

Minutes of the Farndon Parish Council held on Monday, 22nd October 2018 at 6.30pm in the Parish Room, Memorial Hall, Farndon

Present: Councillor M Baker, in the Chair
Councillor Mrs Bayne
Councillor A Duckmanton
Councillor Mrs Kingston
Councillor Teixeira-Gomes

Also in attendance: County Councillor Mrs Saddington (late), District Cllrs I Walker & K Walker, Simon Pashley (Village Handyman/Sexton) and 5 members of the public

FPC18-078 Apologies for absence

Received and accepted from District Councillor N Mison and Mr J Dodson (FREG).

FPC18-079 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC18-080 Minutes of the Parish Council – 24th September 2018

Subject to an amendment to minute number FPC18-071 (d) to reflect that arrangements for 9th November were still awaiting confirmation, the minutes of the meeting held on Monday, 24th September 2018 were accepted as a true and correct record and signed by the Chairman.

The Clerk advised that the wooden crosses for the graves had been requested. An additional war grave had been discovered in the first part of the Cemetery. Cllr Mrs Bayne had discussed this with Mr Harper who had advised that the headstone reflected the loss of life but the remains were buried elsewhere, possible in France. This grave would be included within the commemorations.

FPC18-081 County Councillor Session – Cllr Mrs Saddington

It was AGREED this item would be taken if, and when, Cllr Mrs Saddington arrived.

FPC18-082 Nottinghamshire County Council

(a) Local Improvement Scheme – Application Update

The Clerk updated Members on the present position with the design. The winning entrant was working on an additional design which, when complete, would be forwarded to the design team.

- (b) Advance Roadworks Bulletin – St Peter’s Close
The Clerk confirmed that the footway resurfacing work proposed for St Peter’s Close had been postponed. It would now be undertaken after utilities work had been completed.
- (c) Bus Shelter on Main Street – Feedback
Following a request from a member of the public regarding the difference in bus shelters in the conservation area, the County Council had confirmed that it was subject to budget constraints at the time of the installation. At the present time there was no budget to replace the existing polycarbonate shelter.
- (d) Winter Service – Offer of Assistance
It was AGREED that the offer of 5 x 20kg bags of salt from Via be accepted. The Village Handyman/Sexton would rotate the stock in the mortuary and fill the grit bins as required.

FPC18-083 District Councillor Session

The Chair suspended the meeting at 6.40pm to allow Members of the District Council to present their reports.

Cllr I Walker advised that Cleaner, Safer, Greener packs would shortly be distributed to each Parish Council outlining the District Council’s project.

Cllr Walker asked members of the Parish Council to support their Chairman at the Nottinghamshire Association of Local Councils Annual General Meeting on 14th November. It would be his first in his new role as Chairman of the Association.

The Chair thanked District Councillors for their report and reconvened the meeting at 6.44pm.

- (a) **Development of Bungalow, California Road**
The Chair referred to a query from a resident regarding the parking spaces at the new bungalow being built on California Road. This had been forwarded to the Planning Officer who had responded and confirmed that the plans were correct. They were to contact the resident and meet on site if required.

FPC18-084 County Councillor Session

With the arrival of County Councillor Mrs Saddington, the Chair suspended the meeting at 6.45pm to allow her to present her report.

Cllr Mrs Saddington confirmed that the footpaths on Hawthorne Crescent had been put forward for maintenance, and a request had been submitted for an interactive speed sign on Marsh Lane.

Highways England had been contacted regarding the A46 roundabout, a response had been received stating that while no changes were planned to the Farndon

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roundabout 'signing and lining' work to improve lane discipline would be undertaken at the Cattle Market roundabout in 2019.

Cllr Mrs Saddington reminded Members of the Great War Service at Southwell Minster on 6th November. Places were no longer restricted to two per Parish Council.

A donation of £300 had been requested for FREG to help with the Carols on the Green event.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 6.48pm.

FPC18-085 Farndon Residents Environment Group

Mr Dodson had given his apologies for the meeting but had submitted a written update which was read by the Chair.

The main task for FREG this month was the bluebell planting which would start at 9.30am in Farndon Park on Sunday, 28th October. A question was also asked regarding the siting of the dog bin on the green, which was an item on the agenda for discussion.

The Clerk confirmed that the September minutes had been received and circulated to Members for information.

FPC18-086 Public 10 Minute Session

The Chair suspended the meeting at 6.50pm to allow for questions from the public.

A resident from Oak Avenue asked why they had not been contacted by any consultant regarding the parking situation, as had been promised by Cllr Laughton earlier in the year. Residents felt they had been left in limbo and there had been a lack of communication.

The Clerk advised that Cllr Laughton was aware of the lack of communication and had expressed his disappointment to officers at the District Council. An email trail had been forwarded to Cllr K Walker so he was aware of the situation.

It was AGREED that the Clerk would forward Cllr Laughton's contact details, and those of the Strategic Housing Officer, to the residents so that they could liaise direct.

A resident referred to the fly tipping on School Lane, which the Chair confirmed had been reported to the District Council. It was queried whether this part of School Lane could be 'stopped up'. It was clarified that this was an emergency access point in to the village.

The resident of Crane Cottage thanked the Parish Council for their support, and that of local residents, for the application for a clock tower on the property, which had now been granted.

A resident commented that the village gateway sign project had now been live for nearly a year and it would be good to see them installed before the Spring.

The Chair thanked members of the public for their questions and reconvened the meeting at 7.00pm

FPC18-087 Parish Council Matters

(a) **Remembrance Sunday Commemorations**

It was confirmed that the Silent Soldier would be relocated to the Cemetery shortly. It will be placed against the bench on the roundabout, close to the Mortuary. A discussion took place about putting one of the donated planters behind it, which was AGREED.

It was AGREED that the Clerk would enquire if the Silent Soldiers were still available to purchase.

The Chair updated Members on the arrangements for Remembrance Sunday and explained that the two services, one at the Memorial Hall, and the other at St Peter's Church would be held. A meeting had been held with a Church Warden and also a discussion with one of the Lay Preachers who would be taking the service.

It was AGREED that the timings would be promoted on the Farndon Resident's Page.

(b) **Invitation from Balderton Parish Council to Air Museum Remembrance Event**

An invitation had been received from Balderton Parish Council to attend a Remembrance Service at the Air Museum at 3pm on Sunday, 11th November 2018. It was AGREED that Cllr Teixeira-Gomes would attend on behalf of the Parish Council.

(c) **Carols on the Green**

The seasonal licence for the Carols on the Green event had been submitted to Nottinghamshire County Council.

(d) **Data Protection Renewal**

Members noted the invitation to renew the Council's Data Protection registration, which the Clerk was asked to progress.

FPC18-088 Update Reports from Chairs

(a) **Chair**

New Beat Manager

The Chair advised Members that a new Beat Manager had been appointed for Farndon, as the previous incumbent had retired. No official confirmation of this had

been received, however. The Clerk was asked to seek clarification and report back to Members.

Email Addresses for Members

The Clerk was asked to progress this as a matter of urgency.

Parish Council Conference

The Chair advised Members that the Conference had been well received and had provided beneficial information to the parishes that had attended.

Local Improvement Scheme – Location and Update

The Chair referred to a meeting held with officers from Via to identify the location for the village gateway signs. One would replace the current sign close to the A46 roundabout. The location for the sign at the other end of the village was still being negotiated with Via. The standard sign would remain, with the village gateway sign providing additional signage.

Cllr Teixeira-Gomes commented that the Parish Council should be aware of where houses were on the boundary of the village, as he would not want to offend any residents.

Dog Bin on the Green

The Chair referred to a request from FREG to relocate the dog bin on the green, which caused a smell nuisance at the Carols on the Green event. The Chair had discussed this with officers at Via, but it was not considered that an annual event was not a justifiable reason for moving it.

It had been agreed with the Village Handyman/Sexton that the bin would be removed two days before the Carol on the Green and the post covered with a box, with a shelf on top of it. The bin would then be reinstalled after the event.

(b)

Planning

10 Cross Lane, Farndon – Information from Conservation Officer

Members received information from the Conservation Officer which asked the Parish Council to elaborate on the objections submitted to the application which had been considered at the 24th September meeting.

After discussion it was AGREED that the Chair would contact the Conservation Officer to discuss in more detail. One major concern was that the proposed french windows were completely out of character with the courtyard setting.

18/01820/LBC – Chestnut Farm, 36 Main Street, Farndon - Install wooden door in the existing architrave/doorway to downstairs ante-room.

The Chair explained that this application was currently with him to review.

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Signature _____ Date _____

18/01905/TWCA T- Chestnut Farmhouse, 36 Main Street, Farndon - T1 Chestnut - Re-pollard due to proximity and to reduce impact on house T2 Sycamore - Remove dead branches adjacent neighbouring property.

Members noted the application for tree works in a Conservation Area at Chestnut Farmhouse, 36 Main Street.

18/01818/TWCA – Plum Tree House, 2 Grays Court, Farndon - Sorbus (T1) fell due to damage to adjacent garage and to provide more space for existing shrubs. Greengage (T2) - fell due to disease and risks falling on vehicles on adjacent driveway. Replant with suitable ornamental tree. Ash (T3) - Trim branches that are encroaching roof tiles at side of house by up to 3 metres. Acer (T4) - Cut back lower 4 branches to trunk to prevent encroachment on roof of house. Himalayan Silver Birch (T5) - Crown Lift to 5 metres above ground level to clear existing building roof.

Members noted the application for tree works in a Conservation Area at Plum Tree House, 2 Grays Court.

Appeal to Planning Inspector – Land at Orston House

Prior to consideration of this item, Cllr Duckmanton declared a non-pecuniary interest and withdrew himself from the discussion.

Members noted that the applicant had submitted an appeal to the Planning Inspector following the refusal of planning permission for formation of new vehicular access to serve the existing dwelling and erection of new dwelling to be served by existing vehicular access.

After discussion it was AGREED that there had been no material change to the application since it was considered by the Parish Council and, therefore, Members did not wish to change or amend their comments in any way.

Decision Notices:

18/01508/FUL – Crane Cottage, 38 Main Street, Farndon – Householder application for installation of a clock tower on the roof of the attached garage (resubmission)

18/01509/LBC - Crane Cottage, 38 Main Street, Farndon – Householder application for installation of a clock tower on the roof of the attached garage (resubmission)

Members received and noted the decision notices granting permission for the installation of a clock tower on the roof of the garage attached to Crane Cottage, 38 Main Street.

(c)

General Purposes

Siting of Donated Planters

Discussion took place on where the four donated planters could be sited. One had already been allocated to the Cemetery, adjacent to the Silent Soldier.

It was AGREED that a photograph of the planters be circulated to Members and the item placed on the agenda for the next meeting for consideration.

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Signature _____ Date _____

Duck Pond

The Clerk was asked to progress the duck pond project on the Farndon crossroads.

(d) **Playing Field**

New Goals Posts

A price had been received for the new goal posts. The Clerk was asked to obtain a price for two new fences, one behind each goal post.

Container

The Clerk to liaise with the Village Handyman/Sexton on the best way forward.

Weed Spray of Field

The Clerk advised that the Village Handyman/Sexton had met with a contractor on site. A price would be forwarded for the whole of the field, and just the football pitch. Cllr Duckmanton confirmed that the whole of the field needed to be sprayed.

9 a Side Football Team

No further contact had been received regarding this initiative.

(e) **Cemetery**

Trees

It was AGREED that an inspection be made of the trees in the Cemetery with a view to identifying work required, especially the row of Limes adjacent to the boundary with the Memorial Hall.

Review of Spaces

Cllr Mrs Bayne advised that the review of spaces in the older part of the Cemetery would be completed during November.

(f) **Ponds & Riverside**

Broken Clapper Gates

Cllr Parker had reported that the clapper gates by the Newark Sea Scouts were broken. The Clerk had reported them to the Canal & River Trust who were responsible for their maintenance.

Confirmation had been received from an inspector that repairs were required.

Cllr Parker advised that one had been repaired but was catching on the floor, one had yet to be put back. It was AGREED that the Clerk would contact the Canal & River Trust to report again.

Parking along the Riverbank

Cllr Parker referred to email correspondence with Newark & District Piscatorial Society regarding cars driving along the bridlepath, as far along as the clapper gate at Kirk's Bay.

It was AGREED that the Clerk would liaise with the Rights of Way Officer to update them on the situation. A report would be brought back to a future meeting.

Slipway

Cllr Teixeira-Gomes asked about the installation of the knee rail at the slipway. The Clerk confirmed this was part of the winter maintenance schedule.

Cllr Parker

The Chair advised that Cllr Parker would now work with Cllr Teixeira-Gomes on the Ponds and Riverside remit.

FPC18-089 Financial Matters

- (a) **To consider accounts for payments in accordance with the circulated schedule**
Members received and noted the accounts for payments in accordance with the circulated schedule, a copy of which is attached to these minutes.
- (b) **To note any receipts in accordance with the circulated schedule**
Members received and noted the receipts received in accordance with the circulated schedule, a copy of which is attached to these minutes.
- (c) **To note the Council's financial position as at 30th September 2018**
Members received and noted the Council's financial position as at 30th September 2018.
- (d) **Completion of the External Audit**
The Clerk updated Members on the position with the external audit and the communications received from PKF Littlejohn. The external audit had now been completed and notices were displayed on the Councils' noticeboard.
- (e) **To consider the Council's budget for the 2019-20 Financial Year**
The Chair advised this would be considered at the 3rd December meeting.
- (f) **Rialtas Fees – 2019-20 Financial Year**
Fees for the Parish Council's accounts software had been confirmed as £121 for the 2019-20 financial year.

FPC18-090 Notts Association of Local Councils

- (a) **September Personnel Newsletter**
Members noted receipt of the September Personnel Newsletter.

FPC18-091 To receive any correspondence

- (a) **Bin at Bus Shelter – NS0211 Main Street**
Confirmation had been received from Transport Facilities regarding the specification for the litter bin at the bus shelter. This was noted and AGREED by Members, together with the proposed siting.
- (b) **Advance Roadworks Bulletin – Almond Grove & Oak Avenue**
Members noted the amended bulletin giving revised contact details.
- (c) **Application to Stop-Up Part of Highway – Hawton Lane, Farndon**
Members received and noted correspondence from Nottinghamshire County Council outlining an application to stop-up part of Hawton Lane, Farndon. The proposal has

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arisen as a result of the A46 works which have rendered this section of Hawton Lane a cul-de-sac.

It was AGREED that no objection be raised to the stopping up of this portion of highway and that this be confirmed to Nottinghamshire County Council.

- (d) **A46/A1 Western Roundabout – Communication from Highways England**
Members noted a communication from Highways England of upcoming works on the A46/A1.

FPC18-092 To receive items for notification

(a) **Village Planters**

Cllr Teixeira-Gomes confirmed that he had recently re-planted the two village planters for the winter season.

(b) **Planting on the Slipway**

Cllr Teixeira-Gomes requested permission to plant roses on the grassed area on the slipway. A square would need to be dug by the Village Handyman/Sexton. It was AGREED that Cllr Teixeira-Gomes liaise with the Village Handyman/Sexton.

(c) **Fly Tipping & Letter to Landowners**

Cllr Duckmanton confirmed that there had been some response to the letters sent to landowners.

The Clerk was asked to try and establish who, if anyone, owned the top bit of the unmade part of Long Lane. In terms of CCTV, the Clerk to liaise with Newark & Sherwood District Council on how the new GDPR impacted on the use of images, especially in terms of using on private land. Cllr Parker to liaise with a private contractor for an alternative perspective.

FPC18-093 Date of Next Meeting

Monday, 3rd December 2018

The meeting closed at 8.40pm.