

**UPTON PARISH COUNCIL**  
**Clerk: C Millward**  
**E-mail: [uptonparishclerk@gmail.com](mailto:uptonparishclerk@gmail.com)**

Notice is given of a meeting of the Parish Council to be held at **6.30 pm on Monday 16 May 2018** at the Village Hall, Church Lane, Upton

**Agenda**

1. Election of Officers:
  - a. Chair
  - b. Vice-Chair
  - c. Parish Council Representatives on VHMC
  - d. Parish Council Trustees on Collies Charity
  - e. Playground inspection and maintenance councillors
  - f. Burial ground inspection councillor
  - g. Collies and the Green inspection and maintenance councillor
  - h. Defibrillator inspection councillors
2. Apologies for absence
3. Chairman's comments
4. Declarations of interest
5. Dispensations
6. Minutes of the meeting held 18 April 2018
7. Matters arising – for information only
8. The Village Hall Management Committee, including minutes of VHMC meeting (if available)
9. Reports from Councillors
10. 2018 Annual Parish Council appointments
11. General Data Protection including approval Information Management Policy
12. Financial matters:
  - a. Financial position as at 30 April 2018
  - b. Accounts for payment
  - c. CIL levy – Projects
  - d. The Tonic – Donation request
  - e. To agree the 2017/2018 annual accounts
  - f. To certify exemption from limited assurance review under section 9 Local Audit (Smaller Authorities) Regulations 2015
  - g. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return
  - h. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Annual Governance and Accountability Return
13. Organisational arrangements for 2018 village fete
14. Green spaces and rights of way including:
  - a. Review of monthly burial ground, The Green and The Collies inspection and maintenance reports
  - b. Footpaths reports - Update
15. Playground including review of councillor's monthly playground inspection and maintenance report
16. Community defibrillators - Monthly inspection reports
17. Planning matters:
  - a. Applications 18/00824/FUL | Erection of a new dwelling | Upton House 80 Main Street Upton
  - b. NSDC decisions: None to date
  - c. Enforcement matters
18. Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement
19. A612 – Speed limit reduction to 50 mph
20. Condition of Home Farm, Upton
21. LIS application – village entry signs
22. New village map boards
23. Service faults
24. Correspondence: Harry Johnson award 2018
25. Agenda items for the next meeting  
Date of next meeting: **Wednesday 20 June 2018** at 7.30 pm