

**Minutes of the Farndon Parish Council held on Monday, 22<sup>nd</sup> January 2018 at 6.30pm in the Parish Room**

**Present:** Councillor M Baker, in the Chair  
Councillor Mrs Bayne  
Councillor A Duckmanton  
Councillor Mrs J Gafney  
Councillor J Teixeira-Gomes

**Also in attendance:** County Councillor Mrs Saddington, District Councillors I Walker, K Walker and 4 members of the public

**FPC17-106** Apologies for absence

Received and accepted from Cllrs I Millner and M Oldham, District Cllr Mison and District Cllr I Walker.

**FPC17-107** Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

**FPC17-108** Minutes of the Parish Council – Monday, 4<sup>th</sup> December 2017

The minutes of the meeting held on Monday, 4<sup>th</sup> December 2017 were accepted as a true and correct record and signed by the Chairman.

**FPC17-109** County Councillor Session – Cllr Mrs Saddington

The Chair suspended the meeting at 6.31pm to allow Cllr Mrs Saddington to present her report.

Cllr Mrs Saddington reminded the Parish Council that the deadline for submissions to the Local Improvement Scheme had been extended to 31<sup>st</sup> January 2018.

If the Parish Council were considering WW1 celebrations in 2018, Cllr Mrs Saddington would contribute £100 from her fund, but needed to be advised as soon as possible.

The parking issues on Almond Grove and Oak Avenue would be considered by Newark & Sherwood District Council and Newark & Sherwood Homes. It was AGREED that the Clerk would forward the results of the residents survey to Cllr Mrs Saddington and Cllr K Walker.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 6.36pm.

Public 10 Minute Session

The Chair suspended the meeting at 6.57pm for the public session.

With the agreement of Members, the Chair brought forward agenda item to allow

questions from members of the public on the Almond Grove/Oak Avenue parking situation while members from the District and County Council were present.

The meeting was suspended at 6.37pm to allow comments and questions from members of the public.

#### Oak Avenue/Almond Grove

Residents held the view that the parking situation had been caused by Newark & Sherwood Homes by developing the garages and they should now balance the issue that they had caused. There was a concern that access for emergency vehicles was restricted and a situation had already occurred where the Fire Service could not gain access to attend an emergency.

There was a concern that the bus service would not be able to travel the route, which was already serviced by the smallest coach possible.

It was AGREED that Cllr Walker facilitate a site meeting between Cllr Laughton (Newark & Sherwood Homes), Cllr Mrs Saddington, the Chair of the Parish Council and Clerk in the first instance. It was suggested that this should be an evening meeting when the parking problems were at their height.

#### Marsh Lane Bus Stop

A resident expressed their concern at parking over the bus stop, which was situated opposite Village Way.

The Clerk had reported the matter to the PCSO, Cllr Mrs Saddington asked for details to raise direct with Transport Facilities at the County Council.

Concern was also expressed about the continued parking on Main Street close to the junction with Grays Court. Cllr Mrs Saddington that no response had been received from the residents regarding the offer of an extended H-bar.

The Chair thanked the members of the public for their input and reconvened the meeting at 6.54pm.

#### **FPC17-110** Nottinghamshire County Council

##### **(a) Local Improvement Scheme 2018-21 – Village Gateway Sign Application**

The Clerk had been given delegated authority to liaise with residents and the submission of the application to the Local Improvement Scheme for a village gateway sign.

The application had been completed and, after a few amendments, was ready to be submitted prior to the deadline of 31<sup>st</sup> January. The application had the support of Cllr Mrs Saddington.

##### **(b) Response from Residents on Parking – Almond Grove and Oak Avenue**

This had been covered in Cllr Mrs Saddington's report. As AGREED the Clerk would forward the results of the survey to Cllr K Walker and Cllr Mrs Saddington with a view to arranging a meeting with Cllr Laughton.

(c) **Inspection by Rights of Way Officer – Footpath No 3**

The Clerk referred to correspondence received from the Rights of Way Officer regarding the condition of the surface of Footpath No 3.

It was AGREED that the Clerk would contact the landowner regarding the offer made regarding a potential contribution to repair the surface for walkers.

(d) **Local Transport Facility – Bus Stop, Church Street/Main Street, Farndon**

Members noted correspondence from Transport Facilities regarding the risk assessment on the sub-station that had been undertaken following concerns raised by the Parish Council on the fire risk to a wooden shelter.

No further observations were made and Members were content for the shelter to proceed.

**FPC17-111** District Councillor Session

Cllr Walker congratulated Cllr Baker on his appointment as Vice-Chairman of the Nottinghamshire Association of Local Councils.

(a) **Request for New Dog Waste Bin – Fairfield Avenue/Sandhill Road**

The Clerk advised that Cllr Mison had been approached by a resident enquiring if a dog bin could be placed in the Sandhill Road area. After discussion it was AGREED that a bin be placed on the green at the junction of Fairfield Avenue.

**FPC17-112** Farndon Residents Environment Group

The Chair suspended the meeting at 7pm for a report from FREG.

Mr Dodson reported that December was a fundraising month for FREG, with £590 raised from the Carols on the Green event, and £2,560 from the Christmas tree charity collection.

No working party had been held in January due to the weather. FREG would be assisting the Nottinghamshire Wildlife Trust in February.

The Chair thanked Mr Dodson for his report and reconvened the meeting at 7.06pm.

**FPC17-113** Parish Council Matters

(a) **Newark Healthcare Consultative Group – notes from meeting on 12<sup>th</sup> January 2018**

Cllr Mrs Bayne had attended the meeting which had discussed the Urgent Care Centre, which was being changed to an Urgent Greatment Centre. It was proposed for it to be open 24 hours a day but changed to a GP led/Advanced Nurse Practitioner

appointment system.

Members of the public were urged to ask for referrals to Newark as the NHS were increasing the treatment offer at Newark.

It was AGREED that the Clerk should circulate the notes of the meeting to Members for information.

(b) **Letter from Police & Crime Commissioner re Beat Manager**

Members noted correspondence which outlined that the new Beat Manager for the village was PC819 Martin Drew. It was AGREED that the Clerk should extend an invitation to him to attend a future meeting of the Parish Council.

Given the concerns raised by residents about the parking problems on Almond Grove/Oak Avenue, it was AGREED that the Clerk should contact the East Midlands Ambulance Service and Fire Service to highlight the situation.

(c) **Essential Works - A46/A1133 Winthorpe Roundabout to Hykeham Roundabout (for information)**

Members received and noted information received from Highways England regarding the closure of the A46/A1133 for overnight works from 29<sup>th</sup> January to 6<sup>th</sup> July.

**FPC17-114** Update Reports from Chairs

(a) **Chairman's Report**

Best Christmas Lights Competition

The Chair raised the idea of holding a competition to acknowledge the efforts by residents in the village who decorated their houses with lights in the run up to Christmas.

There could be two or three categories, with the prize to be a donation to a charity of their choice. It was AGREED that this be investigated in more detail with a view to introducing in 2018.

Best Kept Village Competition

The Chair sought permission to establish a sub-committee to start to promote and prepare for the Best Kept Village Competition. It was suggested that this consist of three Members and the Clerk, plus the Handyman.

A separate article would be placed in the Spring issue of the Farndon Focus.

(a) **Planning & General Purposes**

Planning Enforcement Matters

The Clerk updated Members on an enforcement matter relating to tree works at a property on Church Street. The applicant hadn't applied for permission to undertake

tree works in a Conservation Area. No further action was to be taken, but a formal warning letter would be issued explicitly detailing the proper course of action that should have been taken, and that should be taken in the future.

17/02242/FUL – 6 Nursery Avenue, Farndon – Change of use of garage to dog grooming parlour

It was AGREED that the link to the application on the District Council's website would be circulated to Members so that they could view the details submitted.

17/0911/TPO – 11 Westfield Way, Farndon - Undertake the following work to trees protected by TPO N45 and forming part of G1 T1 Hornbeam - Reduce height by 3-5 metres and reduce by 3 metres all round

Members received and noted the decision notice refusing permission for tree works at 11 Westfield Way, Farndon.

17/02049/TWCA – West End, Fosse Road, Farndon - T1 Pine - Remove tree due to lean towards public footpath and roots lifting of tarmac drive. Replace with smaller specimen in different location

Members received and noted the decision notice granting permission for tree works at West End, Fosse Road, Farndon.

Planting – Fell Croft

A quotation had been received for landscape planting following the removal of the trees. It was AGREED that the Clerk would contact the residents on their preference.

(b) **Playing Field**

Works to Boundary Hedge & Planting Quotation

A quotation had been received for replanting the gap in the boundary hedge. It was AGREED that this be progressed.

It was noted that the fence had been reinstalled and would remain in place until the plants had established. It was AGREED that the Clerk would notify the Bowls Club of the work.

(c) **Cemetery**

Renewal of Mortuary Electricity Plan

It was noted that the contract for the renewal of the electricity for the mortuary was due. It was AGREED that the Clerk should proceed with the renewal with E-ON.

Additional Trade Waste Bin

The Clerk updated Members on the provision of a third trade waste bin which had been arranged after discussion with Cllr Mrs Bayne and the Chair.

Feedback on Management of Soil from Interments

The Clerk advised Members that one load of soil had been removed. It was AGREED that a second load be arranged, ground conditions permitting, which would reduce the

pile to a manageable level.

Land for New Cemetery

The Clerk advised that the landowner had confirmed that they did not wish to sell their land at the present time.

(d) **Ponds & Riverside**

Work to Ponds

The Clerk confirmed that contractors were to start work on the ponds and revetment on Tuesday, 23<sup>rd</sup> January.

Damage to Bins

Cllr Gomes advised that there had been vandalism to the new bin on the play area. The Clerk would arrange for it to be inspected and repairs undertaken as necessary.

**FPC17-115** Financial Matters

(a) **To consider accounts for payments in accordance with the circulated schedule**

Members received and noted the accounts for payment.

(b) **To note any receipts in accordance with the circulated schedule**

Members received and noted the receipts received.

(c) **To note the Council's financial position as at 31<sup>st</sup> December 2017**

Members noted the Council's financial position as at 31<sup>st</sup> December 2017.

(e) **To consider the Council's budget and Precept for the 2018/19 Financial Year**

Members considered the Council's financial requirements for the 2018/19 financial year.

After discussion it was proposed by Cllr Mrs Gafney, seconded by Councillor Mrs Bayne that a 3% increase be applied to the Council's precept, to reflect the increase in RPI, which would see it set at £52,530.

The Clerk was asked to undertake a comparison of fees charged by neighbouring burial authorities and report back to the next meeting.

**FPC17-116** Notts Association of Local Councils

(a) **External Auditor Update**

The Clerk advised that a webinar had been arranged to provide advice on the new external auditor arrangements.

(b) **Council Tax Referendum Principles**

Members noted that a decision had been made not to extend the referendum principles to parish councils at this point.

(c) **Guidance on use of Private E-mail Addresses**

It was AGREED that the Clerk would investigate providing Members with a dedicated

website specifically for parish council business.

(d) **Letter from NALC Chairman**

Members received and noted the letter from the NALC Chairman, setting out their objectives for the forthcoming year.

(e) **NALC Diversity Commission**

Members received and noted correspondence regarding the Diversity Commission survey. It was AGREED that this be circulated to Members to complete if they wished.

(f) **Legal Briefing Note – Data Protection Officer**

Members noted the advice contained within the legal briefing note regarding the role of the Data Protection Officer. The Clerk would keep Members updated as further information was received.

To receive any correspondence

There was none to report.

**FPC17-117** To receive items for notification

**Fly Tipping**

Cllr Duckmanton asked if costs had been received from the District Council. The Clerk confirmed they had and would forward for information.

**Western Power Distribution**

The Chair advised he was attending a conference arranged by Western Power Distribution in a stakeholder capacity.

**Straw Stack Fire**

The Chair advised Members that the recent stack fire was one of the 13 largest fires in Nottinghamshire within the last 6 months.

**FPC17-118** Date of Next Meeting

Monday, 26<sup>th</sup> February 2018

**FPC17-119** Exclusion of the Press & Public

It was AGREED to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) during the consideration of the following item of business as publicity would be prejudicial for the public interest because of the confidential nature of the business to be transacted.

- Staffing Matter

The meeting closed at 9pm.