

Date Received :12 August
2016**Information Required By :**02 September
2016**Type of Request :**

Freedom Of Information

Requestor Category :

Private Sector Company

Officer Notes :**Full Description :**

- Find out the percentage of maverick spend within an organisation
- Find out how this is being prevented
- Find out how many organisations have adopted eTendering

eTendering, procurement team size and training

1. Please state the total number of your procurement team
2. Of members of the procurement team, please state the number that have a CIPS or other professional procurement qualification
3. Of this number, how many are currently undergoing procurement training?
4. What training is available to your procurement staff? Tick all that apply;

| Training type | Response (please tick) | Additional comments |
|----------------------------|------------------------|---------------------|
| In-house training | | |
| E-Learning | | |
| External training provider | | |
| Formal Body (CIPS) | | |

5. What e-Tendering system have your organisation adopted and, if it hasn't done so, when does it plan to?

6. Is your organisation aware that all local government organisations are required to adopt eTendering before 2018?

7. Are purchase orders required for each transaction across your organisation?

8. What is the percentage of staff within your organisation that have access to an eProcurement system?

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If you have any queries about this request please contact 5216 or 5217 alternatively email freedom@nsdc.info

9. Please name the provider of your e-procurement/e-tendering system

10. Approximately what percentage of the staff in your organisation use this system?

11. Does your organisation feel there are any limitations to the current system?

| Limitations of system | Satisfied | Un-satisfied | Additional comments |
|---------------------------------|-----------|--------------|---------------------|
| User friendliness | | | |
| User guides effectiveness | | | |
| Terminology easy to understand? | | | |
| Efficiency | | | |
| Multiple-quotes available? | | | |
| Traceability of transactions | | | |
| Supplier validation | | | |
| Implementation | | | |
| Cost | | | |
| Prevention of maverick spend | | | |
| Obtaining value per transaction | | | |

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