

UPTON PARISH COUNCIL
Clerk: C Millward
E-mail: uptonparishclerk@gmail.com

Notice is given of a meeting of the Parish Council to be held at **6.30 pm on Wednesday 21 November 2018** at the Village Hall, Church Lane, Upton

Agenda

1. Apologies for absence
2. Chairman's comments
3. Declarations of interest
4. Dispensations
5. 10 minutes public speaking time
6. Minutes of the meeting held 17 October 2018
7. Matters arising – for information only
8. The Village Hall Management Committee, including minutes of VHMC meeting (if available)
9. Reports from Councillors
10. 2019 meeting dates
11. Arrangements for appointment of new clerk
12. Financial matters:
 - a. Financial position as at 31 October 2018
 - b. Accounts for payment
 - c. Appointment of internal auditor
 - d. Review system of internal control
 - e. Consider need for interim internal audit
13. Green spaces and rights of way including review of monthly burial ground, The Green and The Colliers inspection and maintenance reports
14. Playground including:
 - a. Review of councillor's monthly playground inspection and maintenance report
 - b. Swing repair/ replacement and funding application
15. Community defibrillators - Monthly inspection reports
16. Planning matters:
 - a. Applications: 18/02006/LBC - Roof repairs to Buildings G27 and G29B - British Horological Institute Upton Hall Main Street Upton
 - b. NSDC decisions: 18/01767/TWCA - Carry out work as proposed in the Arboricultural Report - British Horological Institute Upton Hall Main Street Upton
 - c. Enforcement matters
17. Village entrances – Wild flower feature
18. Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement
19. A612 – Speed limit reduction to 50 mph
20. Condition of Home Farm, Upton
21. New village mapboards
22. LIS application – village entry signs including location and installation arrangements
23. 2018 Christmas carol event
24. Service faults
25. Correspondence:
 - a. Came & Company – Council Matters
 - b. Police and Crime Commissioner – The Beat
 - c. NSDC – Cleaner, Safer, Greener questionnaire and information pack
26. 10 minutes - Public response to matters arising from meeting
27. Agenda items for the next meeting
Date of next meeting: **16 January 2019** at 7.30 pm

Catherine Millward – Clerk

14 November 2018