

## Rolleston Parish Council

### Minutes of the Meeting held on Monday 4th June 2018 in The Greenaway, Rolleston

Present: Cllr Tim Harries (In the Chair)  
 Cllr Christine Salter  
 Cllr Tony Hillary  
 Cllr Lucy Sole  
 Cllr Ian Beadles  
 Cllr Sandie Pearson  
 Cllr Barbara Sale

In Attendance: Cllr Sue Saddington (NCC )  
 Cllr Roger Blaney (NSDC)

Members of the Public: 5

		<b>Action</b>
85/18	<b>Apologies for Absence</b> All present	
86/18	<b>Minutes of the Meeting</b> held on Monday 14th May 2018 were accepted as a correct record and signed.	
87/18	<b>Matters Arising not on the Agenda</b> Two requests received from Village Hall committee. Approval of documents and procedures relating to the audit of the PC Accounts Annual Return	
88/18	<p><b>Open Session</b></p> <p><b>Cllr Sue Saddington (Notts CC)</b> reported that the 30 m.p.h. signs on Station Road are to be moved nearer the Racecourse and the Parish is to receive an interactive Speed Sign. She had received a request from the organisers of the village Fun Day for a donation towards the event and was giving £150 which would come initially to the Parish Council. She had reported the verge issues. The lack of grass cutting was due to machinery breakdown and the divot had been logged. Cllr Saddington has informed the Parish Council about the road closure when Kelham Bridge is repaired. Cllr Salter will circulate details with the minutes.</p> <p><b>Cllr Roger Blaney (NSDC)</b> brought to the attention of the Parish Council recent planning matters. An application involving an outbuilding at Orchard Farm, Fiskerton Road marked CPRIOR does not require comment from the Parish Council as it is a technical application. The planning application 18/00697/OUT (New Dormer Bungalow adjoining Meadow View, Fiskerton Road) discussed last month is now with the District Council for determination, and the PC is entitled to send a representative to the meeting.</p> <p><b>General Public</b></p> <p>A member of the public commented to Cllr Saddington that the trees by Debdale Hill would need cutting back before the traffic was diverted when Kelham Bridge is repaired, and she undertook to report this.</p> <p>Residents complained that vehicles are still being parked on the pavement and verge adjoining Corner Farm on Staythorpe Road which is causing an obstruction to</p>	CS

	pedestrians and obscuring views to vehicles exiting The Crown car park. Cllr Saddington advised that the matter be reported to the police. Concern was expressed about the overgrown line of trees adjacent to the Village Hall.	
89/18	<b>Declaration of Interests</b> None	
90/18	<b>Planning Matters</b> 18/00767/LBC & FUL- repair and structural works and conversion of The Mill, Station Road, Rolleston. Councillors were pleased that the mill was being restored and support the application unanimously.	
91/18	<b>Financial Matters</b> a. The first draft of the Parish Council's annual account for YE 31 March 2018 confirmed that gross turnover (income or expenditure) did not exceed £25,000 and therefore the Parish Council is entitled to claim exemption from external audit. The Certificate of Exemption from Annual Governance and Accountability Audit return was duly approved and signed for lodging ahead of the deadline. b. The draft of the accounts, as prepared by Mr Ken Ogilvey, was produced and approved, including examination of the list of expenditure items over £100 and the updated Register of Fixed Asset register, and both were approved to be uploaded to the Council's website in accordance with the requirements of the Transparency Code. c. Mr Steve Rowles was appointed to undertake the Internal Audit, being confirmed to be both independent and competent. d. Invoice approved from Ulyetts for grass cutting at Jubilee Gardens and 2 acre field £80-40 inc. VAT (Main Account.) e. Invoice approved from Ulyetts for grass cutting at Corner Farm £36 inc VAT (Corner Farm Account.) <b>The cheque books being unavailable due to audit, payment of d. and e. will be made a.s.a.p.</b> The need for the PC to consider the appointment of a clerk has been highlighted by the amount of work required for administration of the annual accounts, and it was agreed that applications would be invited. Cllr Harries was thanked for the work he has done preparing the accounts.	<b>THa</b>
92/18	<b>Footpaths and Highways</b> The Road Closure notice affecting Kelham Bridge is to be circulated with the minutes. Cllr Pearson commented about the overgrown vegetation on the footpath to Fiskerton, and she will report the matter on-line.	<b>CS</b>  <b>SP</b>
93/18	<b>Flooding and Emergency Plan</b> It was confirmed by the officer that the pumps (kept in the Resilience store) have been serviced.	
94/18	<b>PC Managed Amenities</b> Corner Farm land – A report was received of ivy growing within the Corner Farm land which is potentially damaging the fence/wall of an adjacent property. It was agreed that Ulyetts be instructed to remove the ivy as well as a self-seeded sycamore tree. It was agreed that up to £200 could be spent on these two items without prior reference back to the Parish	

	<p>Council . Weedkiller for the area in the Playpark near the bench - a reminder is needed.</p>	<b>THi</b>
95/18	<p><b>Community Liaison/Safer neighbourhoods</b> A report has been received via representatives of the Safer Neighbourhood Group that an 02-plate silver Ford Transit van has been seen in various villages including Oxtun, Fiskerton, Woodborough and Rolleston with the occupants entering driveways, particularly to secluded properties. The vehicle has been reported to the local PCSO. Villagers are advised to maintain vigilance.</p>	
96/18	<p><b>Ongoing improvements to Village Amenities</b> Nothing to report</p>	
97/18	<p><b>Other Correspondence Received</b> The Village Hall requested that the No Dog Order on the 2 acre field be removed on Fun Day. This was agreed. There was a request for replacement of the defective street lamp on the approach to the Village hall. It was advised that this was neither located on Parish Council land, nor their responsibility.</p>	
98/18	<p><b>Second Open Session</b> There was a request from a member of the public that the PC consider making a donation towards the costs of the village Fun day being organised by the Village Hall committee. Cllr Harries and Cllr Salter declared an interest as their spouses are connected with the village hall committee. It was noted that Cllr Saddington made a grant of £200 to the PC in February 2018 to be used for any purpose with which the PC agrees, and it was therefore agreed to donate this sum with the proviso that any surplus money from the donation be held for future events and, in particular, should not be donated to any charity. Concern was expressed that a small caravan has been left standing in a field near the allotments off Staythorpe Road, after horses which had been in the field had been removed. Members of the public confirmed their support for the appointment of a clerk.</p>	
99/18	<p><b>Matters Raised in Open Session or received after publication of the Agenda (for report only)</b> None</p>	
100/18	<p><b>Date of next meeting:</b> Monday 2nd July 2018 in the Greenaway 7-30 p.m. Cllr Harries advised that there might be a need to call an additional meeting a few days earlier to approve the audited accounts, thanked everyone for attending, and closed the meeting at 8-45 p.m.</p>	