

S40

Reply by email: S40

Telephone: 01636 655216/7

Email: freedom@nsdc.info

Your ref:

Our ref: **RFI-2017-0228**

20 February 2017

Dear S40

Request for information: RFI-2017-0228

Your request for information about Freedom of Information Act 2000 (FOI) requests has now been considered. The information held by the Council relevant to your request is attached with this covering letter.

Please note that under our retention policy we only keep records on FOI requests for 3 years therefore have not been able to provide a detailed breakdown for 2010 to 2012. Full information is available for 2013 onwards. Would you also please note that the information provided includes requests made under the Environmental Information Regulations 2004 as well as the Freedom of Information Act 2000

This request has been handled under the Freedom of Information Act 2000.

This response refers to information held by Newark & Sherwood District Council and does not include information relating to the Council's housing stock or the management of that stock. This information is held by a wholly owned arm's length company, Newark and Sherwood Homes Ltd, which for the purposes of Freedom of Information, is classed as a separate public body. Newark and Sherwood Homes Ltd can be contacted via their website at www.nshomes.co.uk

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by the Director of Safety or the Deputy Chief Executive who have not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website www.ico.org.uk/

More details of this complaints process are available to view on our website at the following link:
www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/

Yours sincerely

David Clarke

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A black rectangular redaction box covers the signature area, with the text 'S40' in red positioned to its left.

Information Governance Officer