

UPTON PARISH COUNCIL

MINUTES of the Parish Council meeting held on Wednesday 21 March 2018 at the Village Hall, Church Lane, Upton commencing at 7.30 pm

Present: Councillors:

Ian Johnson (Chair)

Theresa Pick

Malcolm Yates

Peter Snow

In attendance:

C. Millward (Clerk)

	DISCUSSION AND DECISIONS	
UPC/47/18	Apologies for absence: Apologies with reasons were received and accepted from Mrs Jewitt, Mr Jordan and Mr Wood. Councillors consented to the absences.	
UPC/48/18	Chair's comments: No comments.	
UPC/49/18	Declarations of interest: There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
UPC/50/18	Dispensations: None required.	
UPC/51/18	10 minutes public speaking time: No public present.	
UPC/52/18	Minutes of the previous meeting: The minutes of the meeting held on 26 February 2018 were agreed as a true record and signed by the chair.	
UPC/53/18	Matters arising: All action points having been completed, being in hand or appearing elsewhere on the agenda, there were no matters arising.	
UPC/54/18	The Village Hall Management Committee, including minutes of VHMC meeting (if available) and parking: Mr Jordan absent. No report.	
UPC/55/18	Reports from Councillors: No councillors present.	
UPC/56/18	<p>Financial Matters:</p> <p>a. Financial position as at 28 February 2018: The clerk presented her report showing the precise financial position at 28 February 2018. This was noted with particular reference to the budget. Councillors noted that, before taking account of the VHMC reserves, the council would be carrying forward approximately £500 into 2018-19 by way of general reserves.</p> <p>b. Accounts for payment: The council unanimously approved five payments totalling £580.71.</p> <p>c. CIL levy – Projects – The clerk confirmed that obtaining a quote for a new lamp was in hand.</p>	

UPC/57/18	Organisational arrangements for 2018 village fete: The chair will make enquiries regarding organisational support for the fete this year.	Chair
UPC/58/18	<p>Green spaces and rights of way including:</p> <p>a. Review of monthly burial ground, The Green and The Collies inspection and maintenance reports: The chair reported that the gate in to the burial ground was in need of repair. The clerk will contact NSDC. Otherwise, no issues had been identified on his monthly inspection of the burial ground and passed his written inspection report to the clerk.</p> <p>Mr Jordan was absent. No report on the Green and Collies</p> <p>Councillors noted that all the chippings at The Collies have now been removed by residents who wished to use them.</p> <p>b. Footpaths reports: The clerk had still not received a reply from the footpaths officer. She is liaising with Mr Jackson in this regard. The clerk passed paper copies of all the reports to Mr Snow.</p> <p>There was discussion of limitations on placing stones on verges to prevent cars parking and of responsibility for verges generally. The clerk will make enquiries of NCC.</p> <p>c. Damage to Christmas lights: Mr Wood has replaced the lights.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
UPC/59/18	Playground including review of councillor's monthly playground inspection and maintenance report: Mr Wood absent. No report. Mr Snow will resume his role as the playground inspection councillor. Councillors thanked Mr Wood for taking the role in Mr Snow's absence.	
UPC/60/18	Community defibrillators monthly inspection reports: The chair reported that he had inspected the village hall defibrillator and there were no apparent issues. Mr Yates reported that he had inspected the Cross Keys defibrillator and there were no apparent issues.	
UPC/61/18	<p>Planning matters:</p> <p>a. Applications: 18/00340/FUL Householder application for single storey extensions to sides, front and rear to include attached double garage, first floor side extension, demolition of existing conservatory and construction of detached summer room Lanson 82 Main Street Upton: Councillors considered the application and unanimously decided that they had no objections to the proposal.</p> <p>b. NSDC decisions: 17/00300/TWCA – Greenways, 75 Main Street, Upton – Reduce willow: Approval noted.</p> <p>c. Enforcement matters: Nothing reported.</p>	
UPC/62/18	Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement: No developments	
UPC/63/18	A612 – Speed limit reduction to 50 mph: No developments	
UPC/64/18	Condition of Home Farm, Upton: No developments.	
UPC/65/18	LIS application – Village entry signs: NCC funding decision awaited. Councillors discussed the information obtained by the clerk regarding the style of sign and decided that the Cropwell style was their preferred choice. The map board artist will be approached for the artwork and the sign artwork taken from those images. Suggested artworks to be circulated by email.	Clerk PS/TP
UPC/66/18	New village map boards: Mr Yates confirmed that the installation remains in hand.	MY

UPC/67/18	Service faults including Hockerton Lane road surface: Noted tht some repairs had been carried out to Hockerton Lane..	RJ
UPC/68/18	Correspondence: Noted.	
UPC/69/18	10 minutes - Public response to matters arising from meeting: No public present.	
UPC/70/18	Agenda items for next meeting: See above.	
UPC/71/18	Date of next meeting: : Wednesday 18 April 2018 at 7.30 pm.	

The meeting closed at 8.15 pm