

Application for Non Domestic Rural Rate Relief

Please complete all sections and return to:

Business Rates Section
 Kelham Hall
 Kelham
 Newark
 NG23 5 QX

Tel (01636) 655351
 Fax (01636) 655380

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Account number	
Date of Issue	

Please read the notes overleaf before completing this form.

1. Name of the ratepayer	
2. Address of the property concerned	
3. Is the property the only Post Office in the village?	Yes / No
4. Is the property the only general store in the village? (Selling both food for human consumption, excluding confectionery, and general household goods)	Yes / No
5. Is the property the only public house in the village?	Yes / No
6. Is the property the only petrol filling station in the village?	Yes / No
7. Is the property a village food store?	Yes / No
8. Has the property been converted from agricultural use?	Yes / No
9. If the property has been converted from agricultural use please state what the previous agricultural use was.	

If you are only applying for mandatory relief please turn over and sign and date where indicated.

If you wish to apply for discretionary relief questions 10 – 12 must be completed.

10. Please give a description of the type of trade carried out at the premises.	
11. Please give details of: <ul style="list-style-type: none"> a. The number of people employed at the premises. b. The number of those employees who live in the village. c. The number of employees who live in the district of Newark and Sherwood. 	
12. If you believe that the business provides a community service, facility or focus, please outline how/why you believe it does this.	

All applications for discretionary relief must be accompanied by a copy of your latest audited accounts.

Signed _____ Date _____

Please print name _____ Tel No _____

Notes

Mandatory relief can be awarded to the sole Post Office and / or general store in a village provided that the rateable value is £8,500 or less and the village appears in the Council's Rural Settlement list.

Relief can also be awarded to the sole public house and / or petrol filling station providing the rateable value is £12,500 or less.

If mandatory relief is applicable your bill will be reduced by 50%. You can also apply for discretionary relief up to 50%.