



**Newark & Sherwood Local Development Framework
Local Development Scheme**

JULY 2016

CONTENTS

- 1 Introduction
- 2 LDF Proposed Documents
- 3 Delivery & Review

Appendix

Appendix A Local Development Scheme Timetable

1 INTRODUCTION

1.1 The Local Development Scheme (LDS) sets out the timetable for the production and review of Newark & Sherwood's Development Plan. The Development Plan is made up of a series of documents which are known as Development Plan Documents (DPDs or Local Plans). These documents are important because they help shape the future development of the District and are used by the authority as the basis for decision making. Additional, more detailed guidance on particular issues is provided by Supplementary Planning Documents (SPDs), and in relation to how consultation is undertaken, by a Statement of Community Involvement (SCI). DPDs, SPDs and the SCI are together known as the Local Development Framework (LDF).

1.2 Since the LDF approach was introduced in 2004 the District Council has developed various elements of the LDF. Progress to date is shown in the table below:

DPD	Content	Status
Core Strategy	Sets out the District Council's strategy for delivering growth in the District.	Adopted 29 March 2011
Allocations & Development Management DPD	Allocations of Housing, Employment and other development in the main settlements of the District. Policies for Development Management.	Adopted 16 July 2013
SPD	Content	Status
Affordable Housing SPD	Provides guidance on the District Council's criteria for the provision of affordable housing.	Adopted June 2013
Landscape Character Assessment SPD	Provides guidance on the Landscape Character of the District and the sensitivity and policy considerations different elements of the landscape have	Adopted November 2013
Developer Contributions & Planning Contributions SPD	Provides the framework for detailed negotiation of developer contributions (not covered by CIL).	Adopted December 2013
Wind Energy SPD	Provide guidance to applicants and the public on the District Council's considerations relating to Wind Energy proposals.	Adopted March 2014
Conversion of Traditional Rural Buildings SPD	Provides guidance for the redevelopment of traditional rural buildings.	Adopted November 2014
Shopfront and Advertisements Design Guide SPD	Provides guidance on appropriate design of shop fronts and advertisements.	Adopted November 2014
Householder Development SPD	Provides guidance on policy and design in relation to householder development	Adopted November 2014

SCI	Content	Status
Statement of Community Involvement	Sets out how the District Council will consult on planning applications and on documents in the LDF	Adopted March 2015

- 1.3 This LDS sets out the timetable for the next three years for the production of the remaining elements of the LDF which the Council wishes to produce along with those which need to be updated and reviewed. The LDS also includes the timetable for the Council's review of its Community Infrastructure Levy, which is now underway alongside the review of the Development Plan. This Local Development Scheme came into effect on the 12th July 2017 subsequent to the decision of the authority's Full Council on the 11th July 2017.

2 LDF PROPOSED DOCUMENTS

2.1.0 This section sets out the various documents which the District Council intends to produce and the timescale envisaged for each. Contained within Appendix A of this document is a timetable which shows all the documents together.

2.2.0 DEVELOPMENT PLAN DOCUMENTS (LOCAL PLANS)

2.2.1 **Plan Review** - In adopting the Allocations & Development Management DPD the Council has committed to an early review of the already adopted DPDs in 2015/16. The timetable for delivery of the review has been changed and the Amended Core Strategy and the Amended Allocations & Development Management DPDs will now not be submitted concurrently and the details of this are set out below:

PROFILE – PLAN REVIEW	
Title:	Newark & Sherwood Core Strategy DPD and Allocations & Development Management DPD Review <i>known as 'Plan Review'</i>
Role and Content:	To review progress of the Core Strategy DPD and Allocations & Development Management DPD to ensure that the policies and proposals within the DPDs are still fit for purpose and to prepare policies and allocations to meet pitch provision for Gypsies & Travellers
Status:	Development Plan Document (Local Plan)
Chain of Conformity:	National Planning Policy Framework
Geographic Coverage:	Newark and Sherwood District
Timetable for Production:	
Public Consultation on Plan Review Issues Paper and Integrated Impact Assessment Scoping Report (October/November 2015)	
Consideration of representations and discussions with community and stakeholders and formulation of a Draft Plan	
Public Consultation on 'Preferred Approach - Strategy (July/August/September 2016) & Sites & Settlements/Main Town Centre & Retail (January/February 2017)	
Consideration of representations and formulation of Draft DPD	
Amended Core Strategy	Amended Allocations & Development Management DPD
Publication of Draft DPD (and final Integrated Impact Assessment) for period of Public Representation (July/August 2017)	Publication of Draft DPD (and final Integrated Impact Assessment) for period of Public Representation (February/March 2018)
Consideration of representations and any potential amendments	Consideration of representations and any potential amendments
Submission of DPD to Secretary of State (September 2017)	Submission of DPD to Secretary of State (May 2018)
Examination by Inspector (December 2017)	Examination by Inspector (July 2018)
Receipt of Inspector's Report (February 2018)	Receipt of Inspector's Report (September 2018)
Adoption and Publication (March 2017)	Adoption and Publication (October 2018)

PROFILE – PLAN REVIEW	
Arrangements for Production	Newark & Sherwood District Council Planning Policy Business Unit will lead the process, along with support from other relevant Business Units within the Council. Managed by Planning Policy Business Manager reporting to LDF Task Group and Economic Development Committee. Resourced in-house with joint working with other Nottinghamshire Councils

2.3.0 SUPPLEMENTARY PLANNING DOCUMENTS

2.3.1 The Council has completed its replacement of the various SPDs envisaged following the adoption of the Core Strategy and Allocations & Development Management DPDs and therefore is not currently proposing the production of any SPDs; however once the Plan Review has been completed many of the SPDs will need to be reviewed.

2.4.0 STATEMENT OF COMMUNITY INVOLVEMENT (SCI)

2.4.1 The SCI sets out how the District Council intends to involve the community and other interested parties in the preparation, alteration and continuing review of the various elements of the Local Development Framework and how it consults on and considers planning applications. The SCI was produced during 2014 and adopted in March 2015.

2.5.0 COMMUNITY INFRASTRUCTURE LEVY (CIL)

2.5.1 The Council has begun the review of its CIL. It is proposed to run this alongside our Plan Review programme.

PROFILE – CIL REVIEW	
Title: Role and Content: Chain of Conformity: Geographic Coverage:	Newark & Sherwood Community Infrastructure Levy (CIL) Review To review the contents of the CIL to ensure that the charging schedule and Regulation 123 List are appropriate and up to date. National Planning Policy Framework & CIL Regulations Newark and Sherwood District
Timetable for Production	Public Consultation on CIL Preliminary Draft Charging Schedule (October/November/December 2016) Consideration of representations and formulation of a Draft Charging Schedule Public Consultation on CIL Draft Charging Schedule (March/April 2017) Consideration of representations and formulation of final CIL submission Submission of DPD to Secretary of State (May 2017) Examination by Inspector (August 2017) Receipt of Inspector's Report (September 2017) Adoption and Publication (October 2017)
Arrangements for Production	Newark & Sherwood District Council Planning Policy Business Unit will lead the process, along with the Council's S106/Infrastructure Officer and the

PROFILE – CIL REVIEW

	support from other relevant Business Units within the Council. Managed by Planning Policy Business Manager reporting to LDF Task Group and Economic Development Committee.
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- 3.1 In setting out the proposed timetable for work on the DPDs, SPDs and SCI, it is important to ensure that the targets set are realistic, achievable and take account of possible problems that may arise. The Council has identified the following issues which give rise to risks in relation to progressing the Local Development Framework:
- Consultation outcomes – The consultation process could identify additional/new issues that may need to be evaluated and a heavy scale of responses could increase workloads. Extensive pre-submission consultation carried out ahead of the actual submission stage will help to reduce this risk.
 - Staff resources – Staff leaving or failing to be replaced, or long term sicknesses, could impact upon progression of the LDF. These factors are being monitored by the District Council, which is giving high priority to the delivery of the Local Development Framework. To address this risk, the Council may appoint temporary staff or consultants, or look to seconding existing staff from other teams, to the Planning Policy Business Unit.
 - Evidence base requirements – This may cause potential delays and is being monitored to ensure early action can be taken to address any new requirements that become apparent, this is especially apparent when working with neighbouring Local Planning Authorities to produce evidence.
 - Soundness of Plan – If any DPD is deemed unsound by an Inspector, this would have major implications for LDF progression. We will minimise this risk by working closely with our partners and the Planning Inspectorate, including in the run up to the Submission stage of Development Plan Documents.
- 3.2 The Council will keep the LDS under regular review and will monitor performance in our Annual Monitoring Report. This report will also monitor the implementation of the policies and proposal contained within the LDF.

Appendix A –Local Development Scheme timetable

Year	2016												2017												2018											
Quarter	1 st			2 nd			3 rd			4 th			1 st			2 nd			3 rd			4 th														
Month	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DPDs																																				
Adopted DPDs – Plan Review – Core Strategy																																				
Adopted DPDs – Plan Review – Allocations & Development Management DPD																																				
SPDs																																				
Review of SPD implementation																																				
Other Documents																																				
Community Infrastructure Levy Review																																				

Key

DPDs and NPs Bold text denotes a Key Milestone	Consultation period/following the Publication of the Submission Draft/Draft Charging Schedule, this would refer to the period for representations to be submitted		Pre-Hearing meeting period	
	Publish Draft DPD/CIL charging schedule		Hearing and Reporting Period	
	Submit DPD/CIL for Examination		Receipt of Final Inspector's Report	
			Adoption	
SPDs/SCI	Consultation Period		Review of DPD/SPD Implementation	
			Adoption	