

S40 (2)

Reply by email: S40 (2)

Telephone: 01636 655216/7

Email: freedom@nsdc.info

Your ref:

Our ref: **RFI-2016-1464**

12 December 2016

Dear S40 (2)

Request for information: RFI-2016-1464

Thank you for your request for information received by Newark and Sherwood District Council on 12th December 2016 concerning Council Housing waiting list.. This request has been handled under the Freedom of Information Act 2000.

I am writing to inform you that we have searched our records and the information you requested is not held by Newark & Sherwood District Council.

However it is possible that Newark and Sherwood Homes Ltd may hold some or all of the information you require. Contact details for Newark and Sherwood Homes Ltd can be found on their website at www.nshomes.co.uk

Information relating to the Council's housing stock or the management of that stock is held by a wholly owned arm's length company, Newark and Sherwood Homes Ltd, NSH Ltd. NSH Ltd are public body in their own right, therefore the information they hold is subject to the provisions set out in the Freedom of Information Act.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by the Director of Safety or the Deputy Chief Executive who have not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website www.ico.org.uk/

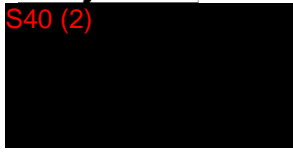
More details of this complaints process are available to view on our website at the following link: www.newark-

sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/

There is no charge for making an appeal at any stage.

Yours sincerely

S40 (2)



David Clarke
Information Governance Officer