

S13 (1)

Reply by email:

Telephone: 01636 655216/7

Email: freedom@nsdc.info

Your ref:

Our ref: **RFI-2016-0983**

30 August 2016

Dear S13 (1)

Request for information: RFI-2016-0983

Your request for information about disaster recovery has now been considered. The information held by the Council relevant to your request is set out below:

Question 1: Do you have a disaster recovery plan in place to protect data?

Answer: Yes_

Question 2: Have you got a set time in which you have to recover lost data by?

Answer: Yes_

Question 2a: If yes, how long is this period?

Answer: Period dependent on scale of disaster – 30 minutes to 48 hours

Question 3: Is there an agreement in place between the council and your current IT provider that states a timeframe for the recovery of lost data?

Answer: No

Question 4: In the last 12 months, how many times have you had to use a disaster recovery plan and how long did it take you to recover data?

Answer: - We have not had to use our DR plan in a real life scenario, we do carry out a test annually with our provider to test aspects of the recovery

Question 5: In the next 12 months, does your council plan to increase, decrease or not change spending on disaster recovery?

Answer: No change

Question 6: Do you have a central resource to manage your disaster recovery across multiple departments?

Answer: Yes

This request has been handled under the Freedom of Information Act 2000.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by the Director of Safety or the Deputy Chief Executive who have not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website www.ico.org.uk/

More details of this complaints process are available to view on our website at the following link: www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/

Yours sincerely

David Clarke

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Information Governance Officer