

Averham, Kelham and Staythorpe Parish Council

You are invited to a meeting of Averham, Kelham and Staythorpe Parish Council on Tuesday 15 May 2018, at 7pm at the Robin Hood Theatre
The Business of the Meeting is

Nicola Walker
Clerk to the Council

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| | Welcome |
| AKS 18-043 | To receive apologies for Absence. |
| AKS 18-044 | To receive declarations of interest from Members in any item to be discussed. |
| AKS 18-045 | To approve the Minutes of the last Meeting. |
| AKS 18-046 | To receive reports on matters arising from the previous meeting, not covered in the agenda. <ul style="list-style-type: none">• Follow up to Parish Meeting<ol style="list-style-type: none">1. Outdoor fitness equipment2. Flower planters3. Speeding in Averham4. Flooding in Kelham5. Church Lane Potholes6. Bench/ Noticeboard Survey7. Pingley Drainage Issue |
| AKS 18-047 | To receive reports from County Councillor and District Councillor |
| AKS 18-048 | To receive questions and comments from Members of the Public |
| AKS 18-049 | To review correspondence sent and received by the Parish Council <ul style="list-style-type: none">• WW1 Group• Letter from J. Emeny/AKS Garden Club re ASK Garden and Social Club event 21st August• Letter from J. Cawkwell re The Fox Pub And any late correspondence |
| AKS 18-050 | To comment on Planning Applications and receive Planning Decisions <ul style="list-style-type: none">• Householder application for erection of a side porch extension and a rear conservatory 2 Main Road Kelham Newark On Trent Nottinghamshire NG23 5QP Ref. No: 18/00705/FUL Received: Mon 09 Apr 2018 Validated: Tue 10 Apr 2018 Status: Registered• Erection of a 3 bedroom dormer bungalow - Land At Grange Farm Staythorpe Road Staythorpe Nottinghamshire Ref. No: 18/00745/FUL |

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| | <p>Received date: Mon 16 Apr 2018 Status: Pending Consideration Case Type: Planning Application</p> <p>And any late Planning Applications</p> |
| AKS 18-051 | <p>To discuss feedback from defibrillator training</p> <ul style="list-style-type: none"> • Battery monitoring and replacement • Ordering spare pads • Changing to a single code for all cabinets • Village phone response system |
| AKS 18-052 | <p>To Agree GDPR Compliance</p> <ul style="list-style-type: none"> • To consider the appointment of a Data Protection Officer • To adopt the Data Map • To adopt the Privacy Notices • To receive completed Security Compliance Checklists from all Councillors • To resolve that the council registers with the ICO and pays the relevant Data Protection Fee. |
| AKS 18-053 | <p>To receive the Clerk's financial report, agree expenditure and other necessary Actions</p> <ul style="list-style-type: none"> • Financial report • Audit Preparations <ol style="list-style-type: none"> 1. Agree Certificate of Exemption 2. Agree the Annual Governance Statement 3. Agree Accounting Statements • Invoice for Projector £50.00 • Bullguard renewal- 1yr = 49.95, 2yr = 79.95, 3yr = 99.95. All to cover 3 devices |
| AKS 18-054 | <p>To receive updates on other administrative matters and projects</p> <ul style="list-style-type: none"> • Clerk to update Acceptance of Office forms ready for next meeting • Asset Register to be updated • Two Councillor Vacancy- Averham Ward |
| AKS 18-055 | <p>To receive Parish Councillor's reports on Highways and Environmental Issues</p> |
| AKS 18-056 | <p>Date, time and venue of next meeting 7 pm, 12 June 2018 at the Robin Hood Theatre, Averham</p> |