

**Minutes of the Farndon Parish Council held on Monday, 26<sup>th</sup> February 2018 at 6.30pm in the Parish Room**

**Present:** Councillor M Baker, in the Chair  
Councillor Mrs Bayne  
Councillor Mrs J Gafney  
Councillor I Millner  
Councillor J Teixeira-Gomes

**Also in attendance:** County Councillor Mrs Saddington, District Councillor I Walker, Mr Swanwick (FREG), Jessica Coulson (Church Warden) and 4 members of the public

**FPC17-120** Apologies for absence

Received and accepted from Cllrs A Duckmanton and M Oldham, District Cllr Mison and District Cllr I Walker.

**FPC17-121** Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

**FPC17-122** Minutes of the Parish Council – Monday, 22<sup>nd</sup> January 2018

Subject to an amendment to reflect that the number of members of the public were more than 4, the minutes of the meeting held on Monday, 22<sup>nd</sup> January 2018 were accepted as a true and correct record and signed by the Chairman.

**FPC17-123** With the presence of Jessica Colson, Church Warden, the Chairman brought forward item 10 (d) Cemetery – St Peter’s Church Yard.

The Chair suspended the meeting at to allow Church Warden, Jessica Colson, to speak.

Cllr Mrs Bayne had attended a meeting with Jessica Colson and others to discuss what the Parish Church would like from the Parish Council as keepers of the Church yard.

Ms Colson confirmed that a new Parish Priest from Elston Parish had been appointed to look after the 4 churches. Her name was Elizabeth Murray and her appointment will provide some relief for the Church wardens.

In terms of the graveyard and management, the difficulty was because of the graves being all over the area. One option would be to re-order and lift all the stones and stand against the Church wall, however this was a big project and not necessarily what was wanted. The process was quite complex and would take years to complete. Any changes would have to be discussed with the new vicar and the Parochial Church Council to see if there was any appetite for it.

Ms Colson confirmed that every 5 years there was a review of the Church and the Parochial Council were given a priority list of work that needed to be done. The last report did contain some work for the Church yard and would be a good starting point.

There was a good working relationship between the Parish Church and Parochial Church Council, with open channels of communication. The PCC were happy to work with the Parish Council in whatever way possible, but needed to take account views of the residents and interest groups within the village.

It was suggested that a working party could be established between the Parish Council and Parochial Church Council to look into a 5 year plan for the Church yard.

An article could also be placed in the Focus asking for interested residents to join a Working Party to deal with the Church yard.

Invite Vicar to future meeting of Parish Council.

The Chair thanked Ms Colson for her attendance and reconvened the meeting at 6.45pm.

It was AGREED that the Clerk would extend an invitation to the new vicar to attend a future meeting of the Parish Council once she had settled in to her role.

**FPC17-124** County Councillor Session – Cllr Mrs Saddington

This item would be taken if and when Cllr Mrs Saddington arrived.

**FPC17-125** Nottinghamshire County Council

(a) **Local Improvement Scheme 2018-21 Village Gateway Sign Application**

The Clerk confirmed that the application had been submitted in line with the deadline of 31<sup>st</sup> January 2018.

It was noted that there was a representation of the sign on the front of the Farndon Focus but this was not an agreed design or wording.

(b) **WW1 Centenary Roll of Honour Memorial Project – Request to Attend Parish Council Meeting**

Members noted the letter from Nottingham City Council regarding the project to build a single tribute to those who lost their lives fighting throughout the First World War.

It was AGREED that the Clerk should arrange a meeting to discuss in greater detail.

(c) **Condition of Road – Chestnut Grove**

The condition of the road had been reported to Via and an inspection had been requested.

(d) **Tree Works – Farndon Crossroads**

The Clerk advised that Via had plans for the trees on Farndon crossroads and had asked to be kept informed on when the work would be undertaken.

(e) **Funding – Cemetery Bird and Bat Boxes**

Cllr Mrs Saddington had given a grant of £150 towards the bird and bat boxes for the Cemetery.

**FPC17-126** County Councillor Session – Cllr Mrs Saddington

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 6.50pm to allow her to present her report.

The surface of Chestnut Grove had been inspected and would be attended to.

A sum of £150 had been given towards the bird and bat boxes for the Cemetery. The Clerk acknowledged receipt.

On Wednesday, the County Council would decide on the budget for the 2018/19 financial year. There will be an increase in addition to the 2% being applied for Adult Social Care.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 6.52pm.

**FPC17-127** District Councillor Session

The Chair suspended the meeting at 6.53pm for Cllr Walker to present his report.

Cllr Walker advised that he had spoken to Cllr Laughton who had confirmed that the District Council would not fund dropped kerbs for private houses.

Cllr Walker did not have any information on the trailers that had appeared adjacent to the A46. The matter was ongoing.

The Clerk was asked to write to Planning Enforcement if the trailers were not removed swiftly.

The Chair thanked Cllr Walker for his report and reconvened the meeting at 6.54pm.

**FPC17-128** Public 10 Minute Session

The Chair suspended the meeting at 6.55pm for the public session. As this contained discussion on the parking situation on Almond Grove and Oak Avenue, Cllr Millner declared a personal interest and withdrew himself from the discussion.

Residents were frustrated that the parking situation had been caused by Newark & Sherwood Homes who were unwilling to do anything for private residents.

There had been incidents where the Emergency Services had been unable to attend

call outs and it was feared these would only increase.

The Chair referred to Cllr Blaney's comments at Planning Committee that Oak Avenue was not needed as a play area as children have access to the play area.

The Chair thanked residents for their questions and reconvened the meeting at 7.05pm.

**FPC17-129** District Council Matters

(a) **Member Training – Planning Information**

Members noted receipt of the presentation from Newark & Sherwood District Council that formed part of the training on planning recently held.

(b) **Register of Interest Forms**

Members noted receipt of new Register of Interest Forms produced following the move to Castle House.

The Clerk reminded Members that if there was any change in their interest during the year then a new form needed to be completed.

**FPC17-130** Farndon Residents Environment Group

The Chair suspended the meeting at 7.06pm for a report from FREG.

Mr Swanwick reported that a litter pick and coppicing of trees in the Willow Holt had taken place in February.

On 18<sup>th</sup> March, weather permitting, there would be the annual litter pick on the river bank from Farndon to Long Lane.

The Chair thanked Mr Swanwick for his report and reconvened the meeting at 7.08pm.

Cllr Gomes advised that FREG were offering to do two litter picks a month, rather than one. The Parish Council would be able to direct FREG to problem litter areas. The Clerk was asked to liaise with John Dodson.

The Chair asked Cllr Gomes to thank FREG for their offer.

**FPC17-131** Parish Council Matters

(a) **To consider the relationship with St Peter's Cross Keys Academy**

The Clerk referred to an email received from the new Chair of Governors who was keen to foster better relationships between the school and the Parish Council.

It was AGREED that an invitation be extended to the Chair to attend the next meeting to discuss in further detail. Cllr Mrs Bayne offered to be the liaison between the Parish Council and the school.

(b) **Best Kept Village Competition**

It was AGREED that the Parish Council would be represented by Cllr Gomes and Cllr Millner, with representatives from FREG.

A meeting of the committee to be held as soon as possible.

(c) **WW1 Commemorations (including Lamp Post Poppies)**

There were a couple of options that the Royal British Legion had put together for commemorating the end of WW1. One was the lamp post poppies, and the other was the Silent Soldier campaign, although it was noted that it was currently unclear whether this would be available due to demand.

Lamp post poppies could be placed on Long Lane and Main Street. It was AGREED that the Clerk should count the number of lamp posts and report back to the next meeting.

Members were happy for the Chairman's allowance to be used for the Silent Soldier.

(d) **2018 John Clark Fun Run**

It was noted that the 2018 fun run would be held on Tuesday, 19<sup>th</sup> June. Further details would be forwarded once confirmed.

It was AGREED that the Parish Council would fund 50% cost of the medals.

(e) **Village CCTV**

The Clerk referred to recent posts on the Farndon Residents Facebook page about the potential for CCTV coverage in the village as there had recently been a number of vehicle break ins.

The Clerk had sought information from the Police about the number of incidents that had taken place in the past six months.

Information had also been requested from Newark & Sherwood District Council regarding the costs for providing CCTV. The Clerk reported these costs to Members and was asked to seek confirmation in writing.

**FPC17-132** Update Reports from Chairs

(a) **Chairman's Report**

(b) **Planning & General Purposes**

Decision Notice - 17/02242/FUL – 6 Nursery Avenue, Farndon – Change of use of garage to dog grooming parlour

Members received and noted the decision notice granting permission for change of use of a garage to a dog grooming parlour.

Decision Notice - 18/00039/TWCA – The Willows, 10 West End, Farndon – T1 – Cypress – Fell

Members received and noted the decision notice granting permission for tree works at The Willows, 10 West End.

18/00314/FUL – 18 Oak Avenue, Farndon - Householder application for erection of two storey side extension

This item was not considered.

18/00230/FUL – Hollytree Cottage, 2 North End, Farndon - Householder application for two storey extension to side of dwelling

This item was not considered.

(c) **Playing Field**

Work to Play Area

The Clerk confirmed that the order had been placed for the hand/foothold equipment.

(d) **Cemetery**

Renewal of Garden Waste Collection

It was AGREED that garden waste collection service should be renewed at a cost of £175 for 5 bins.

Review of Cemetery Fees

The Clerk confirmed that information had been received from neighbouring burial authorities on Cemetery fees.

After discussion it was AGREED that the Clerk should look at reviewing the fees from 1<sup>st</sup> April 2019 to bring them in line with the bi-annual review of fees for the Bowls Club and Cricket Club.

To Note Work to the Conifers

The conifers in the Cemetery had all been lifted and shaped.

St Peter's Church Yard

This item had been covered earlier in the agenda.

(e) **Ponds & Riverside**

Installation of Bench

The Clerk confirmed that the memorial bench had now been installed. | It had been placed adjacent the revetment so that it was accessible by members of the family.

Completion of Works

The Clerk confirmed that the Council's contractor had completed the works to the ponds.

Planters

Cllr Teixeira-Gomes confirmed that he was buying plants for the planters.

Railings

The Clerk was purchasing equipment for Cllr Teixeira-Gomes to renovate and paint the memorial railings around the trees on the Farndon crossroads green.

Dog Waste

Discussion took place about the amount of dog waste in the village, despite the number of bins provided. It was AGREED that the Clerk should liaise with the dog wardens about enforcement.

**FPC17-133** Financial Matters

(a) **To consider accounts for payments in accordance with the circulated schedule**

Members received and noted the accounts for payment.

(b) **To note any receipts in accordance with the circulated schedule**

Members received and noted the receipts received.

(c) **To note the Council's financial position as at 26<sup>th</sup> February 2018**

Members noted the Council's financial position as at 26<sup>th</sup> February 2018.

(d) **Return of Section 106 Funds**

The Clerk advised that a request had been made of Newark & Sherwood District Council to return the Section 106 Funds to the Parish Council. These funds would be ring fenced.

**FPC17-134** Notts Association of Local Councils

(a) **Consultation on Crime and Poor Performance in the Waste Sector**

**FPC17-135** To receive any correspondence

(a) **Nottinghamshire Hospice – Challenge Events 2018**

Members received and noted details of events arranged by Nottinghamshire Hospice.

(b) **Canal & River Trust – Planning for Waterways in Neighbourhood Plans**

Members received and noted correspondence from the Canal & River Trust.

**FPC17-136** To receive items for notification

(a) Cllr Teixeira-Gomes asked if bigger bins could be provided adjacent to the bus stops. The Clerk advised that these were part of the round serviced by Newark & Sherwood District Council. The Clerk advised that a discussion would be held with the District Council.

**FPC17-137** Date of Next Meeting

Monday, 26<sup>th</sup> March 2018

**FPC17-138** Exclusion of the Press & Public

It was AGREED to exclude the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) during the consideration of the following item of business as publicity would be prejudicial for the public interest because of the confidential nature of the business to be transacted.

- Staffing Matters

The meeting closed at 9pm.