

UPTON PARISH COUNCIL

MINUTES of the Parish Council meeting held on Wednesday 18 July 2018 at the Village Hall, Church Lane, Upton commencing at 7.30 pm

Present: Councillors:

Ian Johnson (chair)

Theresa Pick

David Jordan

Cath Jewitt

In attendance:

C Millward (clerk)

R. Blaney (from 7.40 pm until 7.50 pm)

R. Jackson (from 7.55 pm until 8.10 pm)

	DISCUSSION AND DECISIONS	
UPC/149/18	Apologies for absence: Apologies for absence were received and accepted from Mr Snow, Mr Yates and Mr Wood.	
UPC/150/18	Chair's comments: No comments.	
UPC/151/18	Declarations of interest: There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
UPC/152/18	Dispensations: None required.	
UPC/153/18	10 minutes public speaking time: None present.	
UPC/154/18	Minutes of the previous meeting: The minutes of the meeting held on 20 June 2018 were agreed as a true record and signed by the chair.	
UPC/155/18	Matters arising: <i>UPC/128/18 – 10 minutes public speaking time</i> – Noted that there had been one report of a breach of the environmental weight limit which the clerk had notified. All other action points having been completed, being in hand or appearing elsewhere on the agenda, there were no matters arising.	
UPC/156/18	The Village Hall Management Committee, including minutes of VHMC meeting (if available) and parking: Mr Jordan had nothing to report.	

<p>UPC/157/18</p>	<p>Reports from Councillors: Deferred pending Mr Jackson and Mr Blaney's arrival.</p> <p>Following Mr Blaney's arrival at 7.40 pm, the meeting reverted to this item after item 10 on the agenda (General Data Protection Regulation).</p> <p>Mr Blaney:</p> <ol style="list-style-type: none"> 1. Reported that there had been no progress in relation to Home Farm pending developments in relation to the Robin Hood hotel in Newark, which might have implications for Home Farm. However, Mr Blaney remains hopeful that Home Farm will be compulsorily purchased. 2. Referred to recent planning applications in relation to The Poplars 3. Updated councillors in relation to traffic issues around Newark and funding for a study which might lead to the new A\$^ road around Newark being brought forward from 2027. 4. Confirmed that NCC had voted for a unitary authority to consolidate various individual councils. <p>Mr Blaney left the meeting at 7.50 pm.</p> <p>Following Mr Jackson's arrival at 7.55 pm, the meeting reverted to this item after item 11 on the agenda (Financial matters).</p> <p>Mr Jackson:</p> <ol style="list-style-type: none"> a. Reported on the French Horn b. Referred to the LIS grant c. Outlined NSDC's strategy and action for a cleaner, safer, greener district d. Advised councillors to produce a petition in support of a 50 mph speed limit on A612. The clerk will produce a petition. Councillors will seek signatures at the village fete. <p>Mr Jackson left the meeting at 8.10 pm.</p>	<p>Clerk Cllrs</p>
<p>UPC/158/18</p>	<p>General Data Protection Regulation update and compliance matters: Councillors noted that the clerk had encountered technical difficulties subscribing the council to the GSuite service and is seeking advice.</p> <p>Councillor Blaney arrived at 7.40 pm during this item. At the close of this item, the meeting reverted to item 9 on the agenda (Reports from councillors).</p>	
<p>UPC/159/18</p>	<p>Financial Matters:</p> <ol style="list-style-type: none"> a. Financial position as at 30 June 2018: The clerk presented her report showing the precise financial position at 30 June 2018. This was noted with particular reference to the budget. b. Accounts for payment: Councillors unanimously approved six payments totalling £802.44. c. CIL levy – Projects including churchyard lamp replacement – The clerk updated councillors with regard to progress and coordination with the church. d. The Tonic publication costs – Funding commitment: After discussion, councillors decided against making a long term commitment preferring to consider making donations on request. e. Approve statement of public land: Councillors approved the statement as circulated. The clerk will upload the statement to the website. <p>Councillor Jackson arrived at 7.55 pm during this item. At the close of this item, the meeting reverted to item 9 on the agenda (Reports from councillors).</p>	<p>Clerk</p>

UPC/160/18	Organisational arrangements for 2018 village fete including approval of written fete risk assessment: Mr Wood absent but had circulated the risk assessment. Having considered its contents, councillors approved the risk assessment.	
UPC/161/18	Green spaces and rights of way including review of monthly burial ground, The Green and The Collies inspection and maintenance reports: The chair confirmed that no issues had been identified on his monthly inspection of the burial ground and passed his written inspection report to the clerk. Mr Jordan referred to the need for some spraying and the removal of briars but confirmed that, otherwise, there were no apparent issues to report on the Green and Collies. He passed his written inspection report to the clerk. Councillors noted that NCC would agree to a share of its cutting budget being paid to the council for the council to undertake the maintenance. However, given the relatively small amount on offer and NCC's recent engagement of Robert Marshall & Sons Ltd to undertake the village cutting, councillors agreed that there appeared little to be gained at this stage by assuming responsibility in place of NCC. If the cutting service remains unsatisfactory, they will reconsider.	
UPC/162/18	Playground including review of councillor's monthly playground inspection and maintenance report: Mr Snow absent. No report.	
UPC/163/18	Community defibrillators monthly inspection reports: The chair reported that he had inspected the village hall defibrillator and there were no apparent issues. Mr Yates absent. No Cross Keys defibrillator report.	
UPC/164/18	Planning matters: a. Applications: None. Councillors noted that applications 18/01278/FUL and 18/01317/FUL had been received subsequent to circulation of the agenda. These related to change of use and outbuilding works at The Poplars. They will consider whether a meeting to reach a decision is required and let the clerk know. b. NSDC decisions: 18/01085/TWCA – Arncliffe, 1 Hockerton Road, Upton – Fell curly willows (x2) and coppice horse chestnut: Approval noted. c. Enforcement matters: Nothing reported.	
UPC/164/18	Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement: No developments.	
UPC/165/18	A612 – Speed limit reduction to 50 mph: See UPC/157/18 (Reports from councillors) above.	
UPC/166/18	Condition of Home Farm, Upton: No developments.	
UPC/167/18	LIS application – Village entry signs: Mr Jordan presented the artwork which councillors agreed was very attractive and approved . They thanked the artists for producing artwork which captured the village beautifully. Mr Jordan will obtain a quote for the signs from Malcolm Lane. Councillors decided that the signs should replace the existing Upton signs at the two A612 entrances to the village. The clerk will seek the necessary approvals and give the chair as the contact for any site meeting.	DJ Clerk

UPC/168/18	New village map boards: Not yet installed. A parked car remains an obstruction. The clerk will write to the owner of the property to which the vehicle appears to belong asking that the car be removed because street furniture is to be erected on that part of the council's land.	Clerk
UPC/169/18	Service faults: Nothing raised.	
UPC/170/18	Correspondence: Noted that NPower had resolved the council's complaint	
UPC/171/18	10 minutes - Public response to matters arising from meeting: No public present.	
UPC/172/18	Agenda items for next meeting: See above.	
UPC/173/18	Date of next meeting: Wednesday 19 September 2018 at 7.30 pm.	

The meeting closed at 8.35 pm