

19/20 Charges

ROOM LAYOUT/ CAPACITY			ROOM HIRE CHARGES (EX-VAT) Rooms are for hire by the full hour only		
Boardroom	Theatre style		Hourly rate £	Half day rate £ (up to 3 hours)	Full day rate £ (more than 3 hours)
8			15	40	60
4			10	25	45
20	40		25	60	100
20	40		25	60	100
10			15	40	60
10			15	40	60
40	80		25	60	100
20	30		25	60	100
40	80		25	60	100
60	120		70	180	300
<u>Security Guard</u> 8am-5pm Monday – Friday			Included in hire costs		
<u>Security Guard</u> From 5pm Mon-Fri Weekends			£12.00 per hour per security guard £15.00 per hour per security guard		