

## Minutes of the Averham, Kelham and Staythorpe Parish Council

August 13, 2018

7pm, Robin Hood Theatre, Averham

**Present:** Cllrs A. Fereday (Chair), J. Allan, T. Williams, S. Emeny, J. Phillips-Kelly, J. Miller, J. Cobley

**Ex-officio:** Nicola Walker, Clerk

|              |   |                |
|--------------|---|----------------|
| AKS 18-086   | <b>Apologies for absence.</b><br>Apologies were received from Cllr. I. Bradey, Dist. Cllr. R. Blaney and County Cllr. S. Saddington   |                |
| AKS 18-087   | <b>To receive declarations of interest from Members in any item to be discussed.</b><br>Cllr. J. Miller declared an interest in item 18-093   |                |
| AK- S 18-088 | <b>Minutes of the previous meeting.</b><br>The minutes of the meeting of 17 July were approved and signed   |                |
| AKS 18-089   | <b>Matters arising from the previous meeting, not covered in the agenda.</b> <ul style="list-style-type: none"> <li>• Speeding in Averham- Cllr. Bradey is to put an item in The Plough, asking for volunteers</li> <li>• Planters- Clerk to put item in The Plough, seeking interested parties to site and maintain planters.</li> <li>• Pingley Lane drainage- Cllr Hird to report but was absent.</li> <li>• Asset Register update- this is now complete</li> <li>• PC Insurance- This has been renewed</li> </ul>   | IB<br>NW<br>VH |
| AKS 18-090   | <b>Reports from County Councillor and District Councillor</b><br>n/a  |                |
| AKS 18-091   | <b>Questions and comments from Members of the Public:</b><br>One member of the public attended in relation to item 18-093   |                |
| AKS 18-092   | <b>Correspondence</b> <ul style="list-style-type: none"> <li>• NALC AGM Wed 14 November- Cllr. Fereday to attend.</li> <li>• Parish Conference 13 October N. Muskham Village Hall- Cllrs Emeny and Phillips-Kelly to attend</li> </ul>  |                |
| AKS 18-093   | <b>Planning Applications:</b> <ul style="list-style-type: none"> <li>• <b><u>Proposed New 3 Bedroomed Dwelling And Including The Demolition Of The Existing Flat Roofed Garage - Wood View The Close Averham Ng23 5rp</u></b> ref. No: 18/01421/FUL   Received date: Tue 24 Jul 2018   Status: Pending Consideration   Case Type: Planning Application- The PC voted to object (unanimous) as it was felt to be an over-development of the site.</li> <li>• <b><u>Proposed Change of Use of vacant land to Pub Garden, Resurfacing of existing tarmac car park, and placement of timber modular play equipment in Pub Garden (Retrospective).</u></b> - <b><u>Fox Inn Public House Main Road Kelham NG23 5QP</u></b> Ref. No: 18/01414/FUL   Received date: Tue 24 Jul 2018   Status: Pending Consideration   Case Type: Planning Application – The PC voted 5 to object with 3 abstentions (Cllrs Emeny, Allan and Cobley) as there were concerns regarding placement of the play equipment.</li> </ul> <p><b>Late Planning and Planning Decisions:</b> none</p> |                |

|            |  |  |
|------------|--|--|
|            |  |  |
| AKS 18-094 | <p><b>Update on Defibrillator Maintenance-</b> Cllr Emeny has created maintenance schedules for each of the defibrillators and placed them in their respective manuals. EMAS will fund repairs for the defibrillator at Kelham Hall but won't maintain the cabinet as that is the site owner's responsibility. Cllrs Emeny and Phillips-Kelly will audit the logs annually. There was a vote to publish the codes for the defibrillators in The Plough, it was passed unanimously. Cllr. Emeny will reset the code at Home Farm so they are all the same. There was a vote to purchase replacement parts for the defibrillators that were expired/missing for £93.24. This was passed unanimously.</p> |  |
| AKS 18-095 | <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• <b>Finance Report-</b> agreed</li> <li>• <b>New Cllr. Training-</b> £30.00 as agreed</li> <li>• <b>Repairs to Benches and Notice Boards-</b> total cost £58.96. The PC thanked Cllr Emeny for his efforts.</li> <li>• <b>Mileage for Cllr. Emeny-</b> £9.50 agreed</li> </ul>   |  |
| AKS-18-096 | <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• <b>One Councillor Vacancy- Averham Ward-</b> an interested parishioner will be attending the September meeting.</li> <li>• <b>To Agree Financial Control Procedures-</b> agreed unanimously</li> <li>• <b>To Agree new Code of Conduct-</b> agreed unanimously</li> </ul>  |  |
| AKS-097    | <p><b>Parish Councillors' Reports</b></p> <ul style="list-style-type: none"> <li>• Cllr Williams confirmed that she is happy to continue submitting reports to The Plough.</li> <li>• Cllr Emeny requested adding an item to the October agenda to discuss producing a new Parish Book.</li> <li>• Cllr Allan noted that the bin storage at The Fox was adjacent to residences on Blacksmith's Lane and was a matter for Environmental Health.</li> <li>• Cllr Phillips-Kelly noted that they had trees cut down in the conservation area, but this was done with the necessary permissions.</li> </ul>  |  |
|            | Date of the next Parish Council Meeting at 7:00pm 11 September, 2018 at the Robin Hood Theatre, Averham.   |  |
|            | <b>The meeting closed at 8.31pm</b>  |  |

Chairman: .....

Date: .....