

14 February 2017

Dear [REDACTED]

Request for information: RFI-2017-0194

Your request for information about Assets of Community Value and officer time has now been considered. The information held by the Council relevant to your request is set out below:

The information I would like to request is the estimated amount of working hours it takes for an Officer to examine and decide upon a nomination to list a pub as an Asset of Community Value.

Unfortunately we do not monitor the time it takes an officer to carry out this work so therefore this information is not held.

This request has been handled under the Freedom of Information Act 2000.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by the Director of Safety or the Deputy Chief Executive who have not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website www.ico.org.uk/

More details of this complaints process are available to view on our website at the following link: www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/

Yours sincerely

David Clarke



Information Governance Officer