

# South Muskham and Little Carlton Parish Council

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| <p><b>Chairman:</b><br/>Mrs Karen Carr<br/>Widford House, Main Street, South<br/>Muskham, Newark, NG23 6EE</p> <p>07822 748793<br/>karen.carr@smlcpc.org</p> | <p><b>AGENDA</b></p> <p><b>For the Meeting of the Parish<br/>Council to be held at 7.30pm in<br/>South Muskham Village Hall on<br/>Wednesday 16<sup>th</sup> January 2018</b></p> | <p><b>Clerk:</b><br/>Sandra Akerman<br/>3 Hayfield Grove<br/>Weston, Newark NG23 6SB</p> <p>Tel. 07889 867257<br/>clerk@smlcpc.org</p> |
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1. **Apologies for Absence**
2. **Declarations of Interest**  
**Open Session**  
Representatives from Network Rail – Lee Jones, Senior Asset Engineer (Signaling) and Melanie Kitching, Route Level Crossing Safety Specialist  
  
Report from County Councillor Bruce Laughton and from District Councillor Sue Saddington
3. **Chairman's Report**  
Letter of condolence to the Chairman of Collingham Parish Council
4. **To approve the Minutes of the meeting held on 21<sup>st</sup> November 2018**
5. **Matters arising from the Minutes not covered elsewhere on the Agenda**
  - 5.1 Casual Vacancy Update
6. **Financial Issues**
  - 6.1 **Invoices for Payment**  
nPower 3<sup>rd</sup> qtr payment of £29.93 taken by Direct Debit on 20<sup>th</sup> December (Beckitt Field)
  - 6.2 **Receipts**  
None to report
  - 6.3 **NS&I Account**  
Letter drafted to change contact details
  - 6.4 **Agree the Budget and Precept for 2019/20**
  - 6.5 **VAT Refund Scheme for Village Halls**  
Details still pending
7. **Planning**
  - 7.1 18/02307/FUL South Muskham Village Hall – erection of a garage for storage use
  - 7.2 18/02363/FUL Sunningdale, Bathley Lane – self-build dwelling and garage
  - 7.3 18/02349/FUL Ashleigh, Great North Road – erection of 5 dwellings
  - 7.4 18/02219/FUL Cauntton Road, Bathley – email sent to N&SDC supporting Bathley PC and Highways objections
8. **Beckitt Field**
  - 8.1 Work on drainage channel and hedge cutting due end January weather permitting
  - 8.2 Pavilion repair/refurbishment
9. **Flooding, Drainage & Resilience Planning**
  - 9.1 **Request for non-return valve on Great North Road**  
Trent Valley IDB approached
  - 9.2 **Emergency Plan**  
Telephone cascade updated. Plan needed in South Muskham for advising vulnerable people of an emergency – in place for Little Carlton  
Flood Warden Equipment Check List

- 10. Highways**
  - 10.1 Footpaths Map**  
Update on printed copies – proof and number of copies to be agreed
  - 10.2 Via EM Meeting 18<sup>th</sup> December**  
Clerk & HC met to discuss A616 drainage and possible cycle path to South Muskham
  - 10.3 Temporary Road Closure Notices Circulated**  
Overnight on Great North Road on various dates through January for A46 roundabout junction improvements. Circulated and posted on notice boards
  - 10.4 Highways Issues Logged**  
Concrete blocks at Bathley Lane and mini roundabout reported to Via EM on 2<sup>nd</sup> January  
Fly tipping of green waste on Rookery Lane reported to N&SDC on 3<sup>rd</sup> January - removed on 7<sup>th</sup>
- 11. Safety and Security**
  - 11.1** Safer Neighbourhood Group meeting on 9<sup>th</sup> January – feedback
  - 11.2** Inspector Heather Sutton Weekly Stakeholder Updates
  - 11.3** PCSO Keith Crowhurst – February meeting
- 12. LIS Fund 2019/20**
  - 12.1** To consider the village hall request to applying for funding for solar panels
  - 12.2** To consider options available for gateway signs
- 13. SMLC Website**  
Status of website and additional information required
- 14. Defibrillator for Little Carlton - update**
- 15. Telephone Kiosk Adoption**  
Telephone removed – decision to be made on refurbishment and what to be used for
- 16. Elections in May 2019**  
Indication of timetable and process
- 17. Correspondence Received and Circulated**
  - i)** Robert Jenrick Newsletter
  - ii)** Inspector Heather Sutton Blog
  - iii)** RCAN/Western Power winter resilience

**Correspondence Received in addition to that detailed above**

  - i)** Crime Stats for October detail the burglary in Little Carlton. Links to the Crime Map can be provided
  - ii)** Newark Community First Aiders – details regarding free first aid training on resuscitation for adults and children
  - iii)** Resident email with photo of standing water following resurfacing of Church lane. Forward to Via EM resulting in a site visit and temporary road closure w/c Monday 14<sup>th</sup> Jan for kerb and gully work
  - iv)** Notice of Newark Town Mayor's Charity Quiz Night on Monday 18<sup>th</sup> February
  - v)** Notice of Western Power Distributions Stakeholder Workshop at Nottingham Trent Cricket Ground on Wednesday 13<sup>th</sup> February
  - vi)** Inspire – details of mobile library visits – to be posted on notice boards
  - vii)** Patient & Public Engagement in CCG Event – 14<sup>th</sup> February
- 18. Other Matters arising not on the agenda**
  - 18.1** Request for road cleaning on Great North Road sent to British Sugar
  - 18.2** Maintenance of notice board area by Forge Cottages

**Next Meeting** - Wednesday 20<sup>th</sup> February at 7.30pm in the Village Hall, South Muskham