

## UPTON PARISH COUNCIL MINUTES

Wednesday 23<sup>rd</sup> January 2019 at 7.30pm

**Present:** Councillors; Ian Johnson (Chair), Malcolm Yates, Theresa Pick, Peter Snow, David Jordan, Cath Jewitt

**In Attendance:** Roger Blaney

**Officer:** Lisa-Jayne Campbell

	DISCUSSION AND DECISIONS	ACTION
01/244/19	<b>Apologies for absence:</b> No apologies received	
02/245/19	<b>Chair's comments:</b> Cllr. Johnson reminded Councillors that the elections are being held on 2 <sup>nd</sup> May, LJ to email election timetable out to all councillors and to also send out nomination forms when they become available.	Clerk
03/246/19	<b>Appointment of New Clerk:</b> Cllr. Johnson welcomed the new Clerk, Lisa-Jayne Campbell and confirmed all related administration regarding the appointment is in process.	
04/247/19	<b>Declarations of interest:</b> There were no declarations of interest, direct or indirect, in any terms of business on the Agenda	
05/248/19	<b>Dispensations:</b> None required.	
06/249/19	<b>10 minutes public speaking time:</b> One member of public was in attendance but had no comments.	
07/250/19	<b>Minutes of the previous meeting:</b> The minutes of the meeting held on 21 November 2018 were agreed as a true record and signed by the chair.	Approved
08/251/19	<b>Matters arising:</b> 227/18/c: Cllr Snow was requested to contact the auditor, Mr Russell, and ask if he would be prepared to undertake the role for a further year. 238/18: The council agreed that the Christmas lights looked excellent; however Cllr Yates mentioned that several of the bulbs are no longer working and will need to be replaced for 2019. Christmas lights replacement to be discussed at the next meeting.	Cllr Snow  Agenda 20.02.19
09/252/19	<b>The Village Hall Management Committee, including minutes of VHMC meeting (if available) and parking:</b> Cllr Jordan in the process of investigating the change of Gas suppliers	Cllr. Jordan
10/253/19	<b>Reports from Councillors:</b> Cllr Roger Blaney is due to meet with the conservation officer, Oliver Scott, to discuss the way forward with Home Farm.	Cllr. Blaney
11/254/19	<b>Financial Matters</b> <b>a:</b> <i>Financial position as at 31 December 2018</i> Due to the induction of the new Clerk there is no financial update available. <b>b:</b> <i>Accounts for payment</i> There were no accounts for payment. <b>c:</b> <i>To consider the financial information provided by the Clerk and NSDC's letter regarding 2018/19 Precept estimates and to agree the Precept for the year</i>	Clerk to

	<p><i>ending 31 March 2019.</i></p> <p>It was agreed that the Precept for 19/20 would be increased by 1.9% to equal £6758.00.</p>	<p><b>inform NSDC</b></p>
12/255/19	<p><b>Green spaces and rights of way incl. review of monthly burial ground, The Green and The Collies inspection and maintenance reports:</b> All reports acceptable. In the Collies area the electrical cubicle is not locked; Cllrs Jordan and Yates will liaise to deal with this.</p> <p>The path around the playing field is overgrown with moss. This requires management. Cllr Jordan will speak to the contractor. The present contract needs to be reviewed taking into account the future maintenance needs of the village.</p>	<p><b>Cllrs Jordan and Yates</b></p>
13/256/19	<p><b>Playground including:</b></p> <p>a. <i>Review of councillor's monthly playground inspection and maintenance report:</i> Cllr Wood not present. No problems known.</p> <p>b. <i>Swing repair/ replacement and funding application</i></p> <p>The clerk to contact the contractors who quoted for the job and request them to go-ahead.</p>	<p><b>Clerk</b></p>
14/257/19	<p><b>Community defibrillators monthly inspection reports:</b> Cllrs. Yates and Johnson reported that the defibrillators had been inspected and there were no apparent issues.</p>	
15/258/19	<p><b>Planning matters:</b></p> <p>a. <i>Applications:</i></p> <p>i. 18/02342/FUL Barn conversion to 2 bedroom house. Springwood Farm Hockerton Road – <b>No Objection</b></p> <p>ii. 19/00013/FUL Proposal for creation of new farm access. Springwood Farm Hockerton Road – <b>No Objection</b></p> <p>b. <i>NSDC Decisions: None to report</i></p> <p>c. <i>Enforcement Matters: Nothing reported.</i></p>	
16/259/19	<p><b>Village entrances – Wild flower feature:</b> Cllr. Wood was not in attendance so this item was deferred to the February meeting.</p>	<p><b>Agenda 20.02.19</b></p>
17/260/19	<p><b>Boundary treatment at the former French Horn site, Main Street Upton – enclosure of pavement:</b> No further developments.</p>	
18/261/19	<p><b>A612 – Speed limit reduction to 50 mph:</b> There has been no advance on the Petition. Further attempts will be made to obtain signatures. The Clerk will contact Cllr. Jackson to confirm our wish to see this reduction in speed limit.</p>	<p><b>Clerk</b></p>
19/262/19	<p><b>Condition of Home Farm, Upton:</b> No developments.</p>	
20/263/19	<p><b>New village Mapboards:</b> No developments.</p>	
21/264/19	<p><b>LIS application – Village entry signs including authorisation of councillors to sign funding agreement:</b> Cllr. Johnson has met with Highways and suitable sites have been identified. The committee gave Cllr. Johnson permission to confirm the positions and order the signs. LJ to confirm signage manufacture details and timing.</p>	<p><b>Cllr. Johnson</b></p> <p><b>Clerk</b></p>

<b>22/265/19</b>	<b>Service faults:</b> The situation regarding water leaks and collections in the village is unclear. Water leaks at the top of The Close and the top of Church Lane will be reported again to Severn Trent. Any persistence of water leaks or collection will be noted by Cllrs and reported at the next meeting.	<b>Clerk and all Cllrs.</b>
<b>23/266/19</b>	<b>Correspondence:</b> All other items of correspondence noted.	
<b>24/267/19</b>	<b>10 minutes - Public response to matters arising from meeting:</b> No public present	
<b>25/268/19</b>	<b>Agenda items for next meeting:</b> Apologies received from Cllr. Pick who will not be able to attend the next meeting.	
<b>26/269/19</b>	<b>Date of next meeting:</b> Wednesday 20 <sup>th</sup> February 2019 at 7.30 pm.	

Meeting Closed: 8.30pm

**Lisa-Jayne Campbell**  
Clerk to Upton Parish Council

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