

**Minutes of the Averham, Kelham and Staythorpe Parish Council**

**20 February 2018**

**7pm, Robin Hood Theatre, Averham**

**Present:**

**Ex-officio:** Nicola Walker, Clerk

AKS 18-014	<b>Apologies for absence.</b> Apologies were received from Cllrs J. Allan, John Miller, Ian Bradey and County Cllr. S. Saddington	
AKS 18-015	<b>To receive declarations of interest from Members in any item to be discussed.</b> Cllr J. Mills declared regarding item 18-025 (The Plough)	
AKS 18-016	<b>Minutes of the previous meeting.</b> The minutes were agreed and signed as a true record of the meeting of 9 January, 2018	
AKS 18-017	<p><b>Matters arising from the previous meeting, not covered in the agenda.</b></p> <ul style="list-style-type: none"> <li>• The PC meeting dates for 2018/19 were agreed, clerk to post.</li> <li>• The dog fouling signs are to be distributed to Cllrs to post in their respective wards.</li> <li>• MLP- the response from the PC was submitted</li> <li>• The Precept for 2018/19 was confirmed as £3270.00</li> <li>• Parish Assets- the clerk is compiling a list to post to encourage parishioners to use these assets. The Clerk is to determine ownership of a bench in Staythorpe.</li> <li>• A reply was circulated from Via regarding the logging of accidents in the parishes. The Clerk is to keep a log also. A note to go in the Plough asking residents to report accidents to clerk.</li> <li>• The clerk is to request a meeting with the Planning Dept at NSDC again.</li> <li>• Defibrillator training has been arranged for Thurs May 3 7-9.30 pm at the RHT. Notices will go in the Plough and the Advertiser.</li> </ul>	<p>NW ALL</p> <p>NW</p> <p>NW</p> <p>JAM</p> <p>NW</p>
AKS 18-018	<b>Reports from County Councillor and District Councillor</b> none attended	
AKS 18-019	<b>Questions and comments from Members of the Public:</b> one member of the public was in attendance. It was reported that a drainage ditch has been blocked. Clerk to notify Highways.	NW
AKS 18-020	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Garden Club letter- noted</li> <li>• Email re Kelham Church access- clerk to reply and liaise with diocese. Cllr. A Fereday to investigate merits of pursuing Community Asset status if need arises for Fox pub.</li> <li>• Email re Nottingham War Memorial- it was decided that the PC was not in a position to donate at this time.</li> <li>• NALC/DEFRA Consultation- Cllr. S. Emeny to respond.</li> </ul>	<p>NW</p> <p>AF</p> <p>SE</p>

AKS 18-021	<p><b>Planning Applications:</b> none</p> <p><b>Planning Decisions:</b> Little Hollies Appeal letter- noted</p>	
AKS 18-022	<p><b>Feedback on Planning Meeting-</b> It was felt the meeting was useful. It was noted that NSDC will stop sending out planning documents on A1 sheets. The use of a projector will be trialled at the April 10 meeting, the clerk will bring paper backups.</p>	NW
AKS 18-023	<p><b>Report from Finance Committee-</b> the minutes from the finance committee were read and discussed. The budget for 2018/19 will be set at the next meeting 6 March 2018.</p>	
AKS 18-024	<p><b>Discussion of Future Projects-</b> It was decided to ask Parishioners for their ideas, both in the Plough, and at the Parish Meeting 10 April 2018</p>	JAM
AKS 18-025	<p><b>Finance-</b></p> <ul style="list-style-type: none"> <li>• Financial report from the Clerk- agreed</li> <li>• Donation to the Plough- deferred until budget is set</li> <li>• Donation to FOAS- PC to monitor progress, may contribute at a later date, once budget is set</li> <li>• Lamppost Poppies- PC may revisit later in the year</li> <li>• Clerk's allowance £250.00- agreed</li> <li>• RHTC hall hire £54.00-agreed</li> </ul>	
AKS-18-026	<p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• The date of the Parish Meeting was confirmed as April 10 2018</li> <li>• HR Committee TOR were signed and filed by HR Committee</li> <li>• There remain two vacancies on the PC, Averham and Staythorpe Wards</li> </ul>	
AKS 18-027	<p><b>Parish Councillors' Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr J. Cobby restated the need for a new bank to be arranged for the PC accounts.</li> <li>• He also proposed the creation of a Planning Committee. This was seconded and unanimously agreed. Clerk to send an email to recruit members.</li> <li>• Cllr Mills reminded the PC about the GDPR coming into effect on 25 May. The PC will be compliant.</li> </ul>	JM NW/ALL
AKS 18-028	<p>Date of the next Parish Council Meeting: 10 April 2018 at the Robin Hood Theatre, Averham. Annual Parish Meeting at 6.30, followed by Parish Council meeting at 7.00 pm.</p>	
	<p><b>The meeting closed at 9.14pm</b></p>	

Chairman: .....

Date: .....

