process cost-recovery):

10% of the fee, subject to a minimum of £220 for Major Developments\*;

10% of the fee, subject to a minimum of £54 for Minor Developments\*;

10% of the fee, subject to a minimum of £27 (for Other Developments (includes Householders and those applications which do not fall

5% of the fee, subject to a minimum of £27 for pre-application advice

\*Applications submitted as a variation of condition will be subject to 10% of the fee

The major, minor and other categories of developments are those as set out within the Government's classification of development types. What constitutes a major development is set out within the Town and Country Planning (Development Management Procedure) (England) Order 2015.

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26		Gross £	VAT Code
			Net £	Vat £		
		<b>Fees for monitoring of planning obligations</b>				
370.00	390.00	Financial Obligations - per obligation	333.33	66.67	400.00	A
	575.00	Physical Obligation - per obligation	495.83	99.17	595.00	A
		<b>Biodiversity Net Gain</b>				
1,350.00	3,420.00	>10 ha	2,933.33	586.67	3,520.00	A
	3,325.00	more than 5 and up to 10 ha	2,854.17	570.83	3,425.00	A
	3,040.00	More than 1 and up to 5 ha	2,608.33	521.67	3,130.00	A
	2,945.00	<1 ha	2,541.67	508.33	3,050.00	A
		<b>Legal Agreements / S106 Planning Obligations</b>				
75.00	80.00	Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property	68.75	13.75	82.50	A
		Request for confirmation of compliance with a				
75.00	80.00	(£80 + £80 per hour for every additional hour spent on the research).	68.75	13.75	82.50	A
100.00	105.00	Request for confirmation of compliance with a	90.00	18.00	108.00	A
150.00	157.00	Request for confirmation of compliance with S106 Agreements through submission of details to comply or for subsequent requests to confirm requirements have been met.	135.00	27.00	162.00	A
		<b>Biodiversity Net Gain</b>				
Where development requires biodiversity net gain to be provided, the Council is able to provide advice to developers as part of pre-application engagement. Additionally, landowners looking to advance their land for off-site biodiversity units may wish to seek advice from the Council. The following charges will apply to such requests.						
		<b>Services Provided:</b>				
2,000.00		Sites greater than 20 hectares	1,729.17	345.83	2,075.00	A
1,700.00		Sites more than 10 and up to 20 ha	1,458.33	291.67	1,750.00	A
1,450.00		Sites more than 5 and up to 10 ha	1,241.67	248.33	1,490.00	A
1,150.00		Sites <5ha	1,000.00	200.00	1,200.00	A
		<b>HABITAT BANKS. (Providers of off-site biodiversity units)</b>				
2000.00		>20 ha	1,729.17	345.83	2,075.00	A
1700.00		more than 10 and up to 20 ha	1,458.33	291.67	1,750.00	A
1450.00		more than 5 and up to 10 ha	1,241.67	248.33	1,490.00	A
1150.00		<5 ha	1,000.00	200.00	1,200.00	A

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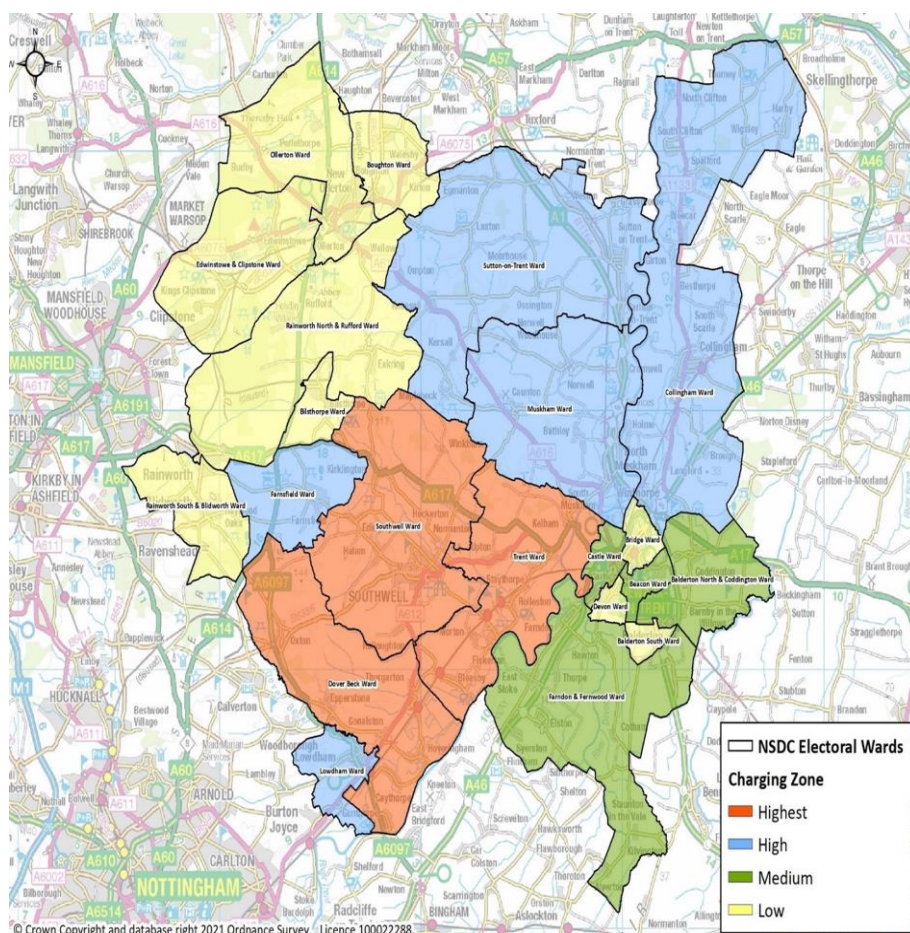
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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
<b>Community Infrastructure Levy (CIL)</b>						
<b>Commercial</b>						
0.00	0.00	Non- residential uses (except retail)			-	
100.00	100.00	Retail (A1-A5)	100.00	-	100.00	N
<b>Residential</b>						
0.00	0.00	Apartments (All Zones)	-	-	-	N
0.00	0.00	Housing Low Zone 1	-	-	-	N
45.00	45.00	Housing Medium Zone 2	45.00	-	45.00	N
70.00	70.00	Housing High Zone 3	70.00	-	70.00	N
100.00	100.00	Housing Very High Zone 4	100.00	-	100.00	N

**Community Infrastructure Levy Zones - Residential**



**Policy Documents**

Electronic pdf based documents can normally be obtained free from our website

**Document name**

15.00	15.00	Amended Core Strategy (Adopted March 2019)	15.00	-	15.00	Z
15.00	15.00	Allocations & Development Management DPD	15.00	-	15.00	Z
22.00	22.00	Policies Map (also known as the Proposals Map)	22.00	-	22.00	Z
No Charge	No Charge	Supplementary Planning Documents and Statement of Community Involvement			<b>No Charge</b>	

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## PART C - LAND CHARGES

## Planning

## Types of searches

**Form LLC1**

Form LLC1 consists of a search of the local land charges register and reveals if there are any outstanding charges such as financial ones where money is owed to the council when work has been carried out on the property or land.

NSDC joined the digital Local Land Charges service managed by HM Land Registry (HMLR) in October 2021 and that service now provides LLC1 search responses. You can access HMLR new digital service through your portal account, Business Gateway or on GOV.UK.

**Form CON29 and CON29O**

Form Con29 is a questionnaire and contains a series of standard questions covering information from various council departments. It contains Part 1 standard questions, known as Con29(R) revealing any road proposals or schemes, compulsory purchase orders, enforcement actions, building regulations or planning applications and formal/informal notices.

Con29O contains a series of further, optional questions and may be submitted as stand alone or with Con29. As with CON29, the questions cover various information from various council departments, including for example Houses in Multiple Occupation, Noise Abatement and Hazardous Substance Consents.

**Most searches consist of both LLC1 and Con29, often referred to as a full search.**

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
112.00	127.00	CON29 Residential Searches - Local Land Charges Act 1975	109.17	21.83	131.00	A
148.00	164.00	CON29 Commercial Searches - Local Land charges Act 1975	140.83	28.17	169.00	A
50.00	60.00	Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it) Form CON29O Enquiry 22 Common Lands & Village Greens Q22 (Q22.1 to Q22.3) - includes NSDC fee plus NCC recharge	52.50	10.50	63.00	A

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
14.00	15.00	CON29 O - optional questions (excludes requests for Q22)	12.92	2.58	15.50	A
		There is no charge for answering Q21 as we simply advise of the organisation(s) you should contact for further details. Form CON29O cost for each question (Enquiries Q4 to Q21). There is no charge for answering Q21 as we simply advise of the organisation/s you should contact for further details.				
25.00	26.50	Solicitor's Individual Questions Local Land Charges Act 1975	22.92	4.58	27.50	A
13.00	14.00	Additional Parcels - CON29 - Local Land Charges Act 1975 (additional cost to CON29 Commercial and Residential Search)	12.08	2.42	14.50	A
95.00	100.00	Light Obstruction Notice – Registration Fee Rights of Ligh Act 1959	85.83	17.17	103.00	A
71.00	80.00	Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations excluding Q22 (Q22.1 to Q22.3).	67.50	13.50	81.00	A
114.00	140.00	Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations including Q22 (Q22.1 to Q22.3)	120.00	24.00	144.00	A
	8.00	Charge for withdrawn request for Q22 (Q22.1 to Q22.3) only - if not issued to external answering organisations	10.42	2.08	12.50	A

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>CON29 Individual Request Charges - RESIDENTIAL</b>						
19.97	21.00	1.1 a-i	17.92	3.58	21.50	A
13.67	14.50	1.1 j-l	12.50	2.50	15.00	A
9.39	10.00	1.2	8.58	1.72	10.30	A
3.02	3.50	3.1	2.92	0.58	3.50	A
3.97	4.50	3.3	3.75	0.75	4.50	A
3.97	4.50	3.7	3.75	0.75	4.50	A
3.02	3.50	3.8	2.92	0.58	3.50	A
3.02	3.50	3.9	2.92	0.58	3.50	A
11.59	13.00	3.1	11.25	2.25	13.50	A
3.02	3.50	3.11	2.92	0.58	3.50	A
6.11	6.50	3.12	5.42	1.08	6.50	A
3.97	4.50	3.13	3.75	0.75	4.50	A
3.97	4.50	3.14	3.75	0.75	4.50	A
7.18	7.50	3.15	6.25	1.25	7.50	A
<b>CON29 Individual Request Charges - COMMERCIAL</b>						
33.14	35.00	1.1 a-i	30.00	6.00	36.00	A
21.86	23.00	1.1 j-l	19.58	3.92	23.50	A
9.39	10.00	1.2	8.33	1.67	10.00	A
3.02	3.50	3.1	2.92	0.58	3.50	A
6.24	6.50	3.3	5.42	1.08	6.50	A
6.24	6.50	3.7	5.42	1.08	6.50	A
3.02	3.50	3.8	2.92	0.58	3.50	A
3.02	3.50	3.9	2.92	0.58	3.50	A
11.59	13.00	3.1	10.83	2.17	13.00	A
3.02	3.50	3.11	2.92	0.58	3.50	A
8.82	9.50	3.12	7.92	1.58	9.50	A
6.24	6.50	3.13	5.42	1.08	6.50	A
6.24	6.50	3.14	5.42	1.08	6.50	A
8.69	9.00	3.15	7.50	1.50	9.00	A

**Notes:**

- 1. The service is unable to provide a refund if a request for Q22 (Q22.1 to Q22.3) only has been issued to external answering organisations to complete.**
- 2. Copy of documents - please refer to 'Part E - Departmental Service Charges'.**
- 3. Should the search extent area exceed 2 square kilometres, additional charges may be incurred. The service will inform customers at the time of receipt and no further works will be undertaken until confirmation of additional charge agreed.**

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## PART D - STREET NAMING AND NUMBERING

## Planning

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
Charges are not subject to VAT						
<b>Service</b>						
33.00	34.50	Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	36.00	0.00	36.00	N
	137.00	Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification. Fee per Plot and including admin fee of £35.00	144.00	0.00	144.00	N
	137.00	Amendment to approved naming and numbering scheme due to change in approved street name (after consultation) per property for up to 10 properties £18 for every additional property thereafter	144.00	0.00	144.00	N
	137.00	Rename or numbering of street including notification plus £37 per property for up to 10 properties affected by change, £18 for every additional property thereafter affected by change	144.00	0.00	144.00	N
0.00	No Charge	Resubmission of renaming or numbering of street including notification following objection	0.00	0.00	0.00	N
27.00	28.50	Providing written confirmation of a single postal address	30.00	0.00	30.00	N

**Terms and Conditions:**

1. All requests must be completed on the appropriate form which is available on our website.
2. All fees must be paid prior to our notification and/or written confirmation being issued.
3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.
4. Postal codes remain the responsibility of Royal Mail.
5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.
6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Council's 'Street Naming and Numbering Guidance and Policy'.
7. Any queries or complaints should be directed through the corporate customer feedback procedure.

\* Includes naming of a building and all affected properties (e.g., block of flats).

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## PART E - DEPARTMENTAL SERVICE CHARGES

## Planning

The charges listed below are based on cost recovery only. Therefore, if a matter subsequently transpires to be particularly complex and time consuming, the Council reserves the right to request additional payment based on an hourly charge as set out in Part B- Discretionary Charges. The charge will be dependent on the qualification of the officer undertaking the task. We recommend, where possible, that we provide these documents electronically rather than hard copy. Electronic copies will be available free of charge via our website.

Previous 2023/24	Current 2024/25		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>COPYING CHARGES</b>						
10.00	11.00	Copy of a Planning Decision notice 2003 onwards	11.25	2.25	13.50	A
25.00	26.00	Copy of a Planning Decision notice prior to 2003	26.67	5.33	32.00	A
10.00	11.00	Copies of TPOs, Enforcement Notices and Legal Agri	11.25	2.25	13.50	A
<b>COPIES OF ANY OTHER DOCUMENTS</b>						
<b>(All are with a minimum charge of £5)</b>						
0.10	0.15	Black and white copy (A4)	0.21	0.04	0.25	A
0.20	0.25	Black and white copy (A3)	0.29	0.06	0.35	A
1.00	1.10	Black and white copy (A2)	1.25	0.25	1.50	A
2.00	2.25	Black and white copy (A1)	2.50	0.50	3.00	A
4.00	4.25	Black and white copy (A0)	4.58	0.92	5.50	A
0.20	0.25	Colour copying (A4)	0.29	0.06	0.35	A
0.40	0.50	Colour copying (A3)	0.54	0.11	0.65	A
		Colour copying (A2 and larger) - no facility to provide colour copies at A2 or larger				

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## PORTFOLIO: HERITAGE, CULTURE AND THE ARTS

## Heritage &amp; Culture

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
<b>PALACE THEATRE HIRE</b>						
<b>Full Theatre: 602 seats (With Stage &amp; Dressing Rooms as Equipped)</b>						
<b>COMMERCIAL USE</b>						
1,908.00	1,908.00	Per day with one performance - week days	1,695.00	339.00	2,034.00	A
2,544.00	2,544.00	Per day with one performance - weekends	2,295.00	459.00	2,754.00	A
3,498.00	3,498.00	Per day with two performances - weekdays	2,995.00	599.00	3,594.00	A
4,140.00	4,140.00	Per day with two performances - weekends	3,650.00	730.00	4,380.00	A
11,772.00	11,772.00	Week Hire: Monday-Saturday	10,250.00	2,050.00	12,300.00	A
<b>NON-PROFIT MAKING/CHARITY/LOCAL</b>						
1,284.00	1,284.00	Per day with one performance - week days	1,070.00	214.00	1,284.00	A
1,896.00	1,896.00	Per day with one performance - weekends	1,580.00	316.00	1,896.00	A
1,956.00	1,956.00	Per day with two performances - weekdays	1,630.00	326.00	1,956.00	A
2,568.00	2,568.00	Per day with two performances - weekends	2,140.00	428.00	2,568.00	A
2,568.00	2,568.00	Conference: Full Theatre	2,700.00	540.00	3,240.00	A
<b>THEATRE HIRE Supplementary Charges; Per Hour (Not including staffing)</b>						
97.80	97.80	Technical/Dress; Commercial Hires	81.50	16.30	97.80	A
82.80	82.80	Technical/Dress; Non Profit /Charity	67.00	13.40	80.40	A
82.80	82.80	General Rehearsals (No lights); Commercial Hires	69.00	13.80	82.80	A
67.80	67.80	General Rehearsals (No lights); Non Profit/Charity	56.50	11.30	67.80	A
28.20	28.20	Get In/Fit Up/Get Out; Commercial Hires	23.50	4.70	28.20	A
24.00	24.00	Get In/Fit Up/Get Out; Non Profit/Charity	20.00	4.00	24.00	A
<b>STAFFING RECHARGES; Per hour</b>						
42.00	42.00	Technical Manager - Weekdays*	38.00	7.60	45.60	A
48.00	48.00	Technical Manager - Weekends**	43.00	8.60	51.60	A
32.40	32.40	Technical Officer - Weekdays*	30.00	6.00	36.00	A
37.20	27.20	Technical Officer - Weekends**	34.00	6.80	40.80	A
22.80	22.80	Technical Assistant - Weekdays*	22.00	4.40	26.40	A
27.60	27.60	Technical Assistant - Weekends**	26.00	5.20	31.20	A
* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours						
** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours						
<b>TICKET HANDLING FEE</b>						
1.50	2.00	Per Ticket - applicable to all professional productions	1.67	0.33	2.00	A
0.50-1.50	0.50-1.50	Per Ticket - applicable to all amateur productions, dependent on overall ticket price	1.67	0.33	2.00	A
<b>PALACE MEMBERSHIP SCHEME</b>						
11.00	11.00	Single membership	10.00	2.00	12.00	A
18.50	18.50	Couple's membership	15.83	3.17	19.00	A
8.00	8.00	Junior membership	6.67	1.33	8.00	A

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
<b>NATIONAL CIVIL WAR CENTRE- NEWARK MUSEUM</b>						
<b>DAY TICKETS</b>						
8.00	8.00	Adult	7.08	1.42	8.50	A
7.00	7.00	Concession	6.25	1.25	7.50	A
FREE	FREE	Children under 5	FREE	0.00	FREE	A
N/A	4.00	NEW: Young Person (age 5-24)	FREE	0.00	FREE	A
-	-	Newark and Sherwood Resident	FREE	0.00	FREE	A
15.95	15.95	Annual Pass - Adult	13.29	2.66	15.95	A
13.95	13.95	Annual Pass - Concession	11.62	2.33	13.95	A
Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness						
<b>GROUPS</b>						
10% Discount	Group Visit (10 or more paying)	ENQUIRE	ENQUIRE	ENQUIRE	A	
-	- Mini Museum	FREE	FREE	FREE	A	
15.00	15.00	After-hours Evening Guided Visit:	16.66	3.34	20.00	A

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## PORTFOLIO: HERITAGE, CULTURE AND THE ARTS

## Heritage &amp; Culture

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26		Gross £	VAT Code
			Net £	Vat £		
		Object Handling Session (on top of day group rate)				
5.00	5.00	This is for groups who are looking for a hands-on experience.	5.00	1.00	6.00	A
		Volunteer-led Town/Civil War Tour. Price per head.	5.00	1.00	6.00	A
6.00	6.00	Commercial: Town Tour	5.00	1.00	6.00	A
6.00	6.00	Commercial: Castle Tour	5.00	1.00	6.00	A
		<b>MISCELLANEOUS CHARGES</b>				
198.00	198.00	After Dinner Speaking	200.00	40.00	240.00	A
		<b>ROOM HIRE</b>				
		<b>Community Space (Per Hour)*</b>				
		<b>AV Equipment Included (Projector, Screen &amp; Lectern)</b>				
0.00	0.00	Community Hire (Limited Hours)	0.00	0.00	0.00	A
24.00	24.00	Charity	22.50	4.50	27.00	A
30.00	30.00	Educational/Training/Meetings	27.50	5.50	33.00	A
44.40-62.40		Event Rate	37.50	7.50	45.00	A
		<b>Byron Room (Per Hour)*</b>				
0.00	0.00	Community Hire (Limited Hours)	0.00	0.00	0.00	A
24.00	24.00	Charity	22.50	4.50	27.00	A
30.00	30.00	Educational/Training/Meetings	27.50	5.50	33.00	A
44.40-62.40		Event Rate (price from)	37.50	7.50	45.00	A
		<b>Workshops - to be paid in advance when booking. Price by request</b>				
	15.50-25.00		ENQUIRE	ENQUIRE	ENQUIRE	
		Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required. Price from £18/hr inc VAT	15.00	3.00	18.00	A
		<b>Tudor Hall</b>				
102.00	102.00	Hourly Rate; (Max 3 hour Hire)	75.00	15.00	90.00	A
474.00	474.00	Day Rate for Meetings/Charity/Community	332.50	66.50	399.00	A
714.00	714.00	Corporate	520.83	104.17	625.00	A
795.00	954.00	Event Rate	829.17	165.83	995.00	A
-	-	- Wedding Rate (price from)	2000.00	400.00	2400.00	A
-	-	- Community Hire (price from £0/hr limited hours)	ENQUIRE	ENQUIRE	ENQUIRE	A
		<b>Photocopying</b>				
1.00	1.00	A4	0.83	0.17	1.00	A
1.50	1.50	A3	1.25	0.25	1.50	A
		<b>Scan Orders Including VAT; Postage is extra.</b>				
7.50	7.50	A4	6.25	1.25	7.50	A
8.50	8.50	A3	7.05	1.41	8.46	A

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26		Gross £	VAT Code
			Net £	Vat £		
20.00	20.00	Microfiche Copies	25.00	5.00	30.00	A
10.00	10.00	Own Camera; Time processing charges	8.33	1.67	10.00	A
		It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.				
16.00	16.00	Digital Reprographics	13.33	2.67	16.00	A
		Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.				
		<b>Publication (Per image)</b>				
150.00	150.00	Commercial Organisations	125.00	25.00	150.00	A
25.00	25.00	Local Authority, Voluntary or Charitable Organisations	20.83	4.17	25.00	A
150.00	150.00	Corporate Products (Annual reports, TV)	125.00	25.00	150.00	A
150.00	150.00	Commercial Products (Cards, Calendars etc)	125.00	25.00	150.00	A
		Long Term Archaeological Storage at Museum Resource Centre;				
250.00	250.00	per box	270.83	54.17	325.00	A
		Issuing of Accession Number	20.83	4.17	25.00	A
16.50	16.50	Loans Box Fines (Late return)	13.75	2.75	16.50	A

**Other Income**

VAT Code Key:  
A - Standard Rated  
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Z - Zero Rated

## PORTFOLIO: HERITAGE, CULTURE AND THE ARTS

## Heritage &amp; Culture

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
	Price by Request	Out of District Schools Travel Expenses*	ENQUIRE	ENQUIRE	ENQUIRE	A
		*Price by request - We will consider outreach for schools on a case by case basis and price accordingly.				
25.00	25.00	Discovery Box; Cost per hire for 2 week period	20.83	4.17	25.00	A
		<b>Education programme at NCWC KS1-KS3 Students</b>				
4.50	4.50	Two facilitated activities - Half day visit (2-2.5hrs); per person	4.50	0.00	4.50	E
7.00	7.00	Three facilitated activities - Full day visit; per person	7.00	0.00	7.00	E
8.00	8.00	Four facilitated activities - Full day visit; per person	8.00	0.00	8.00	E
		<b>KS5, FE &amp; HE Students</b>				
8.00	8.00	Full day visit; Price (from) per head	7.00	0.00	7.00	E
Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26 Net £	Vat £	Gross £	VAT Code
		<b>NEWARK CASTLE</b>				
		<b>Guided Tours</b>				
6.00	6.00	Adult	6.67	1.33	8.00	A
		Residents of Newark & Sherwood District	3.33	0.67	4.00	A
3.00	3.00	Children & Students up to 25 years	FREE	FREE	FREE	A
		Guided Tours (upto 25 years - FREE)	3.33	0.67	4.00	A
		<b>Hire of Gardens</b>				
250.00	250.00	Charity (Plus staffing, security & other ancillary charges)	200.00	40.00	240.00	A
830.00	850.00	Commercial (per day)	708.33	141.67	850.00	A
		<b>Hire of Castle</b>				
		For Events. Price (from) per hour plus staffing, security and other				
	50.00	ancillary charges (dependant on number of spaces required)	66.67	13.33	80.00	A
		<b>Hire of Gardens for Weddings</b>				
		<b>Bandstand October-March</b>				
500.00	550.00	Monday-Thursday	458.33	91.67	550.00	A
550.00	600.00	Fridays & Sundays	500.00	100.00	600.00	A
600.00	650.00	Saturdays	541.67	108.33	650.00	A
		<b>Bandstand April-September</b>				
550.00	600.00	Monday-Thursday	500.00	100.00	600.00	A
600.00	650.00	Fridays & Sundays	541.67	108.33	650.00	A
650.00	750.00	Saturdays	625.00	125.00	750.00	A
		<b>Undercroft October-March</b>				
600.00	700.00	Monday-Thursday	583.33	116.67	700.00	A
658.00	758.00	Fridays & Sundays	631.67	126.33	758.00	A
715.00	815.00	Saturdays	679.17	135.83	815.00	A
		<b>Undercroft April-September</b>				
658.00	758.00	Monday-Thursday	631.67	126.33	758.00	A
715.00	815.00	Fridays & Sundays	679.17	135.83	815.00	A
775.00	875.00	Saturdays	729.17	145.83	875.00	A
		<b>Education Programme</b>				
	3.25-5.00	Half day visit price (from) per head	3.25	0.00	3.25	E
	4.50-7.50	Full day visit price (from) per head (prices will be uplifted dependant on development of professional service and associated resources)	4.50	0.00	4.50	E
		Use of Castle for commercial photography/filming	166.67	33.33	200.00	A
		Use of Castle Gardens for wedding photographs - professional photographers only	83.33	16.67	100.00	A

## PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

## Communities &amp; Environment : Public Protection

Previous 2023/24	Current 2024/25		Proposed 2025/26			VAT Code
			Net	Vat	Gross	
£	£		£	£	£	
<b>GAMBLING ACT 2005 (STATUTORY)</b>						
<b>Family Entertainment Centre</b>						
100.00	100.00	Transitional	100.00	0.00	100.00	N
300.00	300.00	New	300.00	0.00	300.00	N
300.00	300.00	Renewal	300.00	0.00	300.00	N
25.00	25.00	Change of name	25.00	0.00	25.00	N
15.00	15.00	Copy permit	15.00	0.00	15.00	N
<b>Prize Gaming Permits</b>						
100.00	100.00	Transitional	100.00	0.00	100.00	N
300.00	300.00	New	300.00	0.00	300.00	N
300.00	300.00	Renewal	300.00	0.00	300.00	N
25.00	25.00	Change of name	25.00	0.00	25.00	N
15.00	15.00	Copy permit	15.00	0.00	15.00	N
<b>Gaming Machines in Alcohol Licenced Premises</b>						
50.00	50.00	Gaming Machine Notification - up to 2 machines	50.00	0.00	50.00	N
150.00	150.00	Gaming Machine Permit (New Operator) - 2+ machines	150.00	0.00	150.00	N
100.00	100.00	Gaming Machine Permits - Variation	100.00	0.00	100.00	N
50.00	50.00	Gaming Machine Permits - Annual Fee	50.00	0.00	50.00	N



Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
<b>Club Gaming and Club Machine Permits</b>						
100.00	100.00	Club Gaming & Machine Permits - Fast Track	100.00	0.00	100.00	N
200.00	200.00	Club Gaming & Machine Permits - New Application	200.00	0.00	200.00	N
200.00	200.00	Club Gaming & Machine Permits - Renewal	200.00	0.00	200.00	N
100.00	100.00	Club Gaming & Machine Permits - Variation	100.00	0.00	100.00	N
50.00	50.00	Annual Fee	50.00	0.00	50.00	N
		Copy of Permit	15.00	0.00	15.00	N
		Temporary use Notice	100.00	0.00	100.00	N
<b>Small society Lottery</b>						
40.00	40.00	Exempt Lotteries – Registration Fee	40.00	0.00	40.00	N
20.00	20.00	Exempt Lotteries – Annual Fee	20.00	0.00	20.00	N

## PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

## Communities &amp; Environment : Public Protection

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>GAMBLING ACT 2005 (DISCRETIONARY)</b>						
<b>BINGO</b>						
1,260.00	1,260.00	New application	1260.00	0.00	1260.00	N
840.00	880.00	Application for reinstatement of licence	880.00	0.00	880.00	N
1,260.00	1,320.00	Application for provisional statement	1320.00	0.00	1320.00	N
680.00	710.00	Application to convert provisional statement	710.00	0.00	710.00	N
1,050.00	1,100.00	Application to Vary licence	1100.00	0.00	1100.00	N
160.00	170.00	Application to transfer licence	170.00	0.00	170.00	N
65.00	50.00	Notification of Change	50.00	0.00	50.00	N
60.00	30.00	Copy of Licence	30.00	0.00	30.00	N
540.00	570.00	Annual Fee	570.00	0.00	570.00	N
<b>ADULT GAMING CENTRE</b>						
1,260.00	1,000.00	New application	1000.00	0.00	1000.00	N
840.00	880.00	Application for reinstatement of licence	880.00	0.00	880.00	N
1,260.00	1,260.00	Application for provisional statement	1260.00	0.00	1260.00	N
680.00	710.00	Application to convert provisional statement	710.00	0.00	710.00	N
1,050.00	1,000.00	Application to Vary licence	1000.00	0.00	1000.00	N
160.00	170.00	Application to transfer licence	170.00	0.00	170.00	N
65.00	50.00	Notification of Change	50.00	0.00	50.00	N
65.00	30.00	Copy of Licence	30.00	0.00	30.00	N
540.00	570.00	Annual Fee	570.00	0.00	570.00	N
<b>FAMILY ENTERTAINMENT CENTRE</b>						
950.00	1,000.00	New application	1000.00	0.00	1000.00	N
500.00	530.00	Application for reinstatement of licence	570.00	0.00	570.00	N
1,200.00	1,260.00	Application for provisional statement	1260.00	0.00	1260.00	N
650.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
830.00	870.00	Application to Vary licence	870.00	0.00	870.00	N
100.00	110.00	Application to transfer licence	110.00	0.00	110.00	N
60.00	50.00	Notification of Change	50.00	0.00	50.00	N
50.00	30.00	Copy of Licence	30.00	0.00	30.00	N
540.00	570.00	Annual Fee	570.00	0.00	570.00	N

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>BETTING PREMISES (excl. tracks)</b>						
950.00	1,000.00	New application	1050.00	0.00	1050.00	N
500.00	530.00	Application for reinstatement of licence	840.00	0.00	840.00	N
1,200.00	1,260.00	Application for provisional statement	1260.00	0.00	1260.00	N
650.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
830.00	870.00	Application to Vary licence	1000.00	0.00	1000.00	N
100.00	110.00	Application to transfer licence	160.00	0.00	160.00	N
60.00	50.00	Notification of Change	50.00	0.00	50.00	N
50.00	30.00	Copy of Licence	30.00	0.00	30.00	N
540.00	570.00	Annual Fee	570.00	0.00	570.00	N
<b>BETTING ON TRACK</b>						
1,000.00	1,050.00	New application	1050.00	0.00	1050.00	N
800.00	840.00	Application for reinstatement of licence	840.00	0.00	840.00	N
1,200.00	1,260.00	Application for provisional statement	1260.00	0.00	1260.00	N
650.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
1,100.00	1,160.00	Application to Vary licence	1160.00	0.00	1160.00	N
150.00	160.00	Application to transfer licence	160.00	0.00	160.00	N
60.00	50.00	Notification of Change	50.00	0.00	50.00	N
50.00	30.00	Copy of Licence	30.00	0.00	30.00	N
540.00	570.00	Annual Fee	570.00	0.00	570.00	N

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

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## PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

## Communities &amp; Environment : Public Protection

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>LICENSING</b>						
85.00	90.00	Hypnotism - Grant. Occasional for specific dates	90.00	0.00	90.00	N
3,600.00	3,780.00	Sex Establishment - Grant/Renewal (up to 1 year)	3780.00	0.00	3780.00	N
<b>Vehicle Licences</b>						
235.00	250.00	Vehicle Application Hackney Carriage Licence Annual Fee	250.00	0.00	250.00	N
185.00	190.00	Vehicle Application Private Hire Licence Annual Fee	190.00	0.00	190.00	N
125.00	130.00	Vehicle Application Ambulance Licence Annual Fee	130.00	0.00	130.00	N
150.00	160.00	Hackney Carriage/Taxi Driver (up to 3 years)	160.00	0.00	160.00	N
230.00	3,240.00	Hackney Carriage/Taxi Driver New applicants	240.00	0.00	240.00	N
55.00	60.00	Hackney Carriage/Taxi Driver Licence persons over 65/Annual	60.00	0.00	60.00	N
120.00	130.00	Ambulance Driver (3 Years)	130.00	0.00	130.00	N
40.00	40.00	Ambulance Driver persons over 65/Annual	40.00	0.00	40.00	N
120.00	130.00	Ambulance Driver New applicants	110.00	0.00	110.00	N
<b>Private Hire Operators (5 years)</b>						
356.00	380.00	Private Hire Operator (5 years) Licence Fee	380.00	0.00	380.00	N
35.00	40.00	Private Hire Operator Licence per vehicle	40.00	0.00	40.00	N
<b>Ambulance Operators (5 years)</b>						
365.00	380.00	Ambulance Operator (5 years) New/Renewal	380.00	0.00	380.00	N
35.00	40.00	Ambulance Operator Licence per Vehicle	40.00	0.00	40.00	N
45.00	45.00	Knowledge Test (one off)	45.00	0.00	45.00	N
50.00	50.00	Replacement Driver Badge	30.00	0.00	30.00	N
55.00	60.00	Replacement Plate Hackney Carriage	50.00	0.00	50.00	N
		Replacement Plate Private Hire	50.00	0.00	50.00	N
85.00	90.00	Transfer of Plate Hackney Carriage (No replacement plate to be issued)	60.00	0.00	60.00	N
		Transfer of Plate Private Hire (No replacement plate to be issued)	60.00	0.00	60.00	N
75.00	80.00	Temporary Plate/Transfer of Plate Hackney Carriage (including Plates and <b>magnetic</b> roundals)	90.00	0.00	90.00	N
15.00	15.00	Temporary Plate/Transfer of Plate Private Hire (including Plates and <b>magnetic</b> roundals)	90.00	0.00	90.00	N
		Temporary Plate/Transfer of Plate Hackney Carriage (including Plates and <b>stick on</b> roundals)	80.00	0.00	80.00	N
		Temporary Plate/Transfer of Plate Private Hire (including Plates and <b>stick on</b> roundals)	80.00	0.00	80.00	N
10.00	10.00	Temporary & Permanent magnetic roundals Additional stick on Roundels	20.00	0.00	20.00	N
		10.00	10.00	0.00	10.00	N
<b>VEHICLE TEST - TAXI INSPECTION (Bi-annual, once every 6 months)</b>						
50.00	52.50	Without MOT	52.50	0.00	52.50	N
60.00	63.00	With MOT	63.00	0.00	63.00	N

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## PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

## Communities &amp; Environment : Public Protection

Previous 2023/24	Current 2024/25		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
<b>LICENSING ACT 2003 (STATUTORY)</b>						
Variable	Variable	Premises licence - Application	ENQUIRE	ENQUIRE	ENQUIRE	N
Variable	Variable	Premises Licence – Annual Fee	ENQUIRE	ENQUIRE	ENQUIRE	N
Variable	Variable	Premises Licence - additional fee for large event	ENQUIRE	ENQUIRE	ENQUIRE	N
Variable	Variable	Premises Licence - Full Variation	ENQUIRE	ENQUIRE	ENQUIRE	N
<b>The above fee's payable depend on the rateable value of the premises which are prescribed / set nationally.</b>						
89.00	90.00	Premises Licence - Minor Variation	89.00	0.00	89.00	N
37.00	40.00	Personal Licence	37.00	0.00	37.00	N
21.00	20.00	Temporary event Notice	21.00	0.00	21.00	N

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## PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

## Communities &amp; Environment: Public Protection

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>ENVIRONMENTAL HEALTH</b>						
		<b>Animal Boarding Establishments</b>				
250.00	260.00	New/Renewal (annual)	419.00	0.00	419.00	N
		<b>Home Boarding</b>				
200.00	200.00	New/Renewal (annual)	281.00	0.00	281.00	N
		<b>Dog Day Care</b>				
175.00	180.00	New/Renewal (annual)	327.00	0.00	327.00	N
		<b>Dangerous Wild Animals</b>				
250.00	260.00	Dangerous Wild Animals (plus Vet fees)	120.00	0.00	120.00	N
		<b>Performing Animals</b>				
		Performing Animals	281.00	0.00	281.00	N
		<b>Dog Breeding; Annual Licence</b>				
220.00	230.00	New/Renewal - Includes Compliance & Inspection Fee	419.00	0.00	419.00	N
		<b>Riding Establishments; Annual Licence</b>				
220.00	230.00	New/Renewal - Includes Compliance & Inspection Fee	419.00	0.00	419.00	N
		<b>Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi- permanent tattooing</b>				
135.00	140.00	Annual Licence; Per person	150.00	0.00	150.00	N
		Annual Licence; Premises*				
		Where the premises already hold a licence the charge is	150.00	0.00	150.00	N
125.00	130.00	£125 per additional treatment				
		Tattoo Hygiene Rating scheme	150.00	0.00	150.00	N
		Revisit Tattoo Hygiene Rating Scheme	106.00	0.00	106.00	N
		<b>Massage &amp; Special Treatment; Annual Licence</b>				
200.00	210.00	New/Renewal (annual)	199.00	0.00	199.00	N
		<b>Sun beds</b>				
		New/Renewal (annual)	222.00	0.00	222.00	N
		<b>Lasers; Annual Licence</b>				
540.00	570.00	New	512.00	0.00	512.00	N
200.00	210.00	Renewal	300.00	0.00	300.00	N
245.00	260.00	Transfer	282.00	0.00	282.00	N

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>Zoo's; First Licence valid for 4 years; Renewal valid for 6 years</b>						
560.00	590.00	Initial Inspection	566.00	0.00	566.00	N
430.00	450.00	Renewal	497.00	0.00	497.00	N
415.00	440.00	Periodic 3 year inspection	497.37	0.00	497.37	N
210.00	220.00	Transfer	285.50	0.00	285.50	N
<b>Pet Shops; Annual Licence</b>						
200.00	210.00	New/Renewal - Includes Compliance & Inspection Fee	442.75	0.00	442.75	N
190.00	200.00	Re-rating of Animal licence establishment	285.50	0.00	285.50	N
190.00	200.00	Transfer of Animal licence establishment	285.50	0.00	285.50	N
80.00	80.00	Variation of Animal licence establishment	28.00	0.00	28.00	N
<b>High Hedges ; One off</b>						
250.00	260.00	1st stage	260.00	0.00	260.00	N
420.00	440.00	2nd stage	440.00	0.00	440.00	N
<b>Licence Application for House in Multiple Occupation; One off</b>						
750.00	790.00	Single application	790.00	0.00	790.00	N
570.00	600.00	Multiple applications at same time	600.00	0.00	600.00	N
55.00	60.00	Variation of licence	60.00	0.00	60.00	N
<b>Scrap Metal Dealer; Licence valid for 3 years</b>						
390.00	410.00	Site Licence	410.00	0.00	410.00	N
165.00	170.00	Collectors Licence	170.00	0.00	170.00	N
<b>Mobile Homes Act 2014</b>						
400.00	420.00	Application fee	420.00	0.00	420.00	N
10.00	10.00	Plus, per additional unit (Depends on total number of pitcl	10.00	0.00	10.00	N
10.00	10.00	Annual Fee (Per Pitch)	10.00	0.00	10.00	N
180.00	190.00	Transfer/amendment of licence	190.00	0.00	190.00	N
150.00	160.00	Depositing Site rules	160.00	0.00	160.00	N
300.00	320.00	Fit and Proper person application fee	320.00	0.00	320.00	N
<b>Certificates, Authorisation &amp; Register Copies</b>						
		Food Hygiene Rating Scheme (FHRS) Re-inspection	176.00	0.00	176.00	N
40.00	40.00	Export Health Certificate	40.00	0.00	40.00	N
280.00	290.00	Condemnation Certificate	290.00	0.00	290.00	N
<b>Environmental Site Reports</b>						
140.00	150.00	Environmental Site Reports Home Buyer Version	150.00	0.00	150.00	N
400.00	420.00	Environmental Site Reports Detailed version	420.00	0.00	420.00	N
150.00	160.00	Housing immigration check	160.00	0.00	160.00	N
<b>Private Water Supplies</b>						
		Risk Assessment (Hourly rate x time spent)				
Hourly rate		Investigation*	Hourly rate			
25.00	30.00	Domestic Supplies (Reg 10)	60.00	0.00	60.00	N
		Check Monitoring (Commercial supplies); Plus Analysis				
50.00	50.00	Cost	60.00	0.00	60.00	N
		Audit Monitoring (Commercial supplies); Plus Analysis				
50.00	50.00	Cost	60.00	0.00	60.00	N

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## PORTFOLIO:CLIMATE AND THE ENVIRONMENT

## Communities &amp; Environment; Environmental Services

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>WASTE &amp; RECYCLING</b>						
<b>Trade Waste, Recycling &amp; Garden Bins</b>						
Disposal costs are provided by Nottinghamshire County Council (disposal authority) and will be added to NSDCs Fee						
<b>REFUSE</b>						
<b>Collection Charge</b>						
<b>Bin Size</b>						
2.50	2.65	140L	2.80	0.00	2.80	N
3.15	3.30	240L	3.50	0.00	3.50	N
3.95	4.15	360L	4.40	0.00	4.40	N
5.90	6.20	660L	6.50	0.00	6.50	N
8.80	9.25	1100L	9.70	0.00	9.70	N
2.00	2.10	Pre-Paid Sacks	2.20	0.00	2.20	N
2.50	2.65	Clinical	2.80	0.00	2.80	N
<b>Disposal Charge</b>					SET BY NCC	
<b>RECYCLING</b>						
<b>Collection Charge</b>						
<b>Bin Size</b>						
2.50	2.65	140L	2.80	0.00	2.80	N
3.15	3.30	240L	3.50	0.00	3.50	N
3.95	4.15	360L	4.40	0.00	4.40	N
5.90	6.20	660L	6.50	0.00	6.50	N
8.80	9.25	1100L	9.70	0.00	9.70	N
N/A	N/A	Pre-Paid Sacks	N/A	N/A	N/A	N
N/A	N/A	Clinical	N/A	N/A	N/A	N
<b>Disposal Charge</b>					SET BY NCC	
<b>Trade Waste contract charges</b>						
44.00	46.00	Alteration Fee	38.33	7.67	46.00	A
		Access Fee (Maximum) 5 – 10% of total cost dependent on site	ENQUIRE	ENQUIRE	ENQUIRE	
<b>Domestic Garden Bins</b>						
35.00	37.00	Price per bin	38.00	0.00	38.00	N

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Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>Cost of bin for new properties</b>						
<b>Bin Size</b>						
34.00	36.00	140L	43.00	0.00	43.00	N
34.00	36.00	240L	43.00	0.00	43.00	N
50.00	52.50	360L	63.00	0.00	63.00	N
310.00	325.50	660L	375.40	0.00	375.40	N
330.00	346.50	1100L	416.00	0.00	416.00	N
70.00	73.50	Developers delivery charge (per load)	88.00	0.00	88.00	N
<b>Bulky Waste Charges</b>						
<b>Domestic Bulky Waste</b>						
13.00	14.00	First Item	14.00	0.00	14.00	N
7.00	7.50	Subsequent item	7.50	0.00	7.50	N
<b>Electrical Items</b>						
13.00	14.00	First Item	14.00	0.00	14.00	N
7.00	7.50	Subsequent item	7.50	0.00	7.50	N
70.00	74.00	Large Items which are not covered by the above charges, per hour	74.00	0.00	74.00	N
<b>Commercial Fridges</b>						
105.00	110.25	Per Unit	112.00	0.00	112.00	N
108.00	113.40	Collection and Transport	116.00	0.00	116.00	N
<b>Cleansing Services Hours</b>						
70.00	73.50	1 hour	62.50	12.50	75.00	A
105.00	110.00	1.5 hours	93.33	18.67	112.00	A
140.00	147.00	2 hours	125.00	25.00	150.00	A
210.00	220.50	3 hours	187.50	37.50	225.00	A
280.00	294.00	4 hours	250.00	50.00	300.00	A
350.00	367.50	5 hours	312.50	62.50	375.00	A
<b>Emptying bins (cost per empty of bin)</b>						
1.10	1.20	Litter bins	1.20	0.00	1.20	N
2.20	2.30	Dog Bins	2.30	0.00	2.30	N
<b>Vehicle Workshop Services</b>						
45.00	45.00	MOT's	45.00	0.00	45.00	N
60.00	65.00	Air Conditioning re-gas	54.17	10.83	65.00	A
45.00	45.00	External Servicing of vehicles, per hour	37.50	7.50	45.00	A

## PORTFOLIO: HEALTH, WELLBEING AND LEISURE

## Communities &amp; Environment; Enviromental Services

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>PARKS &amp; AMENITIES</b>						
<b>Forest School Sessions</b>						
10.00	10.50	Ranger-led, per session	10.00	0.00	10.00	E
3.00	3.00	Self-led, per person	3.00	0.00	3.00	E
<b>School sessions</b>						
100.00	105.00	Ranger-led: annual	105.00	0.00	105.00	E
25.00	26.25	Ranger-led: one-off	26.25	0.00	26.25	E
40.00	42.00	Schools-led: annual	42.00	0.00	42.00	E
10.00	10.50	Schools-led: one-off	10.00	0.00	10.00	E
N/A	200.00	Memorial Rose and Plaque	200.00	0.00	200.00	N

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## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>PUBLIC CONVENIENCES</b>						
<b>PUBLIC CONVENIENCE</b>						
0.20	0.20	Gilstap Centre	0.20	-	0.20	N

## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24	Current 2024/25	Proposed 2025/26			
		Net £	Vat £	Gross £	VAT Code
<b>NEWARK CAR PARKS</b>					
<b>INNER TOWN</b>					
London Road, Baldertongate, Town Wharf, Appletongate					
<b>Duration</b>					
0.50	0.50 30 minutes	FREE	FREE	FREE	
1.00	1.00 1 hour	0.83	0.17	1.00	A
1.50	1.50 2 hours	1.42	0.28	1.70	A
2.50	2.50 2-3 hours	2.25	0.45	2.70	A
4.50	4.50 3-4 hours	3.92	0.78	4.70	A
7.50	7.50 Over 4 hours	6.67	1.33	8.00	A
1.00	1.00 After 6pm (Evening Charge)	0.83	0.17	1.00	A
<b>Riverside (former Tolney Lane), Riverside Arena</b>					
<b>Duration</b>					
1.00	1.00 1 hour	0.83	0.17	1.00	A
1.50	1.50 2 hours	1.42	0.28	1.70	A
2.00	2.00 2-4 hours	1.83	0.37	2.20	A
3.00	3.00 4-5 hours	2.67	0.53	3.20	A
3.50	3.50 5 hours and above	3.08	0.62	3.70	A
<b>Riverside (former Tolney Lane), Riverside Arena, Premium parking</b>					
<b>Duration</b>					
	NA 0-2 hours	2.50	0.50	3.00	A
	NA 2-4 hours	3.33	0.67	4.00	A
	NA 4-5 hours	4.17	0.83	5.00	A
	NA 5 hours and above (on day of issue)	5.00	1.00	6.00	A
<b>Castle House</b>					
<b>Duration</b>					
0.50	0.50 30 minutes	0.42	0.08	0.50	A
1.00	1.00 1 hour	0.83	0.17	1.00	A
1.50	1.50 2 hours	1.42	0.28	1.70	A
2.00	2.00 2-4 hours	1.83	0.37	2.20	A
3.00	3.00 4-5 hours	2.67	0.53	3.20	A
3.50	3.50 5 hours and above	3.08	0.62	3.70	A
<b>Dedicated Motorcycle Bays Newark</b>					
Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.					
<b>SEASON TICKETS INNER TOWN</b>					
<b>Duration</b>					
90.00	90.00 Per month	79.17	15.83	95.00	A
200.00	200.00 Per quarter	185.42	37.08	222.50	A
740.00	740.00 Per year (7 days per week)	650.00	130.00	780.00	A
<b>SEASON TICKETS OUTER TOWN</b>					
<b>Duration</b>					
60.00	60.00 Per month	51.67	10.33	62.00	A
130.00	130.00 Per quarter	112.50	22.50	135.00	A
370.00	370.00 Per year (Monday - Friday only)	333.33	66.67	400.00	A
470.00	470.00 Per year (7 days per week)	412.50	82.50	495.00	A

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**CONTRACT CAR PARK RATES**

<b>Barnby Gate</b>							
220.00	220.00	Per Quarter		195.83	39.17	235.00	A
840.00	840.00	Per Annum		758.33	151.67	910.00	A
<b>The Palace</b>							
680.00	680.00	Per annum		616.67	123.33	740.00	A
<b>Pelham Street</b>							
580.00	580.00	Per Annum		508.33	101.67	610.00	A
<b>River Side View (Residents/Season Tickets)</b>							
		Per Annum		166.67	33.33	200.00	A
<b>Navigation Yard (Residents / Contract)</b>							
220.00	220.00	Per Quarter		200.00	40.00	240.00	A
800.00	800.00	Per Annum		725.00	145.00	870.00	A

Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.

**LORRY PARKING**

20.50	22.00	Lorry Parking - Fixed Charge		19.17	3.83	23.00	A
23.50	25.00	Lorry Parking (with meal voucher)		23.33	4.67	28.00	A
5.00	5.00	Coaches - (with meal voucher)		6.67	1.33	8.00	A

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## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24	Current 2024/25		Proposed 2025/26			
			Net	Vat	Gross	VAT
£	£		£	£	£	Code
<b>CASTLE HOUSE - CIVIC SUITE HIRE &amp; PARTNERS' DESK USAGE</b>						
<b>ROOM HOURLY CHARGE- No Webcasting</b>						
16.00	16.00	G2	16.00	3.20	19.20	A
16.00	16.00	G3	16.00	3.20	19.20	A
26.00	26.00	Civic 1	26.00	5.20	31.20	A
26.00	26.00	Civic 2	26.00	5.20	31.20	A
16.00	16.00	Civic 3	16.00	3.20	19.20	A
16.00	16.00	Civic 4	16.00	3.20	19.20	A
42.00	42.00	Civic 1 + 2	42.00	8.40	50.40	A
26.00	26.00	Civic 3 + 4	26.00	5.20	31.20	A
42.00	42.00	Civic 2+3+4	42.00	8.40	50.40	A
68.00	68.00	Civic 1+2+3+4	68.00	13.60	81.60	A
<b>Desk Charge</b>						
Various	Various	Per Desk				

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## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
<b>NEWARK BEACON</b>						
<b>Cafferata Suite; Maximum Capacity 70 (theatre style)</b>						
264.00	264.00	Full day	225.00	45.00	270.00	A
164.40	164.40	Half Day	140.00	28.00	168.00	A
44.40	44.40	Hourly Rate	38.00	7.60	45.60	A
<b>Gresham; Maximum Capacity 20</b>						
139.20	139.20	Full day	130.00	26.00	156.00	A
87.60	87.60	Half Day	79.00	15.80	94.80	A
25.20	25.20	Hourly Rate	25.00	5.00	30.00	A
<b>Friary; Maximum Capacity 16</b>						
139.20	139.20	Full day	116.00	23.20	139.20	A
87.60	87.60	Half Day	73.00	14.60	87.60	A
25.20	25.20	Hourly Rate	21.00	4.20	25.20	A
<b>11C (or other office depending on occupancy) Maximum Capacity 4</b>						
87.60	87.60	Full day	73.00	14.60	87.60	A
32.40	32.40	Half Day	30.00	6.00	36.00	A
13.20	13.20	Hourly Rate	11.00	2.20	13.20	A

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Senior Leadership Team, with final approval by the Section 151

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## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24 £	Current 2024/25 £		Net £	Vat £	Gross £	VAT Code
<b>NON PAYMENT OF COUNCIL TAX/NNDR</b>						
		<b>Council Tax Summons</b>				
80.00	80.00	Liability Order (with summons)	80.00	-	80.00	N
		<b>NNDR Summons</b>				
100.00	100.00	Liability Order (with summons)	100.00	-	100.00	N

The level of costs have to be justified to the court and there is case law against raising to a level that is deemed excessive.



## Legal

## Legal &amp; Democratic Services : Law

Previous 2023/24	Current 2024/25	Proposed 2025/26			
		Net	Vat	Gross	VAT
£	£	£	£	£	Code

**EXTERNAL FEE'S & CHARGES, INCLUDING LITIGATION COST RECOVERY**

Unless itemised in the table below or otherwise agreed in advance, all other external or third party work, excepting those areas where there are charging prohibitions or protocols in force, will be charged on an hourly basis at the rates given below. Internal charging rates differ. In cases where the internal charging rate is to be applied please speak to the Assistant Director Legal and Democratic Services for details and approval.

**DESIGNATION - Hourly Rate**

150.00	Assistant Director	130.00	26.00	150.00	A
120.00	Principal Legal Officer	100.00	20.00	120.00	A
100.00	Senior Legal Officer	80.00	16.00	100.00	A
80.00	Trainee Solicitor/Legal Officer	70.00	14.00	80.00	A
70.00	Apprentice/Admin	60.00	12.00	70.00	A

**OTHER CONVEYENCING TRANSACTIONS**

600.00	Low value sale of land - low complexity	500.00	100.00	600.00	A
750-1,000	Sale of land and/or property	830.00	166.00	1,000.00	A
1,000-1,250	Purchase of land and/or property	1,040.00	208.00	1,250.00	A
350.00	Routine Leases	290.00	58.00	350.00	A
300.00	Routine Lease renewals	250.00	50.00	300.00	A
250.00	Routine Licences	210.00	42.00	250.00	A
200.00	Routine Licence renewals	170.00	34.00	200.00	A
750.00	Residential Lease Extensions	630.00	126.00	750.00	A
1,000.00	Lease Extension + Land Registry Applications	830.00	166.00	1,000.00	A
100.00	Transfer Consents – complies with restriction	80.00	16.00	100.00	A
100.00	Right of First Refusal – Compliance Certificate	80.00	16.00	100.00	A
100.00	Letter of Postponement - Admin	80.00	16.00	100.00	A
75.00	Letter of Postponement	60.00	12.00	75.00	A
100.00	Removal of restrictions and Land Charges	80.00	16.00	100.00	A
100.00	Submission of application to Land Registry	170.00	34.00	200.00	A
75.00	Execution of DS1	60.00	12.00	75.00	A
10.00	RTB Notice of Assignment/Charge	10.00	2.00	10.00	A

Previous 2023/24	Current 2024/25	Proposed 2025/26			
		Net	Vat	Gross	VAT
£	£	£	£	£	Code

**PLANNING MATTERS**

2,500	S106 agreements (Subject to complexity)	2,080.00	416.00	2,500.00	A
1,500	s106 Agreement for BNG only	1,250.00	250.00	1,500.00	A
1,000	Unilateral Undertaking	830.00	166.00	1,000.00	A
1,000	Deeds of Variation/Modification	830.00	166.00	1,000.00	A
Hourly Rate	S.278 Agreements	-	0.00	-	A
Hourly Rate	S.38 Agreements	-	0.00	-	A
1,200	Stopping up/diversion orders ( non-contentious only )	1,000.00	200.00	1,200.00	A
1,200	Land Transfers/POS Adoptions	1,000.00	200.00	1,200.00	A

**INFORMATION REQUESTS**

50.00	CCTV Requests from third parties for legal purposes	40.00	8.00	50.00	A
25.00	FOI Requests per hour (where compliance exceeds £450)	20.00	4.00	25.00	A

Costs of Communicating the information (only charged when estimated total cost exceeds £5)

Charged in line with disbursements

## Legal

### Legal & Democratic Services : Law

Previous 2023/24	Current 2024/25	Proposed 2025/26			
		Net	Vat	Gross	VAT
£	£	£	£	£	Code

#### DISBURSEMENTS

All disbursements will be charged for in the usual way and will include ( but are not limited to); Land Registry fees, search fees, counsel's fees, enquiry agents and process' servers fees, expert's fees, advertising costs, court fees, photocopying charges\*.

\*Copying charges for third parties (unless bound by statutory provision) are discretionary dependent upon the number of pages copied and whether any large or complex plans are included.

As a guide – each A4 sheet will incur a copy charge of 0.10 pence. Other sizes or specialised requests will vary.

Time spent in identifying and locating files and deed packets from Archiving Services, establishing terrier number references, and any correspondence and telephone calls will be charged at the hourly rate detailed above dependent upon the level of case holder.

Information sent via CDR / DVDR will be charged at £3 per disc

Postage charges for all items will be at the prevailing Royal Mail rate based on the weight of the item posted.

All prices are subject to consideration depending on the complexity of the matter and the individual circumstances of the case as agreed by the Principal Legal Officer or Assistant Director Legal and Democratic Services

## PORTFOLIO: HOUSING

## Housing and Estates Management

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>TEMPORARY ACCOMODATION</b>						
These charges are in relation to Northgate, Newark; Alexander Lodge, Newark; and Wellow						
		<b>Charge (weekly)</b>				
34.73	37.40	Wellow Green Hostel Service Charge	38.40	0.00	38.40	N
		Wellow Green Hostel Support Charge (non-				
4.75	5.12	Housing Benefit (HB))	5.25	0.00	5.25	N
113.27	121.99	Northgate Hostel Service Charge	125.28	0.00	125.28	N
		Northgate Support Charge and Ineligible				
17.77	19.14	Services (non-Housing Benefit (HB))	19.65	0.00	19.65	N
136.01	146.48	Alexander Lodge Service Charge	150.43	0.00	150.43	N
		Alexander Lodge Support Charge and Ineligible				
17.38	18.72	Services (non-Housing Benefit (HB))	19.22	0.00	19.22	N

## PORTFOLIO: HOUSING

## Housing and Estates Management

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			
			Net £	Vat £	Gross £	VAT Code
<b>PRIVATE SECTOR CARELINE SERVICE</b>						
<b>Lifeline</b>						
19.50	26.00	Provision of a dispersed alarm pendant ; 24 hours a day, 365 days a year monitoring; Provision of advice and or contact next of kin or emergency services if required on receipt of call.	26.00	0.00	26.00	Z
15.00	15.00	Installation Fee (one off, within district)	15.00	0.00	15.00	Z
25.00	25.00	Installation Fee (one off, out of district)	25.00	0.00	25.00	Z
1.00	0.00	Digital Provision (per week)	0.00	0.00	0.00	Z
40.00	40.00	Keysafe (one off)	33.33	6.67	40.00	A
<b>Sensor Monitoring</b>						
To receive this service tenants must also subscribe to the lifeline service.						
1.50	1.50	Additional sensors as assessed by a Careline Advisor:	1.50	0.00	1.50	Z
Per week 2-5 sensors		i. Additional sensor ii. Smoke alarms iii. Carbon monoxide alarms iv. Flood alerts v. Bed sensors vi. Panic alarms vii. Fall detector				

## PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

## Resources &amp; Deputy Chief Executive

Previous 2023/24 £	Current 2024/25 £		Proposed 2025/26			VAT Code
			Net £	Vat £	Gross £	
<b>CORPORATE PROPERTY - ACQUISITION &amp; DISPOSAL POLICY</b>						
NA	NA	<b>Administration fee</b> This is to cover our costs for carrying out enquiries into the viability of the sale. Please note we will require a deposit of £50 +VAT in advance to cover our initial enquiry costs. This is non-refundable but will be deducted from the overall £250 administration fee if the matter proceeds to completion.	250.00	50.00	300.00	A
NA	NA	<b>Legal fees (Minimum)</b>	500.00	100.00	600.00	A
NA	NA	<b>Legal fees (Maximum)</b> Legal will confirm their fees at the outset of the transaction but if for any reason the matter becomes more complex or protracted for whatever reason then the Legal fees will be increased accordingly. If the land has potential development value a clawback clause will be included in the transfer; your Solicitor will be able to give you advice on this. Please note that the fees quoted are the minimum legal fees. Also a proportion of these fees will be payable relative to the amount of work carried out should the matter not result in completion.	833.33	166.67	1,000.00	A
NA	NA	<b>Valuation fees (Minimum)</b>	150.00	30.00	180.00	A
NA	NA	<b>Valuation fees (Maximum)</b> We will let you know the final figure prior to the valuation being carried out. This fee will be payable in advance. (this is currently being carried out by NSDC) Depending on your intentions you may also need planning permission and or 'change of use' or building regulation consent.	300.00	60.00	360.00	A
<b>Types of plots included:</b>						
<b>Garden land which is land locked up to 1000m2</b>						
<b>Open space of less than 1000m2</b>						