

UPTON PARISH COUNCIL

MINUTES of the Parish Council meeting held on Monday 26 February 2018 at the Village Hall, Church Lane, Upton commencing at 7.30 pm

Present: Councillors:

Ian Johnson (Chair)

Adrian Wood

Malcolm Yates

David Jordan

In attendance:

C. Millward (Clerk)

R. Jackson (from 7.50 pm)

	DISCUSSION AND DECISIONS	
UPC/23/18	Apologies for absence: Apologies with reasons were received and accepted from Mrs Jewitt, Mr Snow and Mrs Pick. Councillors consented to the absences.	
UPC/24/18	Chair's comments: The chair commented on NPower's poor quality billing service.	
UPC/25/18	Declarations of interest: There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
UPC/26/18	Dispensations: None required.	
UPC/27/18	10 minutes public speaking time: No public present.	
UPC/28/18	Minutes of the previous meeting: The minutes of the meeting held on 17 January 2018 were agreed as a true record and signed by the chair.	
UPC/29/18	Matters arising: All action points having been completed, being in hand or appearing elsewhere on the agenda, there were no matters arising.	
UPC/30/18	The Village Hall Management Committee, including minutes of VHMC meeting (if available) and parking: Mr Jordan had nothing to report.	
UPC/31/18	<p>Reports from Councillors: Deferred pending Mr Jackson and Mr Blaney's arrival.</p> <p>Following Mr Jackson's arrival at 7.35 pm, the meeting reverted to this item after item 11 on the agenda (Financial matters). Mr Jackson:</p> <ol style="list-style-type: none"> 1. Will investigate the position regarding a 50 mph speed limit on A612 from Southwell to A617 junction consistent with the newly approved 50 mph limit on A612 from Southwell to Thurgarton and B6396 from Southwell to Oxton. 2. Will obtain an update regarding the enclosure of the pavement at the French Horn. The clerk will forward the correspondence to date for his information. 3. Offered to make a contribution to a new churchyard lamp 4. Confirmed that the pooling water at The Poplars had been logged with Via. 	<p>RJ</p> <p>RJ Clerk</p>
UPC/32/18	<p>2018 Annual Parish meeting arrangements and speaker: Councillors agreed that:</p> <ol style="list-style-type: none"> a. The APM should be held on at 7.30 pm Wednesday 16 May 2018 	

	<p>b. The annual parish council meeting to precede the APM and commence at 6.30 pm</p> <p>c. The annual parish council meeting agenda to exclude public speaking items</p> <p>d. Clerk to circulate prior to April meeting a list of offices for appointment at the annual parish council meeting.</p> <p>e. No speaker this year.</p>	Clerk
UPC/33/18	<p>Financial Matters:</p> <p>a. Financial position as at 31 January 2018: The clerk presented her report showing the precise financial position at 31 January 2018. This was noted with particular reference to the budget. The chair cross referred the bank statement balances to the accounts.</p> <p>b. Accounts for payment: The council unanimously approved four payments totalling £415.43.</p> <p>c. CIL levy – Projects – The clerk will case up a quote for the churchyard lamp and check whether the grant from councillor Jackson has arrived.</p>	Clerk
UPC/34/18	<p>Green spaces and rights of way including:</p> <p>a. Review of monthly burial ground, The Green and The Collies inspection and maintenance reports: The chair confirmed that no issues had been identified on his monthly inspection of the burial ground and passed his written inspection report to the clerk.</p> <p>Mr Jordan reported that no issues had been identified on his monthly inspection of the Green and Collies and passed his written inspection report to the clerk. He has discussed the best time to cut the wild flower area with the contractor who has suggested leaving it until later in the year to allow the seeds the chance to self-set. The hedge has been cut.</p> <p>The clerk will make enquiries of REACH regarding the chippings still remaining at The Collies which, if left, will kill the grass. She will also chase up the work requested to the trees on The Green which councillors believe pose a danger.</p> <p>b. Footpaths reports: The clerk had forwarded the reports to the NCC footpaths officer on 18 January 2018 and sent a reminder on 13 February 2018 but had not received a reply. She will send a further reminder.</p> <p>c. Damage to Christmas lights: Mr Wood will order replacement lights.</p>	Clerk Clerk Clerk AW
UPC/34/18	<p>Playground including review of councillor’s monthly playground inspection and maintenance report: Mr Wood reported that no issues had been identified on his monthly inspection of the playground. He confirmed that all the outstanding cutting had been completed.</p>	
UPC/35/18	<p>Community defibrillators monthly inspection reports: The chair reported that he had inspected the village hall defibrillator and there were no apparent issues. Mr Yates reported that he had inspected the Cross Keys defibrillator and there were no apparent issues.</p>	
UPC/36/18	<p>Planning matters:</p> <p>a. Applications: 17/00202/18 - Householder application for removal of existing rear extension and replacement - South Farm 70 Main Street, Upton: Councillors considered the application and unanimously decided that they had no objections to the proposal.</p> <p>b. NSDC decisions:</p> <p>i. 17/02191/TWCA – Lanson, 82 Main Street, Upton – Fel elm (x1), Works to sycamore (x1) ash (x3), maple (x1), leylandii (x1), prunus and mixed group - Approval noted</p> <p>ii. 18/00099/TWCA - Woodsmoke Cottage 2 The Green Upton</p>	

	<p align="center">- Fell sycamore (x2), cypress (x1), holly (x1) - Approval noted.</p> <p>Councillors also noted the approval of 17/02153/FUL Proposed Detached Garage To Rear Mill View Corner Cottage 64 Main Street Upton which had been notified after circulation of the agenda.</p> <p>c. Enforcement matters: Nothing reported.</p>	
UPC/37/18	Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement: See UPC/31/18 above (Reports from councillors).	
UPC/38/18	A612 – Speed limit reduction to 50 mph: See UPC/31/18 above (Reports from councillors).	
UPC/39/18	Condition of Home Farm, Upton: No developments regarding enforcement reported to the council. Mr Blaney absent. Councillors noted an expression of interest in the property received by the clerk.	
UPC/40/18	New village map boards: Mr Yates confirmed that the installation remains in hand.	MY
UPC/41/18	LIS application – Village entry signs: The clerk confirmed that a specific quote would be needed if the application for funding was successful. She will contact a contractor with extensive experience of village entry signs in within the county for a brochure and clarification regarding the need for art work in advance of a quote.	Clerk
UPC/42/18	Service faults including Hockerton Lane road surface: Mr Jackson will request an inspection of Hockerton Lane..	RJ
UPC/43/18	Correspondence: a. Royal British Legion – Lamp post poppies – The clerk will order twelve more poppies.	
UPC/44/18	10 minutes - Public response to matters arising from meeting: No public present.	
UPC/45/18	Agenda items for next meeting: See above.	
UPC/46/18	Date of next meeting: : Wednesday 21 March 2018 at 7.30 pm.	

The meeting closed at 8.00 pm