

Minutes of the Farndon Parish Council held on Monday, 24th September 2018 at 6.30pm in the Parish Room, Memorial Hall, Farndon

Present: Councillor M Baker, in the Chair
Councillor Mrs Bayne
Councillor A Duckmanton
Councillor Mrs Kingston

Also in attendance: County Councillor Mrs Saddington (late), District Cllrs N Mison, I Walker & K Walker, John Dodson (FREG) and 4 members of the public

FPC18-060 Apologies for absence

Received and accepted from Councillors P Parker, N Rhodes-Yeomans and J Teixeira-Gomes.

FPC18-061 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC18-062 Minutes of the Parish Council – 6th August 2018

The minutes of the meeting held on Monday, 6th August 2018 were accepted as a true and correct record and signed by the Chairman.

FPC18-063 County Councillor Session – Cllr Mrs Saddington

It was AGREED this item would be taken if, and when, Cllr Mrs Saddington arrived.

FPC18-064 District Councillor Session

The Chair suspended the meeting at 6.35pm to allow Members of the District Council to present their reports.

Cllr Mison advised that Policy & Finance Committee had agreed to employ four new Community Wardens, together with two vehicles. These wardens would cover the whole of the District, working seven days a week, looking for hot spots, reporting bad behaviour, dog fouling, etc, and would have the power to issue 'on the spot fines' for dog fouling.

The Chair asked if the wardens would make contact with Parish Councils before coming in to their village, as it would be useful to be able to give feedback. Cllr Mison advised he would pass this on to the Business Manager.

A consultation on the review of Conservation Areas would be undertaken shortly. All Parishes should be contacted in due course.

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Cllr Mison reported that the application for a Clock Tower at 38 Main Street had been called in and would be considered by Planning Committee on 5th October. It was noted that the application had the support of the Parish Council.

Cllr I Walker referred to the recent refusal for planning permission at Future Fishing based at Hardy's Farm Park. He acknowledged that the application had been supported by the Parish Council but he could not support it due to the concerns regarding the amount of businesses at the site, which may not have planning permission. There was also a concern at the Health & Safety of the buildings.

At Planning Committee it was proposed that no decision be made on the Future Fishing application for one month, or until such time as the Planning Authority had time to visit the site and inspect all businesses on the site and to review the overspill in to the countryside. This was unanimously supported.

Cllr Duckmanton observed that the Parish Council had supported Future Fishing as a local business and Members had reviewed and commented on the application that came before it. The Chair had visited the site but had only reviewed the buildings applications had been submitted for. Members were supportive of the need to establish exactly what was happening on the site.

Cllr I Walker referred to the information forwarded by the Clerk from a resident of The Meadows regarding the possible removal of the bollards to alleviate parking issues. Unfortunately, the view was that nothing could be done due to the constraints of the area.

Cllr K Walker congratulated the Chair on his appointment as Chairman of the Nottinghamshire Association of Local Councils.

The Chair thanked Cllr K Walker for his best wishes, and members for their reports, and reconvened the meeting at 6.49pm.

FPC18-065 Newark & Sherwood District Council

Update on Car Parking Consultation

The Clerk referred to recent email correspondence with the Strategic Housing Business Manager. It was AGREED that the Clerk would forward the thread to Councillor Keith Walker.

FPC18-066 County Councillor Session – Cllr Mrs Saddington

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 6.50pm to allow her to present her report.

Cllr Mrs Saddington added her congratulations to those already given to Cllr Baker on his appointment as Chair of the Nottinghamshire Association of Local Councils.

In response to a request for areas to be put forward for maintenance, Hawthorne Crescent had been submitted for inclusion.

Cllr Mrs Saddington advised that she had put forward a request for an interactive speed sign for Marsh Lane, to be situated from the Londis towards the school.

A resident had approached Cllr Mrs Saddington regarding the condition of the A46 roundabout. Highways England were working on plans for improvement but these would not be ready in 2018.

The Chair advised that he had recently spoken to Highways England engineers who were undertaking a survey of cats eyes. They will all be looked at over the next few months.

Cllr Mrs Saddington queried whether changes to the Farndon roundabout, as made at the A52/A46 roundabout would assist in traffic flow. After discussion, it was AGREED that this would be raised with Highways England by Cllr Mrs Saddington.

Information had been received that work would be undertaken to the Cattle Market roundabout but no timescale had been given.

Cllr Mrs Bayne asked if there was any further information on the plans for a unitary authority. Cllr Mrs Saddington advised that discussions were taking place and officers were looking at a business case. Every district would have to agree but, at the moment, they are not aware of what was happening. Cllr Mrs Saddington advised she would keep council updated.

Finally, Cllr Mrs Saddington advised that £1,100 had been raised at her recent charity hog roast.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7pm.

FPC18-067 Nottinghamshire County Council

(a) **Local Improvement Scheme – Application Update**

The Clerk updated Members on the present situation with the scheme. A discussion had been held with the winning entrants parents and Malcolm Lane & Son had been asked to advise if the times given would be convenient for a visit to sit with the designer.

(b) **Advance Roadworks Bulletin – St Peter's Close**

Members received and noted the advance roadworks bulletin to allow for resurfacing of the pavement. The closure was planned from 15th October.

Via had been contacted as it was understood that there may be works programmed by British Gas in that area which would be after the scheduled works. A response was awaited.

Cllr Mrs Saddington would follow this up directly with officers.

(c) **Advance Roadworks Bulletin – Almond Grove**

Members received and noted the advance roadworks bulletin regarding the closure of Almond Grove in two phases between 22nd October and 26th October 2018 to allow for water connections to the two new developments.

(d) **Great War Commemoration Service & Armed Forces Covenant Signing**

An invitation had been received for the Chairman and Escort to attend the Service of Commemoration and Remembrance at Southwell Minster at 4.30pm on Tuesday, 6th November 2018.

(e) **Interactive Speed Signs**

A site meeting had been held on Friday, 24th August, between Cllr Mrs Saddington, the Chairman and an officer of the County Council. This had resulted in a request being submitted, as outlined within Cllr Mrs Saddington's report.

(f) **Bin at Main Street bus shelter.**

Further to the request for a bin at the new bus shelter on Main Street, the County Council's Transport Facilities had confirmed that there was budget availability to provide one. This would be subject to the Parish Council taking responsibility for it to be emptied and to replace in the event of it being vandalised.

It was AGREED to proceed on this basis. In terms of a specification for the bin, this should reflect the fact that it was in a Conservation Area.

FPC18-068 Farndon Residents Environment Group

The Chair suspended the meeting at 7.10pm to allow John Dodson from FREG to present his report.

The monthly litter pick had been completed and the working party would be doing maintenance on Cottage Lane. FREG now had their own Facebook page – FREG Farndon – which was being trialled at the moment.

The Clerk confirmed that the August minutes had been received and circulated to Members for information.

FPC18-069 **Ponds & Riverside**

As there were items under this heading that related to FREG, the Chair AGREED to bring it forward for discussion.

- (a) Bluebell Planting
5,000 bluebells had been donated, the majority of which would be planted in Farndon Park, some in the ponds and also the reserve on Cottage Lane. They would be planted within two weeks of being lifted to give them the best possible chance of thriving.
- (b) Winter Maintenance Schedule
A meeting had been arranged at 5.45pm on Thursday, 27th September for the Clerk and Village Handyman/Sexton to discuss the winter maintenance schedule for the ponds with FREG.
- (c) Replacement Bins
A suggested bin had been forwarded to Members for consideration. It had a dark wooden type exterior and would suit the area.
- (d) Gate
The Chair advised that he had met with the owner of the field that was on the corner opposite the lane at the back of the school. They were receptive to a gate being put across the land, while maintaining access for the public footpath. It was AGREED that the Clerk would liaise with the land owner, the owner of Farndon Marina and the Rights of Way Officer to discuss in more detail and obtain a price for a gate.

FPC18-070 Public 10 Minute Session

The Chair suspended the meeting at 7.25pm to allow for questions from the public.

A member of the public asked if the Parish Council knew why the approach from the Riverside car park down to the waters edge appeared to have become a bit of a 'dumping ground' for rubbish and rubble which could potentially cause an obstruction if the River levels rose.

There was also concern expressed at the amount of glass from broken glasses and queried whether plastic glasses should be used outside.

It was AGREED that the Clerk would contact the Directors of the Riverside and seek clarification.

It was queried if Mr Holmes, who had been instrumental in putting together the LIS bid would be able to accompany the winning entrant to Malcolm Lane & Son. The Chair confirmed that this had been agreed.

The Chair thanked members of the public for their questions and reconvened the meeting at 7.30pm

FPC18-071 Parish Council Matters

(a) **Vandalism to Container & Ride on Mowers**

The Clerk updated Members on the recent vandalism to the container and the subsequent discovery that the mowers had also been vandalised. An insurance claim was being pursued.

(b) **Best Kept Village Competition – Judges Comments**

Members noted the comments received from the judges when the village had not been successful in progressing further in the competition. The Clerk was asked to enquire how improvement could be made in future years given that there appeared to be very little difference between Farndon and the winning villages. A judging criteria would also be beneficial.

(c) **Newark Healthcare Consultation Group – 10th August 2018**

The minutes of the meeting held on 10th August were received and noted.

(d) **Remembrance Commemorations**

The Clerk updated Members on the arrangements for commemorations for Remembrance. Reverend Murray had been booked for the morning of Friday, 9th November to work with Year 6 of the school to acknowledge the war graves in the Cemetery.

Another war grave may have been identified, which Cllr Mrs Bayne was to discuss with Mr Harper. Timings for the 9th November would be circulated to Members who would be welcome to attend and support.

(e) **Land Ownership**

The Clerk confirmed that as many land owners as possible had been identified. A draft letter had been put together by the Clerk and Cllr Duckmanton, which now required agreement by Members.

After discussion it was AGREED that the draft letter be approved and sent to each land owner.

FPC18-072 Update Reports from Chairs

(a) **Chair**

Request to Use Parish Council Land

A request had been received to use the playing field and the ponds on the weekend of 5th to 7th October, to hold a camp to teach 12 young people level 4 emergency/first aid. This was AGREED and noted, with the Chair to enquire whether or not there was an intention to camp overnight.

(b)

Planning

18/01622/FUL – 18 Oak Avenue, Farndon - Householder application for erection of two and one storey side extension

Members noted the application from the householder for a two and one storey side extension. It was unanimously AGREED that the application be supported.

18/01568/LBC - 10 Cross Lane, Farndon - Replace old windows with new bespoke wood windows

Members noted that this was a Grade 2 listed building and located within the Conservation Area. After discussion it was AGREED that objection be raised to the application as the proposed changes would not match the adjacent building and would not be in character with the area. If new windows are required then Members would want to see like for like replacement.

Cllr Mrs Bayne abstained from the vote on this application.

18/01508/FUL – Crane Cottage, 38 Main Street, Farndon - Householder application for installation of a clock tower on the roof of the attached garage (resubmission)

18/01509/LBC – Crane Cottage, 38 Main Street, Farndon - | Installation of a clock tower on the roof of the attached garage

Members noted the applications, which were a resubmission of previous applications following amendments. It was AGREED unanimously that these applications be supported.

18/01504/FUL – 5 Sandhill Road, Farndon - Householder application for proposed single storey extension to rear of semi detached property

Members noted the application from the householder for a proposed single storey extension to the rear of the property. It was unanimously AGREED that the application be supported.

18/01503/FUL – Frogs End, 7 Sandhill Road, Farndon - Householder application for proposed single storey extension to rear of semi detached property

Members noted the application from the householder for a proposed single storey extension to the rear of the property. It was unanimously AGREED that the application be supported.

18/01367/TWCA – Kennel Cottage, Old Hall Close, Farndon - Lateral reduction to south west canopy of 1 No Walnut Tree by a maximum of 1.2 metres in line with boundary wall with neighbour.

Members received and noted the application for tree works within the conservation area.

18/01484/TWCA – Willowmere, Wyke Lane, Farndon - T1 Yew - Fell as restricting entrance visibility T2 self set Ash - Fell as poor specimen T3 Chestnut - Crown lift to 5m from ground level to reduce shading to dwelling and clear access T4 Sycamore - Fell due to shading to dwelling and restriction of adjacent Beech Tree

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Members received and noted the application for tree works within the conservation area.

Decision Notices:

The Orchard, 4 Old Hall Close, Farndon – Householder application for proposed Games Room in raised garage roof and lifting tree canopy.

Members received and noted the decision notice granting permission for the proposed Games Room and lifting the tree canopy.

106 Marsh Lane, Farndon – Householder application for proposed two storey rear extension

Members received and noted the decision notice granting permission for the proposed two storey rear extension.

Bellwood, 3 Church Street, Farndon – Householder application to increase the existing perimeter brick wall and entrance gate to side of house (adjacent to Church Street), insert railings and re-fit copping stones.

Members received the decision notice granting planning permission. It was noted that the railings had been amended and now better reflected the character of the area.

(c) **General Purposes**

BT Kiosk

The Clerk advised that a price list had been acquired which outlined all the spares for the kiosk. The Clerk would review with the Village Handyman/Sexton as to what parts were required.

(d) **Playing Field**

Play Area Inspection Report

The completed report had been received and had been reviewed with the Village Handyman/Sexton.

A quotation had been received from the manufacturer of the stepping stones to replace the broken pieces on a supply and fix, or supply only, basis. It was AGREED that they should be purchased on a supply only basis, to be fixed by the Village Handyman/Sexton.

It was AGREED that the Cableway chain be purchased again, but if it were to be knotted again then it would not be replaced.

Football Team – Hire of Pitches

The Rose & Crown team would now be using the playing field as their home base. An agreement had been reached and the wording agreed with Cllr Duckmanton. A fee of £250 would be payable for the season. The agreement and an invoice would now be sent.

(e) **Cemetery**
Review of Spaces
A review of all spaces in the new section of the Cemetery had now been completed. Some anomalies had been identified which would be recorded. A review of the old section would also be undertaken but it was expected that this might be more difficult.

(f) **Ponds & Riverside**
Winter Maintenance Schedule
Donation of English Bluebells (FREG)
The above two items had been discussed under minute number above

New Litter Bins
After consideration it was AGREED that two Sherwood Hooded Top litter bins be purchased for the ponds at a cost of £287.01 each plus VAT.

Unauthorised Work to Trees in Picnic Area
The Clerk reported on work that had been undertaken without permission on the trees along the boundary of some of the properties on North End. A letter would be sent to the residents reminding them of the protection afforded to the area and that the Parish Council should always be contacted prior to any work being undertaken.

Damage to Sign
The Clerk advised that the damage to the pointer sign at the back of the picnic area, next to the Farndon Marina, had been reported to the Rights of Way Officer. However, they had confirmed that the sign did not belong to the County Council so would not be repaired.

FPC18-073 Financial Matters

(a) **To consider accounts for payments in accordance with the circulated schedule**
Members received and noted the accounts for payments in accordance with the circulated schedule, a copy of which is attached to these minutes.

(b) **To note any receipts in accordance with the circulated schedule**
Members received and noted the receipts received in accordance with the circulated schedule, a copy of which is attached to these minutes.

(c) **To note the Council's financial position as at 31st August 2018**
Members received and noted the Council's financial position as at 31st August 2018.

(d) **To receive any update on the External Audit**
The Clerk advised that no communication had yet been received from the external auditors.

FPC18-074 Notts Association of Local Councils

(a) **East Midlands Community Led Housing**

Members received and noted information from East Midlands Community Led Housing.

(b) **Appointment of Chairman**

Members formally noted the appointment of Cllr Baker as the Chairman of the Nottinghamshire Association of Local Councils. Congratulations were extended to him on being appointed to the role.

FPC18-075 To receive any correspondence

(a) **Mayor of Newark's Christmas Event**

Members received and noted details of the Mayor of Newark's Christmas Charity Event scheduled to be held on Saturday, 24th November 2018. Tickets were available at a cost of £20 each.

(b) **Art & Creative Provision in Newark & Sherwood**

Members noted the opportunity to shape future art and creative provision in Newark & Sherwood through the Notts YMCA new community and activity Village. It was AGREED that this be promoted on the Farndon Residents page.

(c) **Fernwood & Farndon Trip to Parliament – 23rd November 2018**

Members noted the correspondence circulated to residents by Robert Jenrick MP outlining details of a trip to Parliament on Friday, 23rd November 2018.

FPC18-076 To receive items for notification

There were no items raised.

FPC18-077 Date of Next Meeting

Monday, 22nd October 2018

The meeting closed at 8.40pm.