

BUDGET

2020/21

Report to Council

9th March 2020



**NEWARK &
SHERWOOD
*DISTRICT COUNCIL***

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POLICY & FINANCE COMMITTEE

20 FEBRUARY 2020

2020/21 PROPOSED GENERAL FUND REVENUE BUDGET

1.0 Purpose of Report

- 1.1 To enable the Policy & Finance Committee to consider the spending proposals in the Councils proposed 2020/21 General Fund revenue budget.
- 1.2 To enable the Committee to make recommendations on the 2020/21 budget to Council for its meeting on 9 March 2020.

2.0 Background Information

- 2.1 This report sets out details of the council's proposed General Fund revenue budget for the 2020/21 financial year. The budget proposals were formulated in accordance with the framework set out in the council's Constitution. A report on the council's budget setting strategy for 2020/21 was presented to this Committee on 27 June 2019.
- 2.2 This report has been prepared by the Resources Directorate in conjunction with the appropriate Committees and relevant budget holders.

3.0 Financial Summary

- 3.1 The council's proposed 2020/21 General Fund (GF) revenue budget is shown in further detail in **Appendices A1** and **A2** to this report. The current overall position is summarised below:

Line in Appendix A1		2020/21 (£)
5	Total service budgets	15,201,920
12	Total other operating income & expenditure	1,633,290
16	Total financing and investment income & expenditure	(291,430)
23 & 24	Less capital reversals	(3,039,400)
	Total Expenditure	13,504,380
25 & 26	Contributions to or (from) Usable Reserves	3,100,740
21	New Homes Bonus (NHB)	(1,740,990)
19 & 20	Non-Domestic Rates (NDR) (Business Rates)	(7,724,300)
17 & 18	Government grants	(122,130)
30	Amount to collect through Council Tax	7,017,700

4.0 Alignment to Community Plan

- 4.1 The Community Plan 2019-23 was approved by Council on 07 March 2019 and sets out the objectives for the organisation over that period. The development of the revised objectives included within the plan commenced during September 2018 and since that time have been updated and refined following consultation with a range of stakeholders including, lead members (Chairs of Committees), members of the Senior Leadership Team and Business Managers.

- 4.2 The Vision and Values for the Council have also been reviewed and updated to better reflect the Council’s purpose and make clear: what we are here to do; and how we will go about it.
- 4.3 The Council also undertook a consultation exercise with residents and other key stakeholders between October and December 2018 so that findings from the survey could be used to sense check the objectives included with the Corporate Plan and where appropriate refine/amend these. Feedback has also been used to prioritise activities under each of the objectives. Further details in relation to the findings from the survey and how this has been used to shape the Council’s objectives is covered elsewhere on the agenda.
- 4.4 During the year since that approval, further priorities have emerged which have needed to be reflected within the Community Plan, and as such the Community Plan has been refreshed. This has been in consultation with the Leader and Deputy Leader and Committee Chairs and Vice Chairs. The refreshed Community Plan can be found at **Appendix B**.
- 4.5 The budget proposed within this report seeks to allocate resources in order to ensure the delivery of the refreshed Community Plan.

5.0 Development of Proposed 2020/21 General Fund Revenue Budget

- 5.1 The proposed 2020/21 General Fund revenue budget collates various types of information, such as the:
- a) level of government grant receivable;
 - b) expected level of council tax and business rates income;
 - c) expected level of other income, such as from fees and charges;
 - d) expected level of spend on employees; and
 - e) expected use of reserves.
- 5.2 The sub-sections in this part of the report summarise these and other areas of importance.

Local Government Finance Settlement: Settlement Funding Assessment (SFA)

- 5.3 The annual Local Government Finance Settlement provides councils with the amount of government grant and other information crucial for setting the next financial year’s budget. The provisional settlement was announced on 20 December 2019, and the final settlement on 06 February 2020. The final settlement completely reflected the provisional settlement.
- 5.4 The Settlement Funding Assessment (SFA) which the government will give councils next year is a combination of Revenue Support Grant (RSG) and the council’s local share of redistributed business rates.
- 5.5 The government will pay Newark and Sherwood £3.762m in SFA for 2020/21. This is an increase of 1.6% compared to 2019/20. The table below breaks down the council’s SFA for the four financial years between 2017/18 and 2020/21. This shows a reduction in government funding of 16.1% over that period.

	2017/18 (£)	2018/19 (£)	2019/20 (£)	2020/21 (£)
Revenue Support Grant (RSG)	1,048,592	592,374	82,785	84,134

Baseline Funding Level (BFL)	3,434,519	3,537,702	3,618,775	3,677,736
Settlement Funding Assessment (SFA)	4,483,111	4,130,076	3,701,560	3,761,870

5.6 The increase in the 2020/21 SFA is because of delays to government's reform of the local government finance system. The government's planned reforms are mainly to increase the proportion of business rates retained locally; and to make fairer the government's annual funding allocations for local authorities. The government previously intended for these reforms to take effect from 2020/21, though now intends for these reforms to take effect from 2021/22. In light of this one year delay, the government has rolled forward the 2019/20 settlement for 2020/21.

5.7 In addition to the council's BFL payment from the government, the council may also receive business rates from the Nottinghamshire Business Rates Pool and retain a proportion of locally generated business rates. Further details can be found in paragraph 5.40.

Proposed 2020/21 Council Tax

5.8 Chapter IVA (Limitation of Council Tax and Precepts) of the Local Government Finance Act 1992 requires billing authorities to hold referenda if their relevant basic amount of council tax for a financial year is in excess of a set of principles determined by the Secretary of State.

5.9 An authority's relevant basic amount of council tax is its average band D council tax excluding local precepts. The relevant basic amount of council tax for Newark & Sherwood District Council (NSDC) includes the levy that Internal Drainage Boards charge the Council.

5.10 Since 2016/17, shire district councils have been able to increase council tax by the greater of the core principle or £5 without holding referenda. For 2016/17 and 2017/18, the core principle was 2%, and for 2018/19 and 2019/20, the core principle was 3%.

5.11 The proposed core principle for 2020/21 is 2%. The government's proposed council tax referendum principle for shire district councils therefore permits increases in the council's 2020/21 relevant basic amount of council tax of up to (and including) the greater of 1.99% or £5.00 without holding a referendum.

5.12 The assumed Council Tax increase within these budget papers is an increase in the Band D equivalent of £5. The Council Tax Base (being the number of Band D equivalent properties within the District) has also assumed to be an increase on the previous years of 1.36%, which takes account of the increase in properties within the District.

Proposed 2020/21 Budget – General Principles

5.13 The appropriate bases agreed centrally and used in the preparation of the budget are:

a)	Employees	Some of the main assumptions used to budget for employee costs for 2020/21 were: <ul style="list-style-type: none"> - an 2% increase in the basic salary of most posts; - an increase in pay point for employees not at the post's highest pay point; and
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		<p>- a 3.5% vacancy rate.</p> <p>3.5% of the council's total salary budget, or £400,000, has been budgeted to be saved from posts remaining vacant before being filled.</p>
b)	Employer's Superannuation	<p>Pension-related costs have been budgeted for in line with the actuarial review which took place as at 31 March 2019 for the three years between 2020/21 and 2022/23.</p> <p>The council's budgeted pension-related costs has reduced overall. The Council's primary rate (charged as a proportion of basic salary at employee level) has increased from 14.5% to 17.5% which has increased the service cost. This has been offset by a reduction in the secondary rate (line 8) (which is a fixed contribution to the past service costs). The outcome of this is an overall reduction in pension costs to the Council.</p>
c)	General Inflation	<p>Most income budgets and non-pay expenditure budgets have been uplifted by 3%, broadly in line with the Retail Price Index (RPI) forecast for 2020/21 by the government's Office for Budget Responsibility (OBR).</p>
d)	Average Interest Rate re External Debt	<p>The council's General Fund borrowing will be in accordance with the Prudential Code for Capital Finance in Local Authorities. The cost of borrowing will depend on the rates available at the time that funding is required.</p>
e)	Capital Charges	<p>The estimates of each Committee's budgets (Appendix A1, lines 1-4) include the notional costs of assets used in delivering services, so that the council can reflect the true cost of delivering services.</p> <p>Statute, however, requires these capital charges to be reversed out (Appendix A1, lines 23-24) and replaced with the Minimum Revenue Provision (MRP) (Appendix A1, line 13). This is because council taxpayers cannot be charged for the notional costs of assets used.</p>
f)	Capital Financing Charges	<p>The council's General Fund (GF) revenue budget is charged when the council borrows to fund the purchase or creation of non-current assets. These charges will be in line with the council's Minimum Revenue Provision (MRP) policy for 2020/21 to be approved by Council on 9 March 2020.</p> <p>MRP is a charge to the taxpayer, calculated by apportioning the value borrowed for assets over their expected useful lives.</p>

Service Expenditure after Reversal of Capital Charges (**Appendix A1**)

5.14 Service expenditure budgets in 2020/21 are £582,668 more than in 2019/20, after capital charges have been reversed (**Appendix A1**, lines 23 and 24).

Line		2019/20	2020/21	Variance
5	Total service budgets	13,486,260	15,201,920	1,715,660
12	Other operating income & expenditure	1,889,400	1,633,290	(256,110)
16	Total Financing and Investment income & expenditure	(97,998)	(291,430)	(193,432)
23	Revenue Expenditure Funded from	(599,360)	(700,000)	(100,640)

	Capital Under Statute			
24	Capital Charges	(1,756,590)	(2,339,400)	(582,810)
	TOTAL	12,921,712	13,504,380	582,668

5.15 The table below details the council's net budget requirement for 2020/21, broken down by gross expenditure and gross income:

Line		2020/21 gross expenditure	2020/21 gross income	2020/21 net expenditure
	Total service budgets (Appendix A2)	47,122,630	(31,920,710)	15,201,920
12	Other operating income & expenditure	1,633,290	(0)	1,633,290
16	Total Financing and Investment income & expenditure	711,210	(1,002,630)	(291,420)
21 & 26	New Homes Bonus (NHB)	1,740,990	(1,740,990)	0
23 & 24	Reversal of Capital Charges	(3,039,400)	(0)	(3,039,400)
	TOTAL	48,168,720	(34,664,330)	13,504,380

5.16 Some of the main reasons for increases in 2020/21 service expenditure are listed below:

Type of service spend increase	Reason for service spend increase	Increase in proposed 2020/21 budget, compared to 2019/20 initial budget (£)
Employees	<p>This is the total effect of various changes, though largely because of:</p> <ul style="list-style-type: none"> - an increase in the number of posts budgeted for in 2020/21; - an 2% increase in basic pay budgeted for most employees, and associated increases in oncosts; and - an increase in pension contributions budgeted for against each post, from 14.5% of basic pay to 17.6% of basic pay. 	1,686,740
Capital	<p>This is largely because of how depreciation is now budgeted for.</p> <p>In previous years, the depreciation charge budgeted for future years only accounted for those assets in the council's asset register. Assets in the register are those fully acquired or developed, such as new roads and leisure centres.</p> <p>The depreciation charge now budgeted for future years includes assets planned for acquisition or</p>	683,450

	development as part of the council's approved capital programme. This move towards accounting more wholly for the council's depreciable assets increases the accuracy (and monetary value) of the depreciation charge now budgeted for future years.	
Computer Software	This mainly relates to an increase in licensing costs as part of the council's move towards using the Microsoft Office 365 suite of applications	106,200

5.17 Some of this increase in employee costs is offset by reductions elsewhere. For example:

- a) the increase in pension contributions budgeted for against each post is more than offset by reductions in the council's budgeted pension contributions for former employees (**Appendix A1**, line 8);
- b) the costs of some of the newly created posts will be recharged to third parties (thus increasing the council's income); and
- c) some of the costs now budgeted for as employee costs were formerly budgeted for as temporary worker costs (thus reducing the council's non-employee costs).

5.18 Further details can be found in the 2020/21 General Fund (GF) revenue budget reports presented to each Committee in January 2020.

5.19 The pressures identified in paragraph 5.15 are partly offset by the reductions listed below:

Type of service spend decrease	Reason for service spend decrease	Decrease in proposed 2020/21 budget, compared to 2019/20 initial budget (£)
Recharges to third parties	This increase in income is largely because the costs of some of the newly created posts will be recharged to third parties, such as the council's capital account and Housing Revenue Account (HRA).	(405,200)
Domestic Refuse Collection	This increase in income largely relates to the bringing back in-house of the garden waste service, which Policy & Finance Committee approved on 24/01/2020. Some of the increase in income from collecting garden waste is being used to fund the costs of newly created posts within the team.	(393,740)
Housing Benefit (HB)	This reduction in net expenditure largely relates to the council having to spend less on HB for non-council tenants, and an increase in the proportion of council HB spend recoverable as income from the Department for Work and Pensions (DWP). The DWP pays Universal Credit. The DWP are paying an increasing number of non-council tenants their HB-	(147,120)

	related income via Universal Credit.	
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2020/21 Employee Plan (Appendix C)

- 5.20 The council predicts that it will have 535.27 full-time equivalent (FTE) employees at the end of 2019/20. This includes 168.12 FTEs who became council employees on 01 February 2020, following the transfer of services formerly provided by Newark and Sherwood Homes Ltd (NSH) to the council on this date.
- 5.21 Excluding employees transferred to the council from NSH, the council predicts that it will have 367.15 FTEs at the end of 2019/20. This is predicted to increase to 382.98 FTEs by the end of 2020/21. The majority of the 15.83 FTE increase predicted for 2020/21 relates to the review of two existing business units (Waste and Transport, and Parks and Open Spaces), as part of the creation of a new one (Environmental Services).

Fees and Charges Review

- 5.22 Many services administered by the local authority are set by statute and the timing and review is therefore prescribed by central government. There remains, however, many services where the council has the ability to review and if necessary amend its charges or charging regime.
- 5.23 In accordance with the council’s Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the process of service planning and budget setting.
- 5.24 The proposals for the levels of fees and charges to be implemented from 01 April 2020 were subject to scrutiny by each of the Committees during the January cycle and have now been updated where appropriate. The council is currently budgeting to receive £5.296m of income from fees and charges in 2020/21. This is an increase of £0.619m from 2019/20.
- 5.25 The table below summarises some of the services which provide the council with the majority of its fees and charges income, and the income budgeted from these services for 2020/21:

Service	2020/21 proposed budget (£)	Summary
Building Control	n/a	The council is part of the East Midlands Building Consultancy (EMBC), along with South Kesteven District Council (SKDC) and Rushcliffe Borough Council. SKDC are the lead authority. Building Control fees for 2020/21 will be published on the EMBC website once these have been agreed.
Planning	915,000	Planning application fees are statutory, set by the government, whereas pre-application advice fees are discretionary, set by the council. The council categorises its pre-application advice fees by the size and type of developments. Further details, including how to access the statutory fees chargeable, can be found in Appendix E .
Car and Lorry	1,238,320	The fees for Car parking are proposed to be frozen for the

Parking		2020/21 financial year, though increases have been proposed for lorry charges. Further details can be found in Appendix F .
Market	9,670	The Riverside Arena auction market charges proposed for 2020/21 are the same as those in 2019/20. Further details can be found in Appendix G .
Culture	671,600	The majority of charges related to the Palace Theatre Newark, National Civil War Centre, and Newark Castle and Gardens proposed for 2020/21 are the same as those in 2019/20. Further details can be found in Appendix H .
Parks and Amenities	4,450	The football pitch charges proposed for 2020/21 are the same as those in 2019/20. An inflationary increase to the majority of other parks and playing field fees and charges has been proposed for 2020/21. Further details can be found in Appendix J .
Licensing	48,290	The majority of the council's discretionary licensing fees and charges relate to vehicle licences and gambling. Further details can be found in Appendices L and M respectively. Statutory fees chargeable under the <i>Gambling Act 2005</i> and <i>Licensing Act 2003</i> can be found in Appendices N and O respectively.
Environmental Health	119,300	The Environmental Health section provides a range of services, such as food safety and pollution control. Some of these are statutory, and some discretionary. Increases have been proposed for the majority of the discretionary environmental health fees for 2020/21, to ensure that the council recovers the full cost of services provided. Further details can be found in Appendix Q . The dog warden charges proposed for 2020/21 are the same as those in 2019/20. Further details can be found in Appendix R .
Trade Waste, Recycling and Garden Bins	1,480,730	Businesses based in Newark and Sherwood have to pay for their waste to be collected and disposed of. Nottinghamshire County Council sets the waste disposal charges for all district and borough councils in the county, through its statutory role as the Waste Disposal Authority for these authorities. Further details of these and the other proposed charges for 2020/21 can be found in Appendix S .

5.26 Details of the council's proposed charges for 2020/21 for services not listed above can be found in **Appendices E-Y**.

Capital Financing net of Interest Receivable (**Appendix A1**, lines 13-15)

- 5.27 The capital financing costs are the best estimate at this time. However due to their nature and composition they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.
- 5.28 Due to the increase in the PWLB rate by 1% on 09 October 2019, the council will seek to borrow money from the most efficient and effective institution in order to support its cash flow position. Regard will be taken to the council's Treasury Strategy (which is subject to a separate report which was considered by the Audit and Accounts Committee on 05 February 2020, and will be approved at Council on 09 March 2020) and due diligence through the council's Treasury Advisers.
- 5.29 During the previous financial years, decisions regarding capital expenditure have been taken to utilise internal resources and maintain an under-borrowed position against its Capital Financing Requirement. This is not uncommon across the Local Government sector, at a time when budgets have been squeezed, but reserves have existed. The council is proposing to utilise elements of its reserves in the shape of various projects such as the Modular Pool at Ollerton and the improvements to Southwell Leisure Centre. This has meant that cash backed by these reserves has been utilised meaning that there is a need to borrow money to ensure that the Council has cash at hand to service its day to day costs.
- 5.30 There is an increase in Capital Financing costs of £28,130 (**Appendix A1**, line 13) in 2020/21. This represents the cost of capital financing decisions taken in previous years where there hasn't been capital resources available to fund the capital spend.
- 5.31 Working within the approved Treasury Management Strategy, the council expects to increase investment income during 2020/21 by creating a broader portfolio of investment assets in order to generate further interest income. Advice from the council's external treasury consultants will be sought prior to the investment of any funds to ensure maximum scrutiny is taken on any decision making.

Contribution to or from reserves

- 5.32 Section 25 (Budget calculations: report on robustness of estimates etc) of the *Local Government Act 2003* requires local authority chief finance officers (Section 151 officers) to report on the adequacy of financial reserves in the council's proposed budget and robustness of estimates made.
- 5.33 The council has reviewed the adequacy of its financial reserves to ensure that these are neither too low (imprudent) or too high (overprudent) based on their purpose and likely use.
- 5.34 The table below summarises the amount of council earmarked reserves as at 31 March 2019, and forecasts of these as at 31 March 2020 and 31 March 2021.

	At 31 March 2019	Forecast at 31 March 2020	Forecast at 31 March 2021
Revenue Reserves	25,375,754	13,412,984	15,182,802
Capital Reserves	9,909,071	10,000,518	8,856,718
Ring Fenced Reserves	139,446	139,446	139,446
Total Reserves	35,424,271	23,552,948	24,178,966

5.35 **Appendix D** lists all of the council's current reserves.

General Fund Balance

5.36 On 07 March 2019, Council approved a recommendation to change how the authority determines its level of General Fund balance. The council now has a fixed General Fund balance of £1.500m, rather than a variable amount based on 15% of the council's net budget requirement (£1.737m as at 01 April 2018).

5.37 The £1.500m General Fund balance has been set aside to pay for exceptional items. Officers consistently review the appropriateness (prudence) of this amount in light of internal and external risks identified. For the council to maintain its current General Fund balance of £1.500m, it is intended that the General Fund balance will only be used to fund expenditure once other appropriate reserves have been fully utilised.

Parish and Town Council Precepts

5.38 Parish and town councils can raise money to help meet their spending requirements by issuing a 'precept' (mandatory demand) to the district council. The district council must account for such precepts when calculating its council tax requirement. Council Tax Requirement is the amount of money that councils need to raise from council tax to fund council spending once income from other sources (such as government grants) have been deducted.

5.39 The council is still awaiting confirmation from each parish and town council regarding their level of precept for 2020/21. These details will be included in the revenue budget and council tax setting report to be presented to Council on 9 March 2020.

Business Rates/Non-Domestic Rates (NDR) (**Appendix A1**, lines 19 and 20)

5.40 Under the NDR system, businesses pay councils based on the open market rental value of their business property as at 01 April 2015, as estimated by the government's Valuation Office Agency (VOA). The rate payable by small businesses in 2020/21 will be 49.9p per pound (49.9%) of their property's rateable value, and the rate payable by other businesses 1.3p per pound more than this (51.2p per pound, or 51.2%).

5.41 As mentioned in paragraph 5.7, though the government has allocated £3,677,736 of business rates to the council for 2020/21, the total amount of business rates retained by the council in 2020/21 may exceed this amount, depending on how the council and other Nottinghamshire Business Rates Pool authorities perform throughout 2019/20 and 2020/21.

5.42 The council is budgeting to retain £7.724m of business rates for 2020/21 (**Appendix A1**, lines 19 and 20). This includes £0.666m from relevant renewable energy projects, and £0.915m of surplus business rates income forecasted for the end of 2019/20.

5.43 There are two main factors why the amount of business rates the council is budgeting to retain for 2020/21 is significantly more than the government's business rates allocation for the council. These are:

- a) an increase in the total rateable value of all business premises within the council; and

- b) a reduction in the amount of business rates income set aside for bad debts and refunds.

Council Tax Requirement

- 5.44 As explained in paragraph 5.38, Council Tax Requirement is the amount of money that councils need to raise from council tax to fund council spending once income from other sources (such as government grants) have been deducted.
- 5.45 The council's 2020/21 net budget requirement is £13,504,380, as shown in the table in paragraph 3.1. This is partly offset by government grant income of £0.121m; projected business rates income of £7.724m and projected transfers to reserves of £1.360m. After including these sources of income, the net call on the Collection Fund before Parish Precepts are added is £7,017,700 (**Appendix A**, line 30).

Subjective Analysis

- 5.46 **Appendix A2** contains a breakdown of the council's General Fund revenue budget for 2020/21 by statutory categories used to categorise expenditure and income.

Risk Assessment and Sensitivity

- 5.47 As mentioned in paragraph 5.32, section 25 of the *Local Government Act 2003* requires the council's chief finance officer, currently the Director of Resources and Deputy Chief Executive, to report on the robustness of estimates made in the council's proposed budget. This section fulfils that requirement.
- 5.48 In considering the council's proposed budget for 2020/21 and the sensitivity of expenditure and income to changes, it should be noted that:
 - a) a 1% increase in Council Tax is equivalent to £70,180 of net expenditure; and
 - b) a £1 increase in Council Tax is equivalent to £39,300 of net expenditure.
- 5.49 Various assumptions were required to be made when preparing the proposed 2020/21 budget. The two areas where it seems that variations between the proposed budget and reality could be greatest are employee pay and income receivable. Further details on each of these are below.

2020/21 pay award

- 5.50 Employee costs form a significant proportion of all district council budgets. As mentioned in paragraph 5.13, the 2020/21 budgets have been prepared assuming a 2% uplift to the basic salaries of most posts, in line with the pay award for 2018/19 and 2019/20 for most council employees.
- 5.51 The National Joint Council (NJC) for Local Government Services' pay award for 2020/21 has not yet been finalised. The Joint Trade Union Side has rejected the National Employers for Local Government Services' proposal for a 2% increase in basic pay.

5.52 It is probable that the costs of the 2020/21 pay award will exceed the pay increases currently budgeted for. If the 2020/21 pay award agrees a more than 2% increase in basic pay, and if reductions in employee costs elsewhere cannot offset the increase in pay award costs, the additional costs unbudgeted for will need to be funded from council reserves. A 3% increase in basic pay for 2020/21 would result in around £132,000 needing to be funded from reserves.

Income

5.53 A significant part of the council’s annual net budget is dependent on income from rents; sales, fees and charges; and other receipts. Officers have reviewed the income that services have achieved against the current and previous years’ budgets, and have considered factors expected to affect future income levels, to ensure the 2020/21 income budgets for services have been set at levels considered achievable.

5.54 Significant underperformance against budgeted income would increase the council’s annual net expenditure, and thus place unbudgeted demand on council reserves. A 1% reduction in council income from fees and charges would cost £52,960, or a council tax increase equivalent to £1.35 per property (0.75%).

5.55 Officers closely monitor income levels as part of the council’s monthly budget monitoring processes, and the Senior Leadership Team also continue to regularly scrutinise income levels.

5.56 Officers plan to develop a more detailed understanding of the volumes of activity which underpin each of the council’s main income sources. This will allow the council to more accurately model changes to expected activity levels, as well as increase assurance regarding the risks of such changes materialising.

Other significant potential risks

5.57 Though less likely, but other assumptions which could result in the council’s actual expenditure and/or income varying significantly from its proposed budgets are below:

a)	Interest rates	<p>The proposed 2020/21 budget includes amounts for both interest payable (Appendix A1, line 14) and interest receivable (Appendix A1, line 15). This is because the council expects that it will both borrow money and lend money throughout the 2020/21 financial year.</p> <p>The budgeted amounts for 2020/21 have accounted for factors such as the amount of council funds expected to be available. The actual amounts of council interest payable and receivable for 2020/21 will likely differ from those budgeted.</p> <p>The impact of a 1% change in interest rate would be insignificant on the council’s overall budget.</p>
b)	General Inflation	<p>As mentioned in paragraph 5.13, the proposed service budgets for 2020/21 include increases for inflation where appropriate.</p> <p>The most recent month for which inflation data was available at the time of writing is December 2019. There was a 2.2% increase in</p>

		<p>inflation (RPI) over the 12 months of the 2019 calendar year.</p> <p>Though inflation rate increases have reduced in recent months, from 2.9% for June 2019 to 2.2% for December 2019, there is no guarantee that this trend will continue.</p> <p>Though it is likely that actual inflation rates throughout 2020/21 will differ from the government's own forecasts for 2020/21 and the 3% the council has generally budgeted for, the small differences anticipated are expected to have insignificant impact on the council's budget.</p>
c)	National Living Wage (NLW)	<p>As referenced in paragraph 5.51, the council pays most of its employees in line with NJC terms and conditions.</p> <p>Council employees on the NJC's lowest pay point are paid £9.00 per hour in 2019/20, in line with the Living Wage Foundation's Real Living Wage for 2018/19 (November 2018 – October 2019). This is £0.79 more than the 2019/20 NLW of £8.21 per hour, and £0.28 more than the 2020/21 NLW of £8.72 per hour.</p> <p>Though the pay award for 2020/21 has not yet been finalised, it seems more likely that the 2020/21 pay of employees at the NJC's lowest pay point will increase to £9.30 per hour, in line with the Living Wage Foundation's current Real Living Wage, or thereabouts, than to £10.00 per hour as proposed by the Joint Trade Union Side.</p>
d)	Apprenticeship Scheme	<p>In addition to Apprenticeship Levy payments the council is required to make to the government (Appendix A1, line 7), the council employs apprentices, some of whom are paid for from its 'training' reserve (Appendix D). It is anticipated that £0.065m of the training reserve will be used in 2020/21 to pay for council apprentices.</p>
e)	Reserves	<p>As mentioned in paragraphs 5.32 and 5.33, the council has reviewed the adequacy of the financial reserves proposed in the 2020/21 budget, as statutorily required.</p>

6.0 Proposals

6.1 Officers are proposing to the Committee that it notes the Community Plan in **Appendix B** and Employee Plan in **Appendix C**; and recommends to Council at its meeting on 9 March 2020:

d) the council's General Fund revenue budget for 2020/21; and

e) the 2020/21 fees & charges in **Appendices E to Y**.

7.0 Equalities Implications

7.1 Business Managers consider the implications on equalities when assessing how best to deliver the services they are responsible for.

8.0 Financial Implications (FIN19-20/3590)

8.1 As this report is financial in nature, the financial implications of the proposed 2020/21 General Fund revenue budget have been covered within the body of this report.

9.0 Community Plan – Alignment to Objectives

9.1 Section 4.0 provides details how the council’s proposed 2020/21 General Fund revenue budget aligns to the current Community Plan 2019-2023 (**Appendix B**).

9.2 The Employee Plan in **Appendix C** covers the activities of all council employees, and therefore supports the council to achieve all of the Community Plan 2019-2023 objectives.

9.3 The 2020/21 fees & charges referred to in the proposals of this report support the council to achieve specific objectives of the Community Plan 2019-2023, such as to *“generate more income, improve value for money and increase residents’ satisfaction with the Council”*.

10.0 RECOMMENDATIONS That:

a) the Committee notes the Community Plan in Appendix B and Employee Plan in Appendix C; and

b) the Committee recommends to the Full Council at its meeting on 9 March 2020 that:

i. the following amounts be now calculated by the council for the 2020/21 financial year, in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011:

1. **£48,168,720** being the aggregate of the amounts which the council estimates for items set out in Section 31A(2)(a) to (f) of the Act (the District Council’s gross expenditure for 2020/21);

2. **£34,664,330** being the aggregate of the amounts which the council estimates for the items set out in Section 31A(3)(a) to (d) of the Act (the District Council’s gross income for 2020/21); and

3. **£13,504,380** being the amount by which the aggregate at (b)(i) above exceeds the aggregate at (b)(ii) above, calculated by the council, in accordance with Section 31A(4) of the Act, as its Net Budget Requirement for the year;

ii. the figures shown as i.1. and i.3. above to be increased only by the amount of Parish Precepts for 2020/21;

iii. the budget amounts included in the report be the council’s budget for 2020/21; and

iv. the fees and charges shown in Appendices E to Y be implemented with effect from 1 April 2020.

Reason for Recommendations

To enable Policy & Finance Committee to make recommendations to Council of the amounts to be calculated in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended by the Localism Act 2011, for the purposes of setting Council Tax levels for the 2020/21 financial year.

Background Papers

Nil.

For further information please contact Nick Wilson (Business Manager – Financial Services) on extension 5317 or Mohammed Sarodia (Assistant Business Manager – Financial Services) on extension 5537.

Sanjiv Kohli
Director of Resources and Deputy Chief Executive

SUMMARY OF DISTRICT COUNCIL PRECEPT 2020/21

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D = C - B
Committee	Estimate 2019/20 £	Estimate 2020/21 £	More or (Less) £
1 Economic Development Committee	1,627,860	2,091,630	463,770
2 Homes & Communities Committee	3,070,830	3,399,630	328,800
3 Leisure & Environment Committee	4,549,940	5,092,800	542,860
4 Policy & Finance Committee	4,237,630	4,636,860	399,230
5 Total Service Budgets	13,486,260	15,220,920	1,734,660
Other Operating Income & Expenditure			
6 Corporate Adjustments	(250,000)	0	250,000
Other Employee Expenses			
7 Apprenticeship Levy	42,000	39,000	(3,000)
8 Pensions - employer's lump sum	1,101,580	543,850	(557,730)
9 Pensions - Pensions Act	249,620	255,000	5,380
10 Corporate Contingencies	200,000	200,000	0
11 Drainage Levy	546,240	595,440	49,200
12 Total other operating income & expenditure	1,889,440	1,633,290	(256,150)
Financing and Investment income & expenditure			
13 Capital Financing Cost	527,690	555,820	28,130
14 Interest Payable	93,165	155,380	62,215
15 Investment Interest received	(718,853)	(1,002,630)	(283,777)
16 Total Financing and Investment income & expenditure	(97,998)	(291,430)	(193,432)
Taxation and Non Specific Grant Income			
Revenue Support Grant			
17 Formula Grant	(82,780)	(84,130)	(1,350)
Rural Services Delivery Grant			
18 Rural Services Delivery Grant	(38,000)	(38,000)	0
Non Domestic Rates (NDR)			
19 Retained NDR	(5,128,809)	(5,645,410)	(516,601)
20 NDR S31 Grants	(1,823,191)	(2,078,890)	(255,699)
21 New Homes Bonus	(1,580,156)	(1,740,990)	(160,834)
22 Total Taxation and Non Specific Grant Income	(8,652,936)	(9,587,420)	(934,484)
Contributions to or (from) Reserves and Balances			
Contributions to or (from) Unusable Reserves			
23 Revenue Expenditure Funded from Capital Under Statute	(599,360)	(700,000)	(100,640)
24 Capital Charges	(1,756,590)	(2,339,400)	(582,810)
Contributions to or (from) Usable Reserves			
25 New Homes Bonus grant to reserves	880,628	1,340,750	460,122
26 New Homes Bonus grant to reserves	1,580,156	1,740,990	160,834
27 Total Contributions to or (from) Reserves and Balances	104,834	42,340	(62,494)
28 Net Call on Collection Fund	6,729,600	7,017,700	288,100
29 Returned Council Tax Surplus	0	0	0
30 To be collected through Council Tax	6,729,600	7,017,700	288,100

BUDGET SUMMARY - SUBJECTIVE (GENERAL FUND (GF) REVENUE)

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	9,700,230	10,837,670	1,137,440
112	OTHER SALARIES/WAGES PAYMENTS	56,440	31,390	(25,050)
113	NATIONAL INSURANCE	928,470	1,042,960	114,490
114	SUPERANNUATION	1,389,350	1,877,930	488,580
115	OTHER EMPLOYERS CONTRIBUTIONS	21,800	21,860	60
	EXPENDITURE: EMPLOYEES	12,096,290	13,811,810	1,715,520
211	REPAIRS AND MAINTENANCE	466,150	481,000	14,850
212	ENERGY COSTS	254,950	312,080	57,130
213	RENT	157,470	164,290	6,820
214	RATES	401,230	497,860	96,630
215	WATER SERVICES	57,600	78,920	21,320
217	CLEANING AND DOMESTIC	6,780	7,610	830
219	CONTRIBUTION TO FUNDS	399,660	395,860	(3,800)
311	TRANSPORT	711,940	722,190	10,250
313	CONTRACT HIRE OP LEASE	0	6,500	6,500
315	CAR ALLOWANCES	97,320	94,990	(2,330)
316	INSURANCE	62,720	0	(62,720)
234	WIRELESS MAINTENANCE	13,500	13,910	410
411	EQUIPMENT AND FURNITURE	323,350	344,340	20,990
412	MATERIALS	36,450	34,560	(1,890)
421	CATERING	105,910	125,310	19,400
431	CLOTHING AND UNIFORMS	25,730	31,780	6,050
441	GENERAL OFFICE EXPENSES	273,860	324,830	50,970
451	CONTRACTUAL	1,268,090	1,214,930	(53,160)
452	OTHER SERVICES	1,097,225	1,156,610	59,385
461	COMMUNICATIONS AND COMPUTING	842,950	958,390	115,440
462	IEG	0	1,200	1,200
471	STAFF	36,880	41,040	4,160
472	MEMBERS	257,990	263,150	5,160
473	CHAIRMAN	7,630	8,130	500
481	GRANTS	421,360	456,330	34,970
482	SUBSCRIPTIONS	54,560	62,400	7,840
491	INSURANCE	178,010	251,980	73,970
492	CONTRIBS TO FUNDS AND PROVISNS	184,600	188,980	4,380
493	OTHER	1,261,190	1,333,980	72,790
497	DISCOUNTS	6,960	4,870	(2,090)
611	HOUSING BENEFITS	21,196,850	20,632,400	(564,450)
612	OTHER TRANSFER PAYMENTS	87,940	80,000	(7,940)
821	CAPITAL CHARGE	2,355,950	3,039,400	683,450
	EXPENDITURE: NON-EMPLOYEES	32,652,805	33,329,820	677,015
911	GOVERNMENT GRANTS	(21,353,930)	(20,885,570)	468,360
922	CONTRIBUTIONS FROM OTHER LAS	(211,460)	(286,310)	(74,850)
928	RECHARGE NON GF ACCOUNTS	(2,135,790)	(2,574,120)	(438,330)
929	OTHER GRANTS	(29,595)	0	29,595
931	SALES	(532,930)	(538,940)	(6,010)
932	FEES AND CHARGES	(4,287,550)	(4,820,070)	(532,520)
933	RENTS	(1,794,240)	(1,859,530)	(65,290)
938	FEES AND CHARGES	(389,110)	(475,930)	(86,820)
939	OTHER RECEIPTS	(528,230)	(480,240)	47,990
	INCOME	(31,262,835)	(31,920,710)	(657,875)
	REVENUE	13,486,260	15,220,920	1,734,660

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2020/21

	Estimate 2019/20 £	Estimate 2020/21 £	More or (Less) £
NSDC Budget Requirement	12,921,752	13,523,390	601,638
Less Formula Grant	82,780	84,130	1,350
Less Rural Services Delivery Grant	38,000	38,000	0
Less National Non-Domestic Rates (NNDR)	6,952,000	7,724,300	772,300
Less Contributions (to) or from Usable Reserves	(880,628)	(1,340,740)	(460,112)
NSDC Budget Requirement	6,729,600	7,017,700	1,060,400
Less Council Tax Surplus	0	0	0
To be collected through Council Tax	6,729,600	7,017,700	1,060,400
Tax Base	38,771.64	39,299.76	
Council Tax Level NSDC	173.57	178.57	
Parish Precepts	2,925,108.18	3,108,508.79	
Average Parish Precept	75.44	79.10	
Overall NSDC + Parish Council Tax	249.01	257.67	

SUMMARY OF DISTRICT COUNCIL

SERVICE BUDGETS

2020/21

BUDGET SUMMARY BY COMMITTEE – OBJECTIVE
ECONOMIC DEVELOPMENT

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
A10104	GILSTRAP INTERPRETATION CENTR	0	0	0
A10105	NEWARK CASTLE/CASTLE GROUNDS	54,660	74,170	19,510
A10108	RESOURCE CENTRE. MUSEUMS	23,540	22,880	(660)
A10109	HERITAGE, CULTURE & VISITORS	670,040	726,830	56,790
A10813	LAND CHARGES	(66,850)	(61,640)	5,210
A11314	LINCOLN ROAD SPORTS HALL	15,340	15,450	110
A11331	PARKS AND PLAYING FIELDS	25,390	27,840	2,450
A11334	PRIVATE ESTATES	8,880	8,350	(530)
A11335	CLOSED CHURCHYARDS	4,990	4,790	(200)
A11336	VICAR WATER PARK	60,880	63,140	2,260
A11337	COMMUNITY FACILITIES MGMT	46,400	47,570	1,170
A11338	SCONCE & DEVON PARK	62,510	65,180	2,670
A11573	PROMOTION OF TOURISM	246,220	256,560	10,340
A11574	SHERWOOD YOUTH HOSTEL	(22,000)	(22,000)	0
A11578	TOWN CENTRE MANAGEMENT	269,450	72,330	(197,120)
A11601	GROWTH TECHNICAL SUPPORT	167,390	184,400	17,010
A11604	DEVELOPMENT MANAGEMENT	122,360	125,110	2,750
A11605	PLANNING POLICY	254,630	272,620	17,990
A11606	BUILDING CONTROL	88,190	117,500	29,310
A11610	LOCAL DEVELOPMENT FRAMEWORK	54,120	49,230	(4,890)
A11611	COMMUNITY INFRASTRUCTURE LEVY	(130)	48,450	48,580
A11702	ENVIRONMENTAL SCHEMES	18,680	16,730	(1,950)
A11810	NEWARK BEACON	(112,220)	(43,300)	68,920
A11813	SUTTON ON TRENT WORKSHOPS	(32,630)	(31,460)	1,170
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	(42,190)	(46,030)	(3,840)
A11815	BOUGHTON WORKSHOPS	(39,860)	(41,310)	(1,450)
A11816	CHURCH FARM WORKSHOPS	(22,760)	(22,160)	600
A11817	BILSTHORPE WORKSHOPS	(42,750)	(43,490)	(740)
A11818	BURMA ROAD WORKSHOPS	(14,930)	(15,460)	(530)
A11819	JUBILEE BRIDGE	8,820	7,840	(980)
A11820	BURMA ROAD, BLIDWORTH	1,170	1,210	40
A11821	CLIPSTONE WORKSHOPS	(30,180)	(33,950)	(3,770)
A11822	BOUGHTON ADVANCE FACTORY	(39,900)	(41,400)	(1,500)
A11823	CLIPSTONE ADVANCED FACTORIES	(36,150)	(37,580)	(1,430)
A11824	SHERWOOD FOREST CRAFT CENTRE	(22,320)	(19,560)	2,760
A11826	CLIPSTONE HOLDING CENTRE	(10,530)	(11,510)	(980)
A11828	LEACH WAY BLIDWORTH ADV	(35,460)	(37,770)	(2,310)
A11835	BUTTERMARKET	41,050	38,310	(2,740)
A11842	DEVELOPMENT COSTS	50,000	51,500	1,500
A11851	ECONOMIC GROWTH	166,390	256,610	90,220
A12001	PARKING SERVICES ADMIN	124,420	127,450	3,030
A12011	SURFACE CAR PARKS NEWARK	(617,800)	(644,770)	(26,970)
A12014	NEWARK LORRY PARK	(286,150)	(235,920)	50,230
A12019	SURFACE CAR PARK OLLERTON	7,230	8,530	1,300
A12211	RIVERSIDE ARENA MARKET	(10,410)	(9,670)	740
A12401	OTHER PROPERTIES & WSHOP VOIDS	23,230	(12,050)	(35,280)
A12506	GROWTH INVESTMENT FUND	(1,550)	1,370	2,920
A15002	CREW LANE DEPOT	(18,430)	(17,890)	540
A15023	GROUNDS MAINTENANCE	169,320	180,850	11,530
A*****	FORMER M&S BUILDING	0	45,600	45,600
C54057	CUSTOM BUILD HOUSING	0	15,000	15,000
C54058	BROWNFIELD REG, NEW BURDEN GNT	0	10,130	10,130
C54070	TOWNS FUND	0	162,020	162,020
C54465	NEIGHBOURHOOD PLANNING	0	0	0
	SUB TOTAL (Without Capital Charges)	1,280,100	1,676,630	396,530
	Capital Recharges	347,760	415,000	67,240
	TOTAL (With Capital Charges)	1,627,860	2,091,630	463,770

BUDGET SUMMARY BY COMMITTEE - SUBJECTIVE

ECONOMIC DEVELOPMENT

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	2,444,720	2,702,330	257,610
113	NATIONAL INSURANCE	214,940	253,360	38,420
114	SUPERANNUATION	328,640	447,590	118,950
	SUB-TOTAL: EXPENDITURE: EMPLOYEES	2,988,300	3,403,280	414,980
211	REPAIRS AND MAINTENANCE	219,380	236,550	17,170
212	ENERGY COSTS	151,800	184,370	32,570
213	RENT	135,880	142,350	6,470
214	RATES	238,740	327,290	88,550
215	WATER SERVICES	32,930	36,160	3,230
217	CLEANING AND DOMESTIC	2,480	3,310	830
219	CONTRIBUTION TO FUNDS	207,170	207,170	0
315	CAR ALLOWANCES	17,850	16,980	(870)
411	EQUIPMENT AND FURNITURE	24,270	23,870	(400)
412	MATERIALS	17,880	17,170	(710)
421	CATERING	95,400	114,310	18,910
431	CLOTHING AND UNIFORMS	6,760	6,220	(540)
441	GENERAL OFFICE EXPENSES	158,130	204,510	46,380
451	CONTRACTUAL	521,000	436,110	(84,890)
452	OTHER SERVICES	572,505	593,110	20,605
461	COMMUNICATIONS AND COMPUTING	104,720	91,130	(13,590)
462	IEG	0	1,200	1,200
471	STAFF	12,320	13,120	800
481	GRANTS	0	11,900	11,900
482	SUBSCRIPTIONS	6,830	8,540	1,710
491	INSURANCE	62,420	0	(62,420)
492	CONTRIBS TO FUNDS AND PROVISNS	24,100	37,100	13,000
493	OTHER	628,850	671,310	42,460
497	DISCOUNTS	6,960	4,870	(2,090)
821	CAPITAL CHARGE	347,760	415,000	67,240
	SUB-TOTAL: EXPENDITURE: NON-EMPLOYEES	3,596,135	3,803,650	207,515
922	CONTRIBUTIONS FROM OTHER LAS	(34,830)	(13,990)	20,840
928	RECHARGE NON GF ACCOUNTS	(235,870)	(227,480)	8,390
929	OTHER GRANTS	(21,595)	0	21,595
931	SALES	(324,110)	(325,140)	(1,030)
932	FEES AND CHARGES	(2,731,970)	(2,783,570)	(51,600)
933	RENTS	(1,172,780)	(1,269,280)	(96,500)
938	FEES AND CHARGES	(271,900)	(344,930)	(73,030)
939	OTHER RECEIPTS	(163,520)	(150,910)	12,610
	SUB-TOTAL: INCOME	(4,956,575)	(5,115,300)	(158,725)
	TOTAL: COMMITTEE	1,627,860	2,091,630	463,770

BUDGET SUMMARY BY COMMITTEE - OBJECTIVE

HOMES & COMMUNITIES

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
A10204	MISCELLANEOUS HOUSING (GF)	0	0	0
A10212	PRIVATE SECTOR SPEECH CALL	(80,610)	(78,000)	2,610
A10213	HOUSING OPTIONS	401,270	394,170	(7,100)
A10215	STRATEGIC HSG (WAS COMMUNITY)	80,730	71,650	(9,080)
A10217	SYRIAN VP RESETTLEMENT SCHEME	0	0	0
A10802	ICT	525,510	647,920	122,410
A10804	PAYMENTS & RECEIPTS	(510)	1,980	2,490
A10809	CUSTOMER SERVICES	435,170	450,070	14,900
A10810	COMMUNICATIONS	122,380	180,330	57,950
A10814	LICENSING ADMIN	(66,030)	(49,920)	16,110
A10816	COMMUNITY SAFETY	28,770	28,930	160
A10823	ANTI-SOCIAL BEHAVIOUR	41,510	52,580	11,070
A10826	DOMESTIC VIOLENCE	32,190	36,250	4,060
A10834	SOUTHWELL LIBRARY SERVICE	1,600	1,650	50
A11126	CCTV	128,570	144,030	15,460
A11607	ENERGY AND HOME SUPPORT	110,280	64,550	(45,730)
A11921	GRANTS AND CONCESSIONS	436,420	422,710	(13,710)
A11923	EMERGENCY PLANNING	52,500	49,430	(3,070)
A15013	IS NON STOCK RECHARGES	0	0	0
	SUB TOTAL (Without Capital Charges)	2,249,750	2,418,330	168,580
	Capital Recharges	821,080	981,300	160,220
	TOTAL (With Capital Charges)	3,070,830	3,399,630	328,800

BUDGET SUMMARY BY COMMITTEE - SUBJECTIVE

HOMES & COMMUNITIES

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	1,726,730	1,793,710	66,980
113	NATIONAL INSURANCE	156,900	163,690	6,790
114	SUPERANNUATION	230,960	288,160	57,200
	SUB-TOTAL: EXPENDITURE: EMPLOYEES	2,114,590	2,245,560	130,970
213	RENT	20,390	9,240	(11,150)
219	CONTRIBUTION TO FUNDS	16,300	26,300	10,000
315	CAR ALLOWANCES	13,530	11,440	(2,090)
234	WIRELESS MAINTENANCE	13,500	13,910	410
411	EQUIPMENT AND FURNITURE	175,310	186,620	11,310
431	CLOTHING AND UNIFORMS	1,130	5,000	3,870
441	GENERAL OFFICE EXPENSES	35,780	35,280	-500
451	CONTRACTUAL	9,100	22,600	13,500
452	OTHER SERVICES	89,040	69,140	(19,900)
461	COMMUNICATIONS AND COMPUTING	213,750	347,970	134,220
471	STAFF	3,450	4,140	690
481	GRANTS	400,470	422,710	22,240
482	SUBSCRIPTIONS	2,820	2,830	10
491	INSURANCE	27,290	0	(27,290)
492	CONTRIBS TO FUNDS AND PROVISNS	160,500	164,880	4,380
493	OTHER	129,410	166,610	37,200
612	OTHER TRANSFER PAYMENTS	87,940	80,000	(7,940)
821	CAPITAL CHARGE	821,080	981,300	160,220
	SUB-TOTAL: EXPENDITURE: NON-EMPLOYEES	2,220,790	2,549,970	329,180
911	GOVERNMENT GRANTS	0	0	0
922	CONTRIBUTIONS FROM OTHER LAS	(13,720)	(97,190)	(83,470)
928	RECHARGE NON GF ACCOUNTS	(731,900)	(795,190)	(63,290)
931	SALES	(121,820)	(123,150)	(1,330)
932	FEES AND CHARGES	(36,600)	(73,930)	(37,330)
933	RENTS	(199,930)	(194,700)	5,230
938	FEES AND CHARGES	(46,210)	(45,140)	1,070
939	OTHER RECEIPTS	(114,370)	(66,600)	47,770
	SUB-TOTAL: INCOME	(1,264,550)	(1,395,900)	(131,350)
	TOTAL: COMMITTEE	3,070,830	3,399,630	328,800

BUDGET SUMMARY BY COMMITTEE - OBJECTIVE

LEISURE & ENVIRONMENT

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
A10701	UPKEEP OF DYKES	6,440	6,440	0
A11002	DOMESTIC REFUSE COLLECTION	1,079,070	896,930	(182,140)
A11101	PUBLIC CONVENIENCES	34,350	37,330	2,980
A11103	SEWERAGE WORKS	24,790	24,950	160
A11104	STREET SWEEPING	509,760	736,480	226,720
A11107	DOG CONTROL	44,440	50,080	5,640
A11110	NATIONAL ASSISTANCE ACT BURIAL	3,570	1,650	(1,920)
A11135	ENVIRONMENTAL HEALTH	649,590	617,780	(31,810)
A11136	NEIGHBOURHOOD WARDENS	107,520	118,480	10,960
A11137	BRUNEL DRIVE DEPOT ADMIN	54,810	56,760	1,950
A11305	SOUTHWELL LEISURE CENTRE	133,370	133,370	0
A11321	NEIGHBOURHOOD CENTRES	15,210	15,370	160
A11339	NEWARK SPORTS HUB	1,950	1,950	0
A11442	ARTS & COMMUNITY DEVELOPMENT	39,790	39,920	130
A11576	ACTIVE 4 TODAY	132,170	121,220	(10,950)
A11583	HEALTH & COMMUNITY RELATIONS	66,380	257,330	190,950
A11731	STREET NAMING	24,980	26,180	1,200
A12221	NEWARK LIVESTOCK MARKET	(200,000)	(200,000)	0
A15003	BRUNEL DRIVE DEPOT	117,560	117,950	390
A26901	VEHICLE POOL AND WORKSHOP	768,930	688,740	(80,190)
C54494	COMMUNITY NUTRITION GRANT	0	9,000	9,000
C54789	VISIBLE	1,290	1,090	(200)
	SUB TOTAL (Without Capital Charges)	3,615,970	3,759,000	143,030
	Capital Recharges	933,970	1,333,800	399,830
	TOTAL (With Capital Charges)	4,549,940	5,092,800	542,860

BUDGET SUMMARY BY COMMITTEE - SUBJECTIVE

LEISURE & ENVIRONMENT

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	2,666,180	3,132,750	466,570
113	NATIONAL INSURANCE	235,670	275,360	39,690
114	SUPERANNUATION	374,300	530,270	155,970
	SUB-TOTAL: EXPENDITURE: EMPLOYEES	3,276,150	3,938,380	662,230
211	REPAIRS AND MAINTENANCE	28,330	26,080	(2,250)
212	ENERGY COSTS	40,420	49,180	8,760
213	RENT	1,200	1,200	0
214	RATES	42,650	43,930	1,280
215	WATER SERVICES	16,440	15,300	(1,140)
217	CLEANING AND DOMESTIC	800	800	0
219	CONTRIBUTION TO FUNDS	64,800	69,200	4,400
311	TRANSPORT	711,940	722,190	10,250
313	CONTRACT HIRE OP LEASE	0	6,500	6,500
315	CAR ALLOWANCES	21,420	17,740	(3,680)
316	INSURANCE	62,720	0	(62,720)
411	EQUIPMENT AND FURNITURE	118,020	128,100	10,080
412	MATERIALS	18,370	17,190	(1,180)
431	CLOTHING AND UNIFORMS	16,880	19,400	2,520
441	GENERAL OFFICE EXPENSES	5,080	9,980	4,900
451	CONTRACTUAL	349,310	340,320	(8,990)
452	OTHER SERVICES	148,740	157,670	8,930
461	COMMUNICATIONS AND COMPUTING	3,050	2,100	(950)
471	STAFF	1,240	1,280	40
481	GRANTS	16,890	19,220	2,330
491	INSURANCE	42,320	55,860	13,540
493	OTHER	368,710	357,290	(11,420)
821	CAPITAL CHARGE	933,970	1,333,800	399,830
	SUB-TOTAL: EXPENDITURE: NON-EMPLOYEES	3,013,300	3,394,330	381,030
922	CONTRIBUTIONS FROM OTHER LAS	0	(12,200)	(12,200)
928	RECHARGE NON GF ACCOUNTS	(220,490)	(267,700)	(47,210)
929	OTHER GRANTS	(8,000)	0	8,000
931	SALES	(85,000)	(88,650)	(3,650)
932	FEES AND CHARGES	(1,152,770)	(1,582,920)	(430,150)
933	RENTS	(202,250)	(202,250)	0
938	FEES AND CHARGES	(71,000)	(85,860)	(14,860)
939	OTHER RECEIPTS	0	(330)	(330)
	SUB-TOTAL: INCOME	(1,739,510)	(2,239,910)	(500,400)
	TOTAL: COMMITTEE	4,549,940	5,092,800	542,860

BUDGET SUMMARY BY COMMITTEE - OBJECTIVE

POLICY & FINANCE

COST CENTRE	COST CENTRE NAME	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
A10601	ELECTORAL REGISTRATION	75,010	76,960	1,950
A10803	INTERNAL AUDIT	77,720	65,990	(11,730)
A10805	INCOME SECTION	29,170	31,350	2,180
A10806	BANK CHARGES	117,770	117,730	(40)
A10812	HUMAN RESOURCES	180,210	154,620	(25,590)
A10818	COMMITTEE SECTION	217,450	231,650	14,200
A10819	LEGAL SECTION	174,750	249,740	74,990
A10832	CENTRAL TELEPHONES	47,000	50,180	3,180
A10833	CENTRAL POSTAGES	40,570	41,430	860
A10841	CENTRAL PERSONNEL EXPENSES	136,430	112,440	(23,990)
A10842	OTHER EMPLOYEE EXPENSES	20,100	18,860	(1,240)
A10845	INFORMATION GOVERNANCE	71,140	77,560	6,420
A10864	SENIOR LEADERSHIP TEAM	620,440	682,640	62,200
A10895	FINANCIAL SERVICES	428,190	646,820	218,630
A10896	ORGANISATIONAL DEVELOPMENT	180,720	149,380	(31,340)
A10897	PROCUREMENT	29,350	35,890	6,540
A10898	ADMINISTRATION SERVICES	361,200	356,040	(5,160)
A10904	COUNCIL TAX	67,020	4,920	(62,100)
A10905	RENT ALLOWANCES	4,370	(78,930)	(83,300)
A10907	RENT REBATES	2,550	(61,270)	(63,820)
A10908	HOUSING BENEFIT ADMIN	91,820	148,810	56,990
A10910	DISCRETIONARY HOUSING PAYMENTS	0	0	0
A10911	BUSINESS RATES PROPERTY UNIT	0	19,000	19,000
A11122	RISK MANAGEMENT	56,450	26,400	(30,050)
A11831	CASTLE HOUSE	89,210	147,560	58,350
A11832	OLLERTON HALL	9,490	7,500	(1,990)
A11833	HAYSIDE COTTAGE LOWFIELD LANE	6,520	7,400	880
A11834	REPAIRS & MAINT - A4T	0	0	0
A11841	CORPORATE PROPERTY	343,420	444,960	101,540
A11844	COMMERCIALISATION & M'PROJECTS	180,900	187,910	7,010
A11901	MEMBERS EXPENSES	287,020	291,380	4,360
A11902	CIVIC EXPENSES	20,890	21,500	610
A11911	OTHER FINANCIAL TRANSACTIONS	(360,000)	(389,390)	(29,390)
A12301	ELECTION EXPENSES	33,440	34,440	1,000
A12510	DEMOCRATIC REPRESENTATION	500	500	0
A12512	ETHICAL GOVERNANCE & STANDARDS	300	300	0
A12520	CORPORATE MANAGEMENT	182,400	164,580	(17,820)
A15028	COMBINED SERVICE COSTS	135,240	142,340	7,100
A15029	CORPORATE PRINTERS	25,730	25,620	(110)
TBC	HERITAGE ACTION ZONE	0	47,750	47,750
C54032	NEW BURDEN COUNCIL TAX REFORM	0	35,000	35,000
C54432	CORP PROP (RCHG NSH COSTS)	0	0	0
	SUB TOTAL (Without Capital Charges)	3,984,490	4,327,560	343,070
	Capital Recharges	253,140	309,300	56,160
	TOTAL (With Capital Charges)	4,237,630	4,636,860	399,230

BUDGET SUMMARY BY COMMITTEE - SUBJECTIVE

POLICY & FINANCE

CODE	DESCRIPTION	2019/20 INITIAL BUDGET	2020/21 BASE BUDGET	MORE OR (LESS)
111	SALARIES AND WAGES	2,862,600	3,208,880	346,280
112	OTHER SALARIES/WAGES PAYMENTS	56,440	31,390	(25,050)
113	NATIONAL INSURANCE	320,960	350,550	29,590
114	SUPERANNUATION	455,450	611,910	156,460
115	OTHER EMPLOYERS CONTRIBUTIONS	21,800	21,860	60
	SUB-TOTAL: EXPENDITURE: EMPLOYEES	3,717,250	4,224,590	507,340
211	REPAIRS AND MAINTENANCE	218,440	218,370	(70)
212	ENERGY COSTS	62,730	78,530	15,800
213	RENT	0	11,500	11,500
214	RATES	119,840	126,640	6,800
215	WATER SERVICES	8,230	27,460	19,230
217	CLEANING AND DOMESTIC	3,500	3,500	0
219	CONTRIBUTION TO FUNDS	111,390	105,190	(6,200)
315	CAR ALLOWANCES	44,520	48,830	4,310
411	EQUIPMENT AND FURNITURE	5,750	5,750	0
412	MATERIALS	200	200	0
421	CATERING	10,510	11,000	490
431	CLOTHING AND UNIFORMS	960	1,160	200
441	GENERAL OFFICE EXPENSES	74,870	75,060	190
451	CONTRACTUAL	388,680	415,900	27,220
452	OTHER SERVICES	286,940	303,690	16,750
461	COMMUNICATIONS AND COMPUTING	521,430	525,190	3,760
471	STAFF	19,870	22,500	2,630
472	MEMBERS	257,990	263,150	5,160
473	CHAIRMAN	7,630	8,130	500
481	GRANTS	4,000	2,500	(1,500)
482	SUBSCRIPTIONS	44,910	51,030	6,120
491	INSURANCE	45,980	196,120	150,140
493	OTHER	134,220	138,770	4,550
611	HOUSING BENEFITS	21,196,850	20,632,400	(564,450)
821	CAPITAL CHARGE	253,140	309,300	56,160
	SUB-TOTAL: EXPENDITURE: NON-EMPLOYEES	23,822,580	23,581,870	(240,710)
911	GOVERNMENT GRANTS	(21,353,930)	(20,885,570)	468,360
922	CONTRIBUTIONS FROM OTHER LAS	(162,910)	(162,930)	(20)
928	RECHARGE NON GF ACCOUNTS	(947,530)	(1,283,750)	(336,220)
931	SALES	(2,000)	(2,000)	0
932	FEES AND CHARGES	(366,210)	(379,650)	(13,440)
933	RENTS	(219,280)	(193,300)	25,980
939	OTHER RECEIPTS	(250,340)	(262,400)	(12,060)
	SUB-TOTAL: INCOME	(23,302,200)	(23,169,600)	132,600
	TOTAL: COMMITTEE	4,237,630	4,636,860	399,230

CAPITAL PROGRAMME

2020/21 to 2023/24

General Fund Capital Programme 2020/21 - 2023/24

SCHEME		External Funding	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget
TA3286	Information Technology Investment	0	329,260	237,000	612,000	150,000
TC3130	Lorry Park Shower upgrade	0	15,000			
TC3131	Extension to London Road Car Park	0	107,407			
TC3135	Works to Buttermarket	659,273	870,815			
TC	RESOURCES	659,273	1,322,482	237,000	612,000	150,000
TA1216	Dukeries LC New Pool	150,000	2,165,000			
TA1217	Southwell Leisure Centre Improvements	750,000	1,500,000			
TA1218	Leisure Equipment Purchase	0			760,000	
TB6154	S106 Community Facilities Provision Community & Activity Village	156,183	156,183			
TB2253	Vehicles & Plant (NSDC)	0	823,000	462,600	1,519,000	182,000
TC3136	Climate Change	0	30,000	75,000	75,000	
TF2000	CCTV Replacement Programme	0	140,500	0	0	0
TF3221	Southwell Flood Mitigation	233,421	453,421			
TF3227	Lowdham Flood Alleviation	140,000	200,000			
TF3228	Homeless Hostel	0	1,495,000	1,495,000		
TF6011	Private Sector Disabled Facilities Grants	2,800,000	700,000	700,000	700,000	700,000
TA	COMMUNITIES & ENVIRONMENT	4,229,604	7,663,104	2,732,600	3,054,000	882,000
TA3053	Museum Improvements	0	148,000			
TA3056	NCWC Tudor Hall	0	200,000			
TB3154	Castle Gatehouse Project	3,000,000	4,000,000			
TE3268	Southern Link Road Contribution	5,566,667	2,833,333	2,833,333		
TE	GROWTH	8,566,667	7,181,333	2,833,333	0	0
TG1002	Contribution to Robin Hood	0	1,650,000			
TG1003	Loan to Arkwood Developments	0	11,409,849			
TG	CAPITAL INVESTMENT	0	13,059,849	0	0	0
	TOTAL GENERAL FUND	13,455,544	29,226,768	5,802,933	3,666,000	1,032,000

Housing Revenue Account Capital Programme 2020/21 - 2023/24

SCHEME		External Funding	2020/21 Budget	2021/22 Budget	2022/23 Budget	2023/24 Budget
HOUSING REVENUE ACCOUNT						
PROPERTY INVESTMENT PROGRAMME						
S711	Roof Replacements		432,000	432,000	432,000	432,000
S712	Kitchen & Bathroom Conversions		1,620,000	1,620,000	1,620,000	1,620,000
S713	External Fabric		324,000	324,000	324,000	324,000
S714	Doors & Windows		183,600	183,600	183,600	183,600
S715	Other Structural		108,000	108,000	108,000	108,000
S731	Electrical		648,000	648,000	648,000	648,000
S732	Smoke Alarms		0	270,000	270,000	0
S735	Heating		594,000	594,000	594,000	594,000
S736	Energy Efficiency		162,000	162,000	162,000	162,000
S751	Garage Forecourts		108,000	108,000	108,000	108,000
S752	Environmental Works		536,200	286,200	286,200	286,200
S771	Asbestos		54,000	54,000	54,000	54,000
S772	Fire Safety		204,000	54,000	54,000	54,000
S773	Dda Improvements		21,600	21,600	21,600	21,600
S774	Disabled Adaptations		532,000	432,000	432,000	432,000
S791	Legionella		32,400	0	0	0
S791	Unallocated Funding		54,000	54,000	54,000	54,000
	SUB TOTAL PROPERTY INVESTMENT		+5,613,800	+5,351,400	+5,351,400	+5,081,400
AFFORDABLE HOUSING						
SA1031	Site Acquisition (Incl RTB)	0	1,904,629			
SA1048	Boughton Extra Care Scheme	2,080,000	6,037,000	1,200,000		
SA1060	Phase 3	211,000	7,653,517			
SA1070	Phase 4	0	2,700,000	5,862,730		
SA1080	Phase 5	0	0	2,900,000	6,814,900	
	SUB TOTAL AFFORDABLE HOUSING	2,291,000	18,295,146	9,962,730	6,814,900	
	TOTAL HOUSING REVENUE ACCOUNT	2,291,000	23,908,946	15,314,130	12,166,300	5,081,400

PARISH PRECEPTS
2019/20 and 2020/21

PARISH PRECEPTS AND STATISTICS

Part of the Council's area, being the Parishes of:-	Local Tax Base	Precept 2019/20 (£)	Precept 2020/21 (£)
1 Alverton	24.94	-	-
2 Averham	*	*	*
3 Balderton	3,039.72	279,520.00	292,266.00
4 Barnby in the Willows	105.11	3,000.00	3,300.00
5 Bathley	117.62	1,434.10	1,505.00
6 Besthorpe	80.69	6,615.00	6,945.00
7 Bilsthorpe	905.04	69,095.00	69,095.00
8 Bleasby	383.51	17,658.00	17,658.00
9 Blidworth	1,101.13	75,522.00	77,410.05
10 Bulcote	139.91	7,000.00	7,000.00
11 Carlton-on-Trent	93.27	3,200.00	3,335.00
12 Cauntton	199.45	5,250.00	6,000.00
13 Caythorpe	143.07	2,000.00	3,800.00
14 Clipstone	1,456.14	130,620.00	144,850.00
15 Coddington	547.32	15,400.00	15,728.00
16 Collingham	1,153.11	41,209.00	42,815.00
17 Cotham	41.08	-	-
18 Cromwell	103.00	1,050.00	1,050.00
19 Eakring	188.99	3,697.00	3,772.00
20 East Stoke	****	****	****
21 Edingley	188.14	5,000.00	12,000.00
22 Edwinstowe	1,713.21	116,988.76	129,500.00
23 Egmanton	126.75	2,000.00	2,400.00
24 Elston	285.35	18,000.00	27,000.00
25 Epperstone	274.63	10,951.00	14,516.00
26 Farndon	812.99	53,843.00	54,920.00
27 Farnsfield	1,318.47	75,000.00	82,000.00
28 Fiskerton-cum-Morton	412.10	7,400.00	7,852.00
29 Girton	54.47	1,149.00	1,149.00
30 Gonalston	51.29	-	-
31 Grassthorpe	25.63	-	-
32 Gunthorpe	312.97	18,304.00	19,220.00
33 Halam	192.95	8,200.00	8,200.00
34 Halloughton	39.35	400.00	500.00
35 Harby	118.52	4,462.20	4,908.00
36 Hawton	33.38	1,250.00	1,250.00
37 Hockerton	92.64	3,000.00	3,500.00
38 Holme	38.59	-	-
39 Hoveringham	168.75	12,592.00	12,844.00
40 Kelham	*	*	*
41 Kersall	**	**	**
42 Kilvington	13.71	-	-
43 Kirklington	169.05	6,100.00	6,200.00
44 Kirton	115.08	6,000.00	6,000.00
45 Kneesall	**	**	**
46 Langford	***	***	***

47	Laxton & Moorhouse	114.00	4,600.00	4,600.00
48	Lowdham	999.22	77,240.00	77,440.00
49	Lyndhurst	5.72	-	-
50	Maplebeck	46.96	-	-
51	Meering	-	-	-
52	Newark	8,482.35	927,429.00	959,387.00
53	North Clifton	72.55	1,787.00	1,787.00
54	North Muskham	395.94	16,270.00	17,270.00
55	Norwell	213.30	6,175.00	8,400.00
56	Ollerton and Boughton	2,816.02	373,561.00	417,302.00
57	Ompton	**	**	**
58	Ossington	39.53	-	-
59	Oxton	273.66	10,000.00	13,000.00
60	Perlethorpe-cum-Budby	68.43	1,600.00	1,800.00
61	Rainworth	1,861.67	62,500.00	64,375.00
62	Rolleston	156.46	6,250.00	6,250.00
63	Rufford	233.34	4,000.00	4,000.00
64	South Clifton	124.16	2,000.00	2,000.00
65	South Muskham	196.65	11,334.00	12,808.00
66	South Scarle	88.71	4,640.00	4,640.00
67	Southwell	2,878.90	216,500.00	232,027.00
68	Spalford	34.48	-	-
69	Staunton	27.27	-	-
70	Staythorpe	*	*	*
71	Sutton-on-Trent	503.12	24,210.00	25,421.00
72	Syerston	90.40	1,000.00	550.00
73	Thorney	92.92	2,200.00	2,300.00
74	Thorpe	****	****	****
75	Thurgarton	235.12	7,935.00	9,125.00
76	Upton	192.39	6,758.00	7,095.90
77	Walesby	429.32	38,250.00	39,250.00
78	Wellow	186.65	5,690.28	5,799.00
79	Weston	138.35	4,125.00	4,331.00
80	Wigsley	46.34	-	-
81	Winkburn	34.34	-	-
82	Winthorpe	***	***	***
83	Fernwood	932.82	69,507.00	70,008.00
84	Kings Clipstone	123.79	9,500.00	9,500.00

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	237.51	3,332.00	3,450.00
**	Kneesall, Kersall, Ompton	133.65	2,235.84	2,535.84
***	Winthorpe, Langford	325.43	8,569.00	8,569.00
****	East Stoke, Thorpe	87.17	3,000.00	3,000.00

TOTAL		39,299.76	2,925,108.18	3,108,508.79
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COUNCIL TAX
2019/20 and 2020/21

	Part of the Council's area, being the Parishes of:-	Precept 2020/21 (£)	Local Tax Base 2020/21 (£)	Band A (£)	Band B (£)	Band C (£)	Band D (£)	Band E (£)	Band F (£)	Band G (£)	Band H (£)
	Basic Level of Tax			1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
	District Average			1,402.20	1,635.90	1,869.60	2,103.30	2,570.70	3,038.10	3,505.50	4,206.60

1	Alverton	-	24.94	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
2	Averham	*	*	1,359.15	1,585.68	1,812.20	2,038.73	2,491.78	2,944.83	3,397.88	4,077.46
3	Balderton	292,266.00	3,039.72	1,413.57	1,649.16	1,884.76	2,120.35	2,591.54	3,062.73	3,533.92	4,240.70
4	Barnby in the Willows	3,300.00	105.11	1,370.40	1,598.80	1,827.20	2,055.60	2,512.40	2,969.20	3,426.00	4,111.20
5	Bathley	1,505.00	117.62	1,358.00	1,584.33	1,810.67	2,037.00	2,489.67	2,942.33	3,395.00	4,074.00
6	Besthorpe	6,945.00	80.69	1,406.85	1,641.32	1,875.80	2,110.27	2,579.22	3,048.17	3,517.12	4,220.54
7	Bilsthorpe	69,095.00	905.04	1,400.36	1,633.75	1,867.15	2,100.54	2,567.33	3,034.11	3,500.90	4,201.08
8	Bleasby	17,658.00	383.51	1,380.16	1,610.19	1,840.21	2,070.24	2,530.29	2,990.35	3,450.40	4,140.48
9	Blidworth	77,410.05	1,101.13	1,396.33	1,629.06	1,861.78	2,094.50	2,559.94	3,025.39	3,490.83	4,189.00
10	Bulcote	7,000.00	139.91	1,382.82	1,613.29	1,843.76	2,074.23	2,535.17	2,996.11	3,457.05	4,148.46
11	Carlton-on-Trent	3,335.00	93.27	1,373.31	1,602.19	1,831.08	2,059.96	2,517.73	2,975.50	3,433.27	4,119.92
12	Caunton	6,000.00	199.45	1,369.52	1,597.77	1,826.03	2,054.28	2,510.79	2,967.29	3,423.80	4,108.56
13	Caythorpe	3,800.00	143.07	1,367.17	1,595.04	1,822.90	2,050.76	2,506.48	2,962.21	3,417.93	4,101.52
14	Clipstone	144,850.00	1,456.14	1,415.79	1,651.75	1,887.72	2,123.68	2,595.61	3,067.54	3,539.47	4,247.36
15	Coddington	15,728.00	547.32	1,368.63	1,596.73	1,824.84	2,052.94	2,509.15	2,965.36	3,421.57	4,105.88
16	Collingham	42,815.00	1,153.11	1,374.22	1,603.26	1,832.29	2,061.33	2,519.40	2,977.48	3,435.55	4,122.66
17	Cotham	-	41.08	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
18	Cromwell	1,050.00	103.00	1,356.26	1,582.30	1,808.35	2,034.39	2,486.48	2,938.56	3,390.65	4,068.78
19	Eakring	3,772.00	188.99	1,362.77	1,589.90	1,817.03	2,044.16	2,498.42	2,952.68	3,406.93	4,088.32
20	East Stoke	****	****	1,372.41	1,601.14	1,829.88	2,058.61	2,516.08	2,973.55	3,431.02	4,117.22
21	Edingley	12,000.00	188.14	1,391.99	1,623.98	1,855.98	2,087.98	2,551.98	3,015.97	3,479.97	4,175.96
22	Edwinstowe	129,500.00	1,713.21	1,399.86	1,633.17	1,866.48	2,099.79	2,566.41	3,033.03	3,499.65	4,199.58
23	Egmanton	2,400.00	126.75	1,362.09	1,589.11	1,816.12	2,043.14	2,497.17	2,951.20	3,405.23	4,086.28
24	Elston	27,000.00	285.35	1,412.55	1,647.97	1,883.40	2,118.82	2,589.67	3,060.52	3,531.37	4,237.64
25	Epperstone	14,516.00	274.63	1,384.71	1,615.49	1,846.28	2,077.06	2,538.63	3,000.20	3,461.77	4,154.12
26	Farndon	54,920.00	812.99	1,394.50	1,626.92	1,859.33	2,091.75	2,556.58	3,021.42	3,486.25	4,183.50
27	Farnsfield	82,000.00	1,318.47	1,390.93	1,622.75	1,854.57	2,086.39	2,550.03	3,013.67	3,477.32	4,172.78
28	Fiskerton-cum-Morton	7,852.00	412.10	1,362.17	1,589.19	1,816.22	2,043.25	2,497.31	2,951.36	3,405.42	4,086.50
29	Girton	1,149.00	54.47	1,363.53	1,590.79	1,818.04	2,045.30	2,499.81	2,954.32	3,408.83	4,090.60
30	Gonalston	-	51.29	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
31	Grassthorpe	-	25.63	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
32	Gunthorpe	19,220.00	312.97	1,390.41	1,622.14	1,853.88	2,085.61	2,549.08	3,012.55	3,476.02	4,171.22
33	Halam	8,200.00	192.95	1,377.80	1,607.43	1,837.07	2,066.70	2,525.97	2,985.23	3,444.50	4,133.40
34	Halloughton	500.00	39.35	1,357.94	1,584.26	1,810.59	2,036.91	2,489.56	2,942.20	3,394.85	4,073.82
35	Harby	4,908.00	118.52	1,377.07	1,606.59	1,836.10	2,065.61	2,524.63	2,983.66	3,442.68	4,131.22
36	Hawton	1,250.00	33.38	1,374.43	1,603.51	1,832.58	2,061.65	2,519.79	2,977.94	3,436.08	4,123.30
37	Hockerton	3,500.00	92.64	1,374.65	1,603.76	1,832.87	2,061.98	2,520.20	2,978.42	3,436.63	4,123.96
38	Holme	-	38.59	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
39	Hoveringham	12,844.00	168.75	1,400.21	1,633.57	1,866.94	2,100.31	2,567.05	3,033.78	3,500.52	4,200.62
40	Kelham	*	*	1,359.15	1,585.68	1,812.20	2,038.73	2,491.78	2,944.83	3,397.88	4,077.46
41	Kersall	**	**	1,362.11	1,589.13	1,816.15	2,043.17	2,497.21	2,951.25	3,405.28	4,086.34
42	Kilvington	-	13.71	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
43	Kirklington	6,200.00	169.05	1,373.92	1,602.91	1,831.89	2,060.88	2,518.85	2,976.83	3,434.80	4,121.76
44	Kirton	6,000.00	115.08	1,384.23	1,614.93	1,845.64	2,076.34	2,537.75	2,999.16	3,460.57	4,152.68
45	Kneesall	**	**	1,362.11	1,589.13	1,816.15	2,043.17	2,497.21	2,951.25	3,405.28	4,086.34
46	Langford	***	***	1,367.02	1,594.86	1,822.69	2,050.53	2,506.20	2,961.88	3,417.55	4,101.06
47	Laxton & Moorhouse	4,600.00	114.00	1,376.37	1,605.76	1,835.16	2,064.55	2,523.34	2,982.13	3,440.92	4,129.10
48	Lowdham	77,440.00	999.22	1,401.13	1,634.66	1,868.18	2,101.70	2,568.74	3,035.79	3,502.83	4,203.40
49	Lyndhurst	-	5.72	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
50	Maplebeck	-	46.96	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
51	Meering	-	-	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
52	Newark	959,387.00	8,482.35	1,424.87	1,662.34	1,899.82	2,137.30	2,612.26	3,087.21	3,562.17	4,274.60
53	North Clifton	1,787.00	72.55	1,365.89	1,593.53	1,821.18	2,048.83	2,504.13	2,959.42	3,414.72	4,097.66
54	North Muskham	17,270.00	395.94	1,378.55	1,608.30	1,838.06	2,067.82	2,527.34	2,986.85	3,446.37	4,135.64
55	Norwell	8,400.00	213.30	1,375.72	1,605.01	1,834.29	2,063.58	2,522.15	2,980.73	3,439.30	4,127.16
56	Ollerton and Boughton	417,302.00	2,816.02	1,448.26	1,689.64	1,931.01	2,172.39	2,655.14	3,137.90	3,620.65	4,344.78
57	Ompton	**	**	1,362.11	1,589.13	1,816.15	2,043.17	2,497.21	2,951.25	3,405.28	4,086.34
58	Ossington	-	39.53	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
59	Oxton	13,000.00	273.66	1,381.13	1,611.32	1,841.51	2,071.70	2,532.08	2,992.46	3,452.83	4,143.40

60	Perlethorpe-cum-Budby	1,800.00	68.43	1,367.01	1,594.84	1,822.68	2,050.51	2,506.18	2,961.85	3,417.52	4,101.02
61	Rainworth	64,375.00	1,861.67	1,372.52	1,601.27	1,830.03	2,058.78	2,516.29	2,973.79	3,431.30	4,117.56
62	Rolleston	6,250.00	156.46	1,376.10	1,605.45	1,834.80	2,064.15	2,522.85	2,981.55	3,440.25	4,128.30
63	Rufford	4,000.00	233.34	1,360.89	1,587.71	1,814.52	2,041.34	2,494.97	2,948.60	3,402.23	4,082.68
64	South Clifton	2,000.00	124.16	1,360.21	1,586.91	1,813.61	2,040.31	2,493.71	2,947.11	3,400.52	4,080.62
65	South Muskham	12,808.00	196.65	1,392.89	1,625.03	1,857.18	2,089.33	2,553.63	3,017.92	3,482.22	4,178.66
66	South Scarle	4,640.00	88.71	1,384.33	1,615.06	1,845.78	2,076.50	2,537.94	2,999.39	3,460.83	4,153.00
67	Southwell	232,027.00	2,878.90	1,403.20	1,637.07	1,870.93	2,104.80	2,572.53	3,040.27	3,508.00	4,209.60
68	Spalford	-	34.48	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
69	Staunton	-	27.27	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
70	Staythorpe	*	*	1,359.15	1,585.68	1,812.20	2,038.73	2,491.78	2,944.83	3,397.88	4,077.46
71	Sutton-on-Trent	25,421.00	503.12	1,383.15	1,613.68	1,844.20	2,074.73	2,535.78	2,996.83	3,457.88	4,149.46
72	Syerston	550.00	90.40	1,353.52	1,579.11	1,804.69	2,030.28	2,481.45	2,932.63	3,383.80	4,060.56
73	Thorney	2,300.00	92.92	1,365.97	1,593.63	1,821.29	2,048.95	2,504.27	2,959.59	3,414.92	4,097.90
74	Thorpe	****	****	1,372.41	1,601.14	1,829.88	2,058.61	2,516.08	2,973.55	3,431.02	4,117.22
75	Thurgarton	9,125.00	235.12	1,375.34	1,604.56	1,833.79	2,063.01	2,521.46	2,979.90	3,438.35	4,126.02
76	Upton	7,095.90	192.39	1,374.05	1,603.06	1,832.07	2,061.08	2,519.10	2,977.12	3,435.13	4,122.16
77	Walesby	39,250.00	429.32	1,410.41	1,645.48	1,880.55	2,115.62	2,585.76	3,055.90	3,526.03	4,231.24
78	Wellow	5,799.00	186.65	1,370.18	1,598.54	1,826.91	2,055.27	2,512.00	2,968.72	3,425.45	4,110.54
79	Weston	4,331.00	138.35	1,370.33	1,598.72	1,827.11	2,055.50	2,512.28	2,969.06	3,425.83	4,111.00
80	Wigsley	-	46.34	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
81	Winkburn	-	34.34	1,349.47	1,574.38	1,799.29	2,024.20	2,474.02	2,923.84	3,373.67	4,048.40
82	Winthorpe	***	***	1,367.02	1,594.86	1,822.69	2,050.53	2,506.20	2,961.88	3,417.55	4,101.06
83	Fernwood	70,008.00	932.82	1,399.50	1,632.75	1,866.00	2,099.25	2,565.75	3,032.25	3,498.75	4,198.50
84	Kings Clipstone	9,500.00	123.79	1,400.63	1,634.06	1,867.50	2,100.94	2,567.82	3,034.69	3,501.57	4,201.88

Parishes joint for Precept purposes

*	Averham, Kelham, Staythorpe	3,450.00	237.52	1,359.15	1,585.68	1,812.20	2,038.73	2,491.78	2,944.82	3,397.88	4,077.46
**	Kneesall, Kersall, Ompton	2,535.84	133.65	1,362.11	1,589.13	1,816.15	2,043.17	2,497.21	2,951.24	3,405.28	4,086.34
***	Winthorpe, Langford	8,569.00	325.43	1,367.02	1,594.86	1,822.69	2,050.53	2,506.20	2,961.87	3,417.55	4,101.06
****	East Stoke, Thorpe	3,000.00	87.17	1,372.41	1,601.14	1,829.88	2,058.61	2,516.08	2,973.54	3,431.02	4,117.22

3,108,508.79	39,299.76
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**SUMMARY OF
FEES & CHARGES
From 1st April 2020**

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT)

Development Category	2019/20 charge	2020/21 charge
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of £1,440</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of £1,490</p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p>£1,800</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p>£1,860</p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>
<p>CATEGORY B – MAJOR DEVELOPMENT Residential development of between 50 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p>£960</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>	<p>£1,400</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p>CATEGORY C – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 11 and 49 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p>£540</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£1,000</p> <p>This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p>CATEGORY D – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.</p>	<p>£540</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p>£560</p> <p>This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p>CATEGORY E – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN</p>	<p>£192</p> <p>This will cover a site visit, 1</p>	<p>£198</p> <p>This will cover a site visit, 1</p>

<p>CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT Examples include: - 1 new dwelling; - New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories); - Advert Consent.</p>	<p>hour meeting with the case officer and one letter.</p>	<p>hour meeting with the case officer and one letter.</p>
<p>CATEGORY F – WIND TURBINES</p>	<p>£1,200</p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p>£1,240</p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter. For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>
<p>CATEGORY G – HOUSEHOLDER APPLICATIONS works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk (e.g. if on a risk register and/or in a Conservation Area at risk)</p>	<p>£60</p> <p>Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24</p>	<p>£62</p> <p>Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24</p>
<p>CATEGORY H – REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.</p>	<p>£97</p>	<p>£100</p>
<p>CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of</p>

	experience of the Officer as well as other specialists required to provide any such advice.	experience of the Officer as well as other specialists required to provide any such advice.
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The planning fees above are discretionary. These are set by Newark and Sherwood District Council. There are also statutory planning fees, based on 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended). The full list of statutory planning fees can be found at:

https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf

Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at our reception at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- That your request for advice has been received;
- That the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- Any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.
- Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.
- The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

- Research the history of the site;
- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;
- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone **01636 650000**.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Car Park charges are all inclusive of VAT)

Newark Car Parks	Duration	2019/20 Charge	2020/21 charge
INNER TOWN - London Road - Balderton Gate - Town Wharf - Appletongate	30 min	£0.50	£0.50
	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-3 hours	£2.50	£2.50
	3-4 hours	£4.50	£4.50
	Over 4 hours	£7.50	£7.50
	After 6pm (Evening Charge)	£1.00	£1.00
OUTER TOWN - Riverside (former Tolney Lane) - Riverside Arena - Livestock Market - Castle House	1 hour	£1.00	£1.00
	2 hours	£1.50	£1.50
	2-4 hours	£2.00	£2.00
	4-5 hours	£2.50	£2.50
	5 hours and above	£3.00	£3.00
	After 6pm (Evening Charge)	£1.00	£1.00
Dedicated Motorcycle Bay Newark: - London Road - Balderton Gate - Town Wharf - Appletongate - Riverside (former Tolney Lane) - Riverside Arena - Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.		
LORRY PARKING			
Lorry Parking - Fixed Charge		£14.50	£16.50
Lorry Parking (with meal voucher)		£17.50	£20.50
Coaches - (with meal voucher)		£0.00	£5.00
SEASON TICKETS			
INNER TOWN (Newark) (limited issue)	Per month	£84.00	£84.00
	Per quarter	£193.00	£193.00
	Per year (7 days per week)	£700.00	£700.00
OUTER TOWN (Newark) (limited issue)	Per month	£47.00	£47.00
	Per quarter	£123.00	£123.00
	Per year (Monday - Friday only)	£350.00	£350.00
	Per year (7 days per week)	£450.00*	£450.00
CONTRACT CAR PARK RATES			

Barnby Gate	Per quarter	£208.00	£208.00
	Per annum	£800.00	£800.00
CONTRACT CAR PARK RATES			
The Palace	Per quarter		
	Per annum	£600 (This car park is currently underutilised so it is proposed to reduce the price to attract additional users.)	£600.00
CONTRACT CAR PARK RATES			
Pelham Street	Per annum	£500.00	£500.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are not subject to VAT)

DAY	ITEM	2019/20 CHARGE	2020/21 CHARGE
WEDNESDAY	MARKET STALL	£17.00	£17.00
	PITCH - PER LINEAR METRE	£6.00	£6.00

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE

(The charges below are subject to VAT)

	2019/20 Charge	2020/21 Charge
<u>Theatre Hire:</u>		
<u>With Stage & Dressing Rooms as Equipped</u>		
<u>Full Theatre: 602 Seats</u>		
Per day with one performance – weekdays Commercial Hire	£1,836 (£1,530 + VAT)	£1,836 (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	£2,448 (£2,040 + VAT)	£2,448 (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	£3,366 (£2,805 + VAT)	£3,366 (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	£3,978 (£3,315 + VAT)	£3,978 (£3,315 + VAT)
Week Hire: Monday-Saturday	£11,322 (£9,435 + VAT)	£11,322 (£9,435 + VAT)
<u>Non-Profit Making/ Charity/ Local</u> <u>Available all year Monday-Friday + off-peak weekends</u> <u>(at our discretion but excluding autumn)</u> <u>Current Stalls - only hirers to be phased into new</u> <u>pricing structure over two years</u>		
There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.		
Per day with one performance – weekdays Non Profit Making/Charity/Voluntary	£1,260 (£1,050 + VAT)	£1,260 (£1,050 + VAT)
Per day with one performance – weekends Non Profit Making/Charity/Voluntary	£1,860 (£1,550 + VAT)	£1,860 (£1,550 + VAT)
Per day with two performances – weekdays Non Profit Making/Charity/Voluntary	£1,920 (£1,600 + VAT)	£1,920 (£1,600 + VAT)
Per day with two performances – weekends Non Profit Making/Charity/Voluntary	£2,520 (£2,100 + VAT)	£2,520 (£2,100 + VAT)
Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,520 (£2,100 + VAT)	£2,520 (£2,100 + VAT)
<u>Theatre Hire : Supplementary Charges Per Hour</u> <u>(not including staffing)</u>		
Technical/Dress: Commercial Hires	£94.20 (£78.50 + VAT)	£94.20 (£78.50 + VAT)

Non Profit Making/Charity/Voluntary	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
General Rehearsals: (No lights)		
Commercial Hires	£79.80 (£66.50 + VAT)	£79.80 (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	£67.20 (£56.00 + VAT)	£67.20 (£56.00 + VAT)
Get In/Fit Up/ Get Out		
Commercial Hires	£27.00 (£22.50 + VAT)	£27.00 (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	£23.40 (£19.50 + VAT)	£23.40 (£19.50 + VAT)
<u>Staffing Recharges : per hour</u>		
Technical Manager – weekdays*	£42.00 (£35.00 + VAT)	£42.00 (£35.00 + VAT)
Technical Manager – weekends**	£48.00 (£40.00 + VAT)	£48.00 (£40.00 + VAT)
Technical Officer – weekdays*	£32.40 (£27.00 + VAT)	£32.40 (£27.00 + VAT)
Technical Officer – weekends**	£37.20 (£31.00 + VAT)	£37.20 (£31.00 + VAT)
Technical Assistant – weekdays*	£22.80 (£19.00 + VAT)	£22.80 (£19.00 + VAT)
Technical Assistant – weekends**	£27.60 (£23.00 + VAT)	£27.60 (£23.00 + VAT)

* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours

** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours

<u>Ticket Handling Fee</u>		
Per Ticket – applicable to all professional productions	£1.50 (£1.25 + VAT)	£1.50 (£1.25 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	50p - £1.50 (41.67p - £1.25 + VAT)	50p - £1.50 (41.67p - £1.25 + VAT)
<u>Palace Membership Scheme</u> <i>(Charges not subject to VAT)</i>		
Single membership	£11.00	£11.00
Couple's membership	£18.00	£18.00
Junior membership	£8.00	£8.00
Family membership	£30.00	£30.00

National Civil War Centre – Newark Museum			
(Charges are inclusive of VAT, unless otherwise stated)			
Proposed Ticket Types	Notes	2019/20 charge	2020/21 charge
Day Tickets			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	£8.00	£8.00
Concession		£7.00	£7.00
Children 5-16		£4.00	£4.00
Children under 5		Free	Free
Family (up to 5)			£20.00
Annual Pass - Adult		£15.95	£15.95
Annual Pass - Concession		£13.95	£13.95
Annual Pass - Children		£7.95	£7.95
Groups			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5, £3 child (£3, £1 child if purchased with NCWC entry)	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry	Free of Charge (FOC)	FOC	FOC

Park			
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Miscellaneous Charges

(Charges subject to VAT, unless otherwise stated)

	Notes	2019/20 Charge	2020/21 charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£192 plus travel expenses (£160 + VAT)	£192 plus travel expenses (£160 + VAT)
Room Hire	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, e.g. for large scale conferences that also include the theatre auditorium.</p>		
Community Space <i>(Charges are not subject to VAT)</i>	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	<p>Educational/ Training/Meeting: From £20/hr</p> <p>Event Rate: £37 - £52/hr</p>	<p>Charity from £24/hr (£20 + VAT)</p> <p>Educational/ Training/Meeting: From £30/hr (£25 + VAT)</p> <p>Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)</p>
Byron Room	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.	<p>Educational/ Training/Meeting: From £24/hr (£20 + VAT)</p> <p>Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)</p>	<p>Charity from £24/hr (£20 + VAT)</p> <p>Educational/ Training/Meeting: From £30/hr (£25 + VAT)</p> <p>Event Rate: £44.40 - £62.40/hr (£37 - £52 + VAT)</p>
Workshop <i>(Charges are not subject to VAT)</i>	Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire	£15.50 - £25	£15.50 - £25

	where services are required.		
Tudor Hall			
Hourly rate	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	£102 , max 3 hr hire (£85 + VAT)	£102 , max 3 hr hire (£85 + VAT)
Day rate for meetings		£474 (£395 + VAT)	Charity/Community £474 (£395 + VAT)
Event rate		£954 - £1,560 (£795 - £1,300 + VAT)	Corporate £714 (£595 + VAT) £954 - £1,560 (£795 - £1,300 + VAT)
Hire a costumed performer		£105 /evening	£105 /evening

Hire Location	Additional Information	2019/20 charge	2020/21 charge
In Hours – Guided tours	Occupancy: Max. 25 people	£6/head, minimum 15, max 25	£6/head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		£1 A4 £1.50 A3	£1 A4 £1.50 A3
Scan Orders	This price includes VAT. Postage is extra.	£5.50 £6.50 £9.00	£5.50 £6.50 £9.00
Microfiche Copies		£5.00 plus £2.00 admin (very rarely requested)	£5.00 plus £2.00 admin (very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	£5.00 – reflects time processing charges	£5.00 – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	£10.00 – reflects time processing charges	£10.00 – reflects time processing charges
Publication Commercial Organisations	There will be no charge for visitors taking photographs on the museum premises, so long as the images	£100.00 - per image	£100.00 - per image

(Newspapers, Journals, magazines, TV, etc.) Local Authority/Vol./Charitable Organisations Corporate Products (annual reports, TV) Commercial products (cards, calendars, jigsaws etc.)	produced are for their own personal use and not intended for publication. Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.	£20.00 - per image £100.00 - per image £150.00 - per image	£20.00 - per image £100.00 - per image £150.00 - per image
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	£160 per box	£160 per box

Other Income	Additional Information	2019/20	2020/21
Loans Box Fines	Late return of boxes	£16.00	£16.00
Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£20 per box for two weeks	£20 per box for two weeks
Education programme at NCWC KS1 – KS3 students one facilitated activity, one self-led activity One facilitated activity, two self-led activities. Two facilitated activities, one self-led activity Key Stage 5, Further Education and Higher Education	To be paid on day of visit by cash/cheque/card or by invoice Option to build bespoke package on request, price according to resource allocation and timescales. KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.	£4.50 per head – Half day (2 – 2.5 hr) visit £7 per head – Full day visit £6.00 per head for half day visit £8 per head full day visit	£4.50 per head – Half day (2 – 2.5 hr) visit £7 per head – Full day visit £6.00 per head for half day visit £8 per head full day visit

NEWARK CASTLE

(Charges are inclusive of VAT where applicable)

Purpose		2019/20 Charge	2020/21 Charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£6.00	£5.00
	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)		£10 - £15
	Ghost Tour Commercial Hire	£435 per event	* see events below
Hire of Gardens	Charity	£100 but waived at the discretion of SLT	£250 plus staffing, security and other ancillary charges
Hire of Gardens	Commercial	£550 per day	£800 per day
Hire of Castle	For Events		£50 - £100 per hour plus staffing, security and other ancillary charges (dependant on number of spaces required)
Hire of Gardens for weddings <i>Additional charges may apply for equipment hire where necessary</i>	Bandstand <i>October - March</i>	£400	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)
	Bandstand <i>April - September</i>		£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)
	Undercroft <i>October - March</i>	£400	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)
	Undercroft <i>April - September</i>		£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated resources)</i>	Half day visit per head	£3.25	£3.25 - £4.50
	Full day visit per head	£4.50	£4.50 - £7.00
<u>Charity/ Local</u>			
<u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u>			
<u>Current Stalls - only hirers to be phased into new pricing structure over two years</u>			

There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.

Use of Castle for commercial photography/filming		£30 per hour	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£20 flat fee	£0.00

LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of Search	Relevant Act or Order	2019/20 Charge	2020/21 Charge
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£26.00	£26.00
Con29 Residential	Local Land Charges Act 1975	<p>£90</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <p>* Via East Midlands: £16.45 plus VAT; and * Notts County Council Rights of Way: £10.00 plus VAT</p> <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>	<p>£93.60</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <p>* Via East Midlands: £18.00 plus VAT; and * Notts County Council Rights of Way: £11.00 plus VAT</p>
Full Search Residential	Local Land Charges Act 1975		<p>£119.60</p> <p>Includes cost of LLC1 (£26.00) and Con29 Residential (£93.60 includes VAT). VAT is only applicable on CON29 element.</p>
Con29 Commercial	Local Land Charges Act 1975	<p>£122</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <p>* Via East Midlands: £16.45 plus VAT; and * Notts County Council Rights of Way: £10.00 plus VAT</p>	<p>£127.20</p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <p>* Via East Midlands: £18.00 plus VAT; and</p>

		Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.	* Notts County Council Rights of Way: £11.00 plus VAT
Optional Question Q22.1 (common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£43 The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.	£45.00 Please note, the charge includes charge from Nottinghamshire County Council of £32.50 plus VAT. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase.
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	£13.00	£13.20
Written Enquiries	Local Land Charges Act 1975	£22.00	£22.80
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	£6.50	£6.50 (Note: cannot charge VAT on this search) No change as currently monitoring progress of transfer of LLC1 search to The Land Registry
Additional Parcels CON29	Local Land Charges Act 1975	£12.00	£12.36
Personal Search	Local Land Charges Act 1975	NIL	NIL – undertaken by external body

Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£85.50	£88.20
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	£21.50	£22.20

CON29 Individual requests	Residential 2019/20 Charge	Commercial 2019/20 Charge	Residential 2020/21 Charge	Commercial 2020/21 Charge
1.1 a-i	£18.00	£30.00	£18.60	£30.90
1.1 j-l	£12.50	£20.00	£12.72	£20.40
1.2	£8.50	£8.50	£8.75	£8.75
3.1	£2.00	£2.70	£2.06	£2.78
3.3	£3.60	£5.60	£3.71	£5.77
3.7	£3.60	£5.60	£3.71	£5.77
3.8	£2.00	£2.70	£2.06	£2.78
3.9	£2.00	£2.70	£2.06	£2.78
3.1	£10.50	£10.50	£10.80	£10.80
3.11	£2.00	£2.70	£2.06	£2.78
3.12	£5.50	£8.00	£5.66	£8.24
3.13	£3.60	£5.60	£3.71	£5.77
3.14	£3.60	£5.60	£3.71	£5.77
3.15	£6.50	£6.50	£6.70	£6.70

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

(Charges are inclusive of VAT where applicable)

Facility	Purpose		2019/20 Charge	2020/21 Charge
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500.00	£500.00
		Juniors	£280.00	£280.00
		Mini Soccer	£150.00	£150.00
	Football Pitch (per match)	Seniors	£49.00	£49.00
		Juniors	£30.00	£30.00
		Mini Soccer	£20.00	£20.00
	Hire of Park - commercial use		£550 per day	£566 per day
	Hire of Park - charities		£100 but waived at the discretion of CMT	£103 but waived at the discretion of SLT
	Circuses		£370 per day	£381 per day
	Funfairs	Large Fair	£360 per day	£370 per day
		Small Fair	£275 per day	£283 per day
	Sponsorship	Bedding Displays	£775 per annum	£800 per annum
	Forest School Sessions			£5.00 per person
Outdoor Fitness Camps		£6.70 per session	£6.90 per session	
Lincoln Road Pavilion	Hire of Pavilion		£9.80 per hour	£10.10 per hour

STREET NAMING & NUMBERING CHARGES - LEISURE & ENVIRONMENT COMMITTEE

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- * Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received after the approved scheme has been issued;
- * House owners that wish to name, or alter the name, of their house; and
- * Renaming and/or renumbering of an existing street

Proposed Fee Schedule:

(Charges are not subject to VAT)

Service	2019/20 Charge	2020/21 Charge
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£26.50	£30.00
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming	£85.00 admin fee plus £30.00 per plot* requiring renumbering/naming
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£79.00 admin fee plus £26.50 per property for up to 10 properties £10.50 for every additional property thereafter	£85.00 admin fee plus £30.00 per property for up to 10 properties £15.00 for every additional property thereafter
Rename or numbering of street where requested by Parish Council and/or residents including notification	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £10.50 for every additional property thereafter affected by change	£85.00 admin fee plus £30.00 per property for up to 10 properties affected by change £15.00 for every additional property thereafter affected by change

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

1. All requests must be completed on the appropriate form which is available on our website or from Customer Services.
2. All fees must be paid prior to notification being sent.
3. Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.
4. Postal codes remain the responsibility of Royal Mail.
5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.
6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.

7. Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.

LICENSING FEES – HOMES AND COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Relevant Act or Order*		Duration	2019/20 Charge	2020/21 Charge
1. Hypnotism – Grant	Ref 001	Occasional for specific dates	£70.00	£75.00
2. Sex Establishment – Grant/Renewal	Ref 002	Up to 1 year	£3,540.00	£3,540.00
3. Vehicle Licences				
(a) Hackney Carriage	Ref 003	Annual	£225.00	£235.00
(b) Private Hire Vehicle	Ref 003	Annual	£175.00	£185.00
(c) Ambulance Vehicles	Ref 003	Annual	£105.00	£115.00
(d) Hackney Carriage/Private Hire Drivers	Ref 003	3 years or lesser depending on circumstances	£135.00 renewal £200.00 new applicants	£145.00 renewal £220.00 new applicants
(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	Per Year	£50.00	£55.00
(f) Ambulance Drivers	Ref 003	3 years or lesser depending on circumstances	£105 renewal £85 new applicants	£110 renewal £95 new applicants
(g) Ambulance Drivers over 65	Ref 003	Annual	£35.00	£40.00
(h) Private Hire Operators	Ref 003	5 years*		
i) Basic			£325.00	£350.00
ii) plus per vehicle			£30.00	£35.00
(i) Ambulance Operators	Ref 003	5 years*		
i) Basic			£310.00	£350.00
ii) plus per vehicle plates			£20.00	£25.00
(j) Knowledge Test	Ref 003	One-off	£40.00	£40.00
(k) Drivers Test	Ref 003	One-off	£40.00	£40.00
(l) Replacement Badge	Ref 003	One-off	£25.00	£25.00
(m) Replacement Plate	Ref 003		£45.00	£45.00
(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	One-off	£45.00	£50.00
(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundels)	Ref 003	One-off	£85.00	£85.00
(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundels)	Ref 003	One-off	£75.00	£75.00
(q) Temporary & Permanent Magnetic Roundels	Ref 003	One-off	£15.00	£15.00
(r) Additional stick on Roundels	Ref 003	One-off	£10.00	£10.00

**Fees have been generally increased. Some fees are unchanged to better reflect the actual costs
*a new 5 year duration licence has been introduced.**

GAMBLING ACT 2005 – DISCRETIONARY FEES - HOMES & COMMUNITIES COMMITTEE

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

A full review of these fees has been undertaken and bench marked against other authorities. A range of increases are proposed.

(Charges are inclusive of VAT where applicable)

		2019/20 Charge	2020/21 Charge
BINGO	New application	£1,200.00	£1,200.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,000.00	£1,000.00
	Application to transfer licence	£120.00	£150.00
	Notification of Change	£50.00	£60.00
	Copy of Licence	£30.00	£50.00
	Annual Fee	£500.00	£520.00
ADULT GAMING CENTRE	New application	£950.00	£950.00
	Application for reinstatement of licence	£500.00	£500.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£800.00	£830.00
	Application to transfer licence	£100.00	£150.00
	Notification of Change	£50.00	£60.00
	Copy of Licence	£30.00	£50.00
ADULT GAMING CENTRE	Annual Fee	£500.00	£520.00
FAMILY ENTERTAINMENT CENTRE	New application	£950.00	£950.00
	Application for reinstatement of licence	£500.00	£500.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£800.00	£830.00
	Application to transfer licence	£80.00	£100.00
	Notification of Change	£50.00	£60.00
	Copy of Licence	£30.00	£50.00
	Annual Fee	£500.00	£530.00
BETTING PREMISES (excl. tracks)	New application	£1,000.00	£1,000.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,000.00	£1,100.00

	Application to transfer licence	£120.00	£150.00
	Notification of Change	£50.00	£60.00
	Copy of Licence	£30.00	£50.00
	Annual Fee	£500.00	£530.00
BETTING ON TRACK	New application	£950.00	£1,000.00
	Application for reinstatement of licence	£800.00	£800.00
	Application for provisional statement	£1,200.00	£1,200.00
BETTING ON TRACK	Application to convert provisional statement	£650.00	£650.00
	Application to vary licence	£1,000.00	£1,100.00
	Application to transfer licence	£120.00	£150.00
	Notification of Change	£50.00	£60.00
	Copy of Licence	£30.00	£50.00
	Annual Fee	£500.00	£530.00

GAMBLING ACT 2005 - FEES SET BY STATUTE - HOMES & COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Permit		2019/20 Charge	2020/21 Charge
Family Entertainment Centre	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Prize Gaming Permits	Transitional	£100.00	£100.00
	New	£300.00	£300.00
	Renewal	£300.00	£300.00
	Change of Name	£25.00	£25.00
	Copy Permit	£15.00	£15.00
Gaming Machines in Alcohol Licensed Premises	Notification of up to 2 machines	£50.00	£50.00
	Gaming machine permit for more than 2 – existing operator	£100.00	£100.00
	Gaming machine permit for more than 2 – new operator	£150.00	£150.00
	Variation (number of category)	£100.00	£100.00
	Transfer	£25.00	£25.00
	Annual fee	£50.00	£50.00
	Change of name	£25.00	£25.00
	Copy of permit	£15.00	£15.00
Club Gaming and Club Machine Permits	Existing Operators (transition)	£100.00	£100.00
	New Application	£200.00	£200.00
	Renewal	£200.00	£200.00
	Variation	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
Temporary use notice		£100.00	£100.00
Small society Lottery	Exempt Lotteries – Registration Fee	£40.00	£40.00
	Exempt Lotteries – Annual Fee	£20.00	£20.00

LICENSING ACT 2003 – FEES SET BY STATUTE - HOMES & COMMUNITIES COMMITTEE

(Charges below are not subject to VAT)

Type of licence	Comments	2019/20 Charge	2020/21 Charge
Premises licence – Application	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Annual Fee	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – additional fee for large events	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Full Variation	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.	Variable	Variable
Premises Licence – Minor Variation		£89.00	£89.00
Personal Licence		£37.00	£37.00
Temporary event Notice		£21.00	£21.00

There are currently no proposals by the Government to increase these fees in 2020/21

ADVERTISING RATES FOR VOICE MAGAZINE - HOMES & COMMUNITIES COMMITTEE

(Charges are inclusive of VAT)

Size	2019/20 Charge	2020/21 Charge
Full page (210mm wide x 295mm deep)	£1,335.60	£1,335.60
½ page (210mm wide x 147.5mm deep)	£801.60	£801.60
¼ page	£466.80	£466.80
Back (Full page dimensions)	£1,639.20	£1,639.20

ENVIRONMENTAL HEALTH FEES AND CHARGES - HOMES & COMMUNITIES COMMITTEE

(Charges are inclusive of VAT where applicable)

Type of licence	Relevant act or order*	Notes	Duration	2019/20 Charge	2020/21 Charge
1. Animal Boarding Establishments	Ref 004	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£200	£220
Renewal				£200	£220
2. Home Boarding	Ref 004	The fees has been amended to now charge for each application at the full price when related to a franchise	Annual	£155	£175
Renewal				£155	£175
Dog Day Care		Domestic House based Compliance & Inspection Fee	Annual	£155 £46	£165 £50
Renewal				£187	£200
3. Dangerous Wild Animals	Ref 005	The fees have been calculated on a full cost recovery basis	Annual	£200 + vet fees	£230 + vet fees
4. Dog Breeding	Ref 006	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£176	£195
Renewal				£176	£195
		Compliance & Inspection Fee		£70	£80
5. Riding Establishments	Ref 007	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£200	£210
Renewal				£200	£210
		Compliance & Inspection Fee		£92	£100
6. Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi-permanent tattooing	Ref 002	The fees have been calculated on a full cost recovery basis	Annual		

Person				£120	£125
Premises		Where the premises already hold a licence the charge is £120 per additional treatment		£115	£120
7. Massage & Special Treatment	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£175	£180
Renewal				£150	£155
No massage (just sunbeds)				£170	£170
Renewal				£125	£130
8. Lasers	Ref 008	The fees have been calculated on a full cost recovery basis	Annual		
New				£500	£525
Renewal				£180	£195
Transfer				£230	£240
9. Zoos	Ref 009	The fees have been calculated on a full cost recovery basis			
Initial Inspection			First licence valid for 4 years	£520	£550
Renewal			Renewal valid for 6 years	£380	£400
Periodic 3 year inspection				£380	£400
Transfer				£170	£200
10. Pet Shops Pet Animals Act 1951	Ref 010	The fees have been calculated on a full cost recovery basis	Annual		
Initial				£176	£190
Renewal				£176	£190
		Compliance & Inspection Fee		£70	£80
11. Re-rating of Animal licence establishment	Ref 010	New Fee	Annual	£168	£175
12. Transfer of Animal licence establishment	Ref 010	New Fee	Annual	£168	£175
13. Variation of Animal licence establishment	Ref 010	New Fee	Annual	£67	£75
14. High Hedges	Ref 011	The fees have been calculated on a full	One Off		

1st stage		cost recovery basis. Prices include VAT		£228	£240
2nd stage				£396	£400
15. Licence Application for House in Multiple Occupation Single application Multiple applications at same time Variation of licence	Ref 012	The fees have been calculated on a full cost recovery basis	One off	£700 £550 £20	£730 £550 £50
16. Scrap Metal Dealer Site Licence Collectors Licence	Ref 013	The fees have been calculated on a full cost recovery basis	Three years	£375 £150	£380 £160
17. Mobile Homes Act 2014 Application fee Plus, per additional unit Annual Fee Transfer/amendment of licence Depositing Site rules	Ref 014	To reflect the variation in the cost of processing the application depending on the size of the site. Depends on total number of pitches		£355 £8.60 £8.10 per pitch. £165 £140	£365 £9 £9 per pitch. £170 £140

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	Notes	2019/20 Charge	2020/21 Charge
Health & Purity Certificate		£35.00	£35.00
Foot & Mouth Health Certificate		£200.00	£200.00
Condemnation Certificate		£250.00	£250.00
Environmental Site Reports	Prices include VAT		
Home Buyer Version		£102.00	£120.00
Detailed version		£252.00	£360.00
Housing immigration check		£100.00	£110.00

PRIVATE WATER SUPPLIES

Activity	Notes	NSDC charge 2019-20	Proposed charge 2020-21
Risk Assessment	Guidance on fees is provided by the Drinking Water Inspectorate	Hourly rate x time spent	Hourly rate x time spent
Sampling		£50.00	£50.00
Investigation		Hourly rate + analysis costs	Hourly rate
Domestic Supplies (Reg 10)		£25.00	£25.00
Check Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs
Audit Monitoring (Commercial supplies)		£50 plus analysis costs	£50 plus analysis costs

*Relevant act/ Order References

Ref 001 - Hypnotism Act 1952

Ref 002 - Local Government (Miscellaneous Provisions) Act 1982

Ref 003 - Local Government (Miscellaneous Provisions) Act 1976

Ref 004 - Animal Boarding Establishments Act 1963

Ref 005 - Dangerous Wild Animals 1976

Ref 006 - Dog Breeding and Sale of Dogs (Welfare) Act 1999

Ref 007 - Riding Establishments Acts 1964 and amended 1970

Ref 008 - Nottinghamshire County Council Act 1985

Ref 009 - Zoos Licensing Act 1981

Ref 010 - Pet Animal Act 1951

Ref 011 - Anti Social Behaviour Act 2003

Ref 012 - Housing Act 2004

Ref 013 - Scrap Metal dealers Act 2013

DOG WARDEN - LEISURE & ENVIRONMENT COMMITTEE

(Prices are not subject to VAT)

STRAY DOGS:	Duratio n	2019/20 Charge	2020/21 Charge
This includes Government fee, Local Authority charge, and kennelling costs.	1 Day	£83.00	£83.00
	2 Days	£91.00	£91.00
	3 Days	£99.00	£99.00
	4 days	£107.00	£107.00
Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.	5 Days	£115.00	£115.00
	6 Days	£123.00	£123.00
	7 Days	£131.00	£131.00

NOTE: No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities shows that these figures are slightly above average.

TRADE WASTE CONTRACT CHARGES - LEISURE & ENVIRONMENT COMMITTEE

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

(Prices include VAT where applicable)

Trade Waste, Recycling and Garden Bins				
We have set figures for these services and have used a disposal cost estimate provided by Nottinghamshire County Council (disposal authority). They have informed us that it is a best guess and actual figures will not be available until the new year. Therefore it should be noted that the final figure could change.				
REFUSE				
Bin Size	2019/20 Collection Charge	2019/20 Disposal Charge	2020/21 Collection Charge	2020/21 Disposal Charge
140L	£2.15	£1.41	£2.21	£1.44
240L	£2.65	£2.41	£2.73	£2.47
360L	£3.25	£3.61	£3.35	£3.71
660L	£4.75	£6.63	£4.89	£6.80
1100L	£7.00	£11.04	£7.21	£11.33
Pre-Paid Sacks	£1.70	£0.60	£1.75	£0.62
Clinical	£2.10	£6.39	£2.16	£7.55
RECYCLING				
Bin Size	2019/20 Collection Charge	2019/20 Disposal Charge	2020/21 Collection Charge	2020/21 Disposal Charge
140L	£2.15	£0.33	£2.21	£0.34
240L	£2.65	£0.56	£2.73	£0.58
360L	£3.25	£0.84	£3.35	£0.87
660L	£4.75	£1.54	£4.89	£1.59
1100L	£6.95	£2.57	£7.21	£2.65
Pre-Paid Sacks	£1.70	N/A	N/A	N/A
Clinical	£2.10	N/A	N/A	N/A
Trade Waste contract charges			2019/20 Charge	2020/21 Charge
Alteration Fee			£36.00	£37.00
Lockable Bin			£36.00	£37.00
Access Fee (Maximum)			5 – 10% of total cost dependent on site	5 – 10% of total cost dependent on site
Domestic Garden Bins			2019/20 Charge	2020/21 Charge
Price per bin			£35.00	£35.00

Cost of bin for new properties		
Bin Size	2019/20 Charge	2020/21 Charge
140L	£32.00	£32.00
240L	£32.00	£32.00
360L	£48.00	£48.00
660L	£258.00	£258.00
1100L	£284.00	£284.00
Developer's delivery charge (per load)	£60.00	£60.00
Bulky Waste Charges		
	2019/20 Charge	2020/21 Charge
Domestic Bulky Waste		
First Item	£14.00	£13.00
Subsequent item	£8.00	£7.00
Electrical Items		
First Item	£14.00	£13.00
Subsequent item	£8.00	£7.00
Large Items which are not covered by the above charges	£62 per hour	£62 per hour
Commercial Fridges		
	2019/20 Charge	2020/21 Charge
Per Unit	£88.00	£90.64
Collection and Transport	£110.00	£113.30
Cleansing Services Hours		
	2019/20 Charge	2020/21 Charge
1 hour	£62.00	£64.00
1.5 hours	£93.00	£96.00
2 hours	£124.00	£128.00
3 hours	£186.00	£192.00
4 hours	£248.00	£256.00
5 hours	£310.00	£320.00
Emptying bins (cost per empty of bin)		
	2019/20 Charge	2020/21 Charge
Litter bins	£0.75	£0.80
Dog Bins	£1.90	£2.00

NOTE: The Business Manager has an element of flexibility to adjust the fees and charges to respond to customer and market demands. This is at the discretion of the Business Manager, who will be mindful that costs must be covered.

PUBLIC CONVENIENCE CHARGES - LEISURE & ENVIRONMENT COMMITTEE

Public Convenience	2019/20 Charge	2020/21 Charge
Gilstrap Centre	20p	20p

CASTLE HOUSE - CIVIC SUITE HIRE CHARGES & PARTNERS DESK CHARGES - POLICY & FINANCE COMMITTEE

(Prices are exclusive of VAT)

No Webcasting			
Room	Duration	2019/20 Charge	2020/21 Charge
G2	Hourly charge	£15.00	£15.00
G3	Hourly charge	£10.00	£15.00
Civic 1	Hourly charge	£25.00	£25.00
Civic 2	Hourly charge	£25.00	£25.00
Civic 3	Hourly charge	£15.00	£15.00
Civic 4	Hourly charge	£15.00	£15.00
Civic 1 + 2	Hourly charge	£25.00	£40.00
Civic 3 + 4	Hourly charge	£25.00	£25.00
Civic 2+3+4	Hourly charge	£25.00	£40.00
Civic 1+2+3+4	Hourly charge	£70.00	£65.00
Desk Charge	Per Desk	£4,350	£4,420

NEWARK BEACON - ECONOMIC DEVELOPMENT COMMITTEE

(Prices are inclusive of VAT)

Room	Seating Capacity	Duration	2019/20 Charge	2020/21 Charge
Cafferata Suite	Max capacity 70 (theatre style)	Full Day	£258.00	£258.00
		Half Day	£159.60	£159.60
		Hourly rate	£43.20	£43.20
Trent Suite	Max Capacity 10	Full Day	£86.40	£85.40
		Half Day	£67.20	£67.20
		Hourly rate	£19.20	£19.20

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Corporate Management Team, with final approval by the Section 151 Officer

NON PAYMENT OF COUNCIL TAX/NNDR - POLICY & FINANCE COMMITTEE

Council Tax	2019/20 Charge	2020/21 Charge
Summons	£80	£80
Liability Order	With summons	With summons

National Non-Domestic Rates (NNDR) (Business Rates)	2019/20 Charge	2020/21 Charge
Summons	£100	£100
Liability Order	With summons	With Summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

TEMPORARY ACCOMMODATION - HOMES & COMMUNITIES COMMITTEE

Seven Hills, Newark and Wellow Green, Ollerton	2019/20 Charge	2020/21 Charge
Hostel Service Charge	£30.49 per week	£31.31 per week
Hostel Support Charge (non-Housing Benefit (HB))	£4.18 per week	£4.29 per week

PRIVATE SECTOR CARELINE SERVICE - HOMES & COMMUNITIES COMMITTEE

Product	2019/20 Charge	2020/21 Charge
Lifeline - Provision of a dispersed alarm, pendant. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call	£4.02 per week	£4.25 per week
Lifeline installation fee		£25.00 one-off
Keysafe		£40.00 one-off

Product	2019/20 Charge	2020/21 Charge
Safer Homes package - Provision of a dispersed alarm, pendant, smoke detector, carbon monoxide (CO) monitor and keysafe. - 24 hours a day 365 days a year monitoring of lifeline. - Provision of advice and or contact of next of kin or emergency service if required on receipt of call		£5.50 per week
Safer Homes package installation fee		£35.00 one-off

Product	2019/20 Charge	2020/21 Charge
Sensor monitoring To receive this service tenants must also subscribe to the lifeline service. The sensors available are: <ul style="list-style-type: none"> i. Additional sensor ii. Smoke alarms iii. Carbon monoxide alarms iv. Flood alerts v. Bed sensors vi. Panic alarms vii. Fall detectors 	£2.25 per sensor, per week	£2.50 for two to five sensors, per week
Sensor monitoring installation fee: existing customers		£0.00
Sensor monitoring installation fee: new customers		£35.00 one-off

Product	2019/20 Charge	2020/21 Charge
Welfare calls To receive this service tenants must also subscribe to the lifeline service. <ul style="list-style-type: none"> - 5 x 5 minute calls per week made to the customer on agreed days between the hours of 6am and 8pm within a mutually agreed 1 hour time slot. - Ensure the welfare of the customer, provide advice and or contact of next of kin or emergency service if required. 	£15 - £19 per week	£4.25 per week

GENERAL STATISTICS

2020/21

SUMMARY OF RESERVE BALANCES

General Fund Revenue Reserves	Reason for reserve	Balance as at 31 March 2019	Balance as at 01 April 2019	Estimated Balance as at 31 March 2020	Estimated Balance as at 31 March 2021
Council Funds:					
Investment Realisation Fund	A buffer from potential future losses on external investments	(91,890)	(91,890)	0	0
Election Expenses Fund		(150,325)	(150,325)	(150,325)	(150,325)
Insurance Fund		(336,632)	(336,632)	(276,632)	(276,632)
Repairs And Renewals Fund	To pay for future repairs, maintenance and renewals of property and equipment	(2,380,228)	(2,380,228)	(1,920,400)	(1,920,400)
Building Control Surplus	Statutory building control reserve	(15,233)	(15,233)	(19,943)	0
Museum Purchases Fund	Partly a bequest from the Nicholson estate	(11,414)	(11,414)	(11,414)	(11,414)
Training Provision	To pay for additional training needs and apprentice costs	(152,182)	(127,132)	(127,132)	(61,763)
Restructuring And Pay		(100,000)	(100,000)	(11,181)	(11,181)
Court Costs	To pay for unplanned court costs	(59,769)	(59,769)	(58,959)	(58,959)
Change Management Fund	To enable and facilitate the changing working environment	(12,746,500)	(13,536,580)	(5,515,006)	(6,385,502)
Enforcement Reserve	Provides additional funding for enforcement-related activities	(95,000)	(95,000)	(48,000)	(48,000)
Flooding Defence Reserve	To mitigate the impact of flooding	(250,000)	(250,000)	(220,000)	(220,000)
Emergency Planning Reserve	To replenish the emergency planning store's stock (of, for example, aqua-sacs)	(50,000)	(50,000)	(40,000)	(40,000)
Planning Costs Fund	To pay for unplanned planning enquiries or appeals	(201,140)	(201,140)	(201,140)	(201,140)
Development Company	To pay for equity funding needed to set up Arkwood Developments Ltd	(4,000,000)	(4,000,000)	0	0
Growth And Prosperity Fund	Think BIG (Business Investment for Growth) loans to businesses in the district	(513,456)	(513,456)	(128,904)	(128,904)
Refuse Bin Purchase	If the cost of buying bins exceeds the revenue budget the service has available	(15,000)	(15,000)	(15,000)	(15,000)
Fuel And Energy Reserve		(70,142)	(70,142)	(60,642)	(60,642)
Management Carry Forward	Requests by management to transfer some of their budget into the next financial year, to spend in the next financial year	(343,444)	(343,444)	(40,226)	(40,226)
Unlawful Occupation Of Land	To pay for costs of resolving issues associated with land unlawfully occupied	(9,250)	(9,250)	0	0
Fly Tipping Fund	If the cost of clearing unlawfully dumped rubbish exceeds the revenue budget the service has available	(55,000)	(55,000)	0	0
NNDR Volatility Reserve	A buffer from reduced income, increased bad debts and/or increased refunds when the business rate system changes	0	(793,348)	(793,348)	(793,348)
Community Initiative Fund		0	(200,000)	(200,000)	(200,000)
MTFP Reserve	To cover future years' deficits, if all other actions to cover deficits are insufficient	(1,085,000)	(1,085,000)	(630,000)	(1,990,000)
Asset Maintenance Fund	To fund works identified from asset condition surveys	0	0	(250,000)	0
Capital Project Feasibility Fund	To fund feasibility works in relation to potential capital schemes	0	0	(250,000)	(150,000)
General Fund Balance		(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
Total Council Funds		(24,231,604)	(25,989,982)	(12,468,252)	(14,263,436)
Grants:					
Homelessness Fund	To pay for relevant costs from the government's homelessness-related grants	(455,881)	(455,881)	(576,018)	(576,018)
Revenue Grants Unapplied	Revenue grants which have not yet been used where the grant providers do not require the grants to be repaid if unused	(292,109)	(292,109)	(217,244)	(217,244)
Community Safety Fund	To pay for costs of Bassetlaw, Newark and Sherwood Community Safety Partnership (BNSCSP)	(193,807)	(193,807)	(22,525)	(22,525)
Energy & Home Support Reserve	To assist vulnerable residents with heating/boiler issues	(121,580)	(97,010)	(103,171)	(77,805)
Warm Homes on Prescription	Grant to spend on schemes which reduce fuel poverty (for people who cannot afford costs of keeping warm given their incomes)	(55,000)	(13,930)	0	0
Welfare Reform Reserve		(25,774)	(25,774)	(25,774)	(25,774)
Total Grants		(1,144,151)	(1,078,511)	(944,733)	(919,367)
Total General Fund Revenue Reserves		(25,375,754)	(27,068,492)	(13,412,984)	(15,182,802)

General Fund Capital Reserves	Reason for reserve	Balance as at 31 March 2019	Balance as at 01 April 2019	Estimated Balance as at 31 March 2020	Estimated Balance as at 31 March 2021
Capital Financing Provision	Resources such as New Homes Bonus (NHB) grant to pay for capital spend	(1,111,072)	(1,901,152)	(1,083,502)	(63,412)
Capital Receipts	Receipts from selling General Fund (GF) assets to pay for capital spend	(2,038,692)	(2,038,692)	(957,709)	(233,999)
Grants & Contributions Unapplied	Capital funding received which does not yet need to be spent	(6,759,307)	(6,759,307)	(7,959,307)	(8,559,307)
Total General Fund Capital Reserves		(9,909,071)	(10,699,151)	(10,000,518)	(8,856,718)

Ring-Fenced Reserves	Reason for reserve	Balance as at 31 March 2019	Balance as at 01 April 2019	Estimated Balance as at 31 March 2020	Estimated Balance as at 31 March 2021
Mansfield Crematorium	Statutory, because council is part of Mansfield and District Crematorium	(139,446)	(139,446)	(139,446)	(139,446)
Total Ring-Fenced Reserves		(139,446)	(139,446)	(139,446)	(139,446)

Total Reserves		(35,424,272)	(37,907,090)	(23,552,948)	(24,178,966)
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INTRODUCTION

REVIEW OF 2019/2020

The Staffing Establishment Report for 2019/2020 produced early in 2019 predicted an increase of 1 full-time equivalents (FTEs) to an establishment of 354.09 FTEs at 31st March 2020. In the current review staffing levels are estimated to be 535.28 FTEs as at 31st March 2020.

Please note: that figures may show a difference of 0.01 as a result of excel rounding.

2019/2020		2020/2021			
SERVICE AREA	Actual Employee Establishment at 31.03.19	SERVICE AREA	Planned Employee Establishment at 31.03.20	Planned Variations	Anticipated Employee Establishment at 31.03.21
Chief Executive's	1.00	Chief Executive's	1.00	0.00	1.00
Resources and Deputy Chief Executive	75.00	Resources and Deputy Chief Executive	88.68	2.03	90.71
Communities & Environment	149.56	Communities & Environment	151.16	13.00	164.15
Governance and Organisational Development	63.17	Governance and Organisational Development	59.46	1.00	60.46
Growth and Regeneration	64.37	Growth and Regeneration	66.86	-0.20	66.66
		Newark and Sherwood Homes Staff due to TUPE transfer in on 01.02.20	168.12		168.12
TOTAL	353.10		535.28	15.83	551.10
Joint Negotiating Committee	15.00		19.00	1.00	20.00
Grades NS 11-17	76.44		85.45	-1.00	84.45
Grades NS 9 -10	41.78		43.42	2.80	46.22
Below Grade NS 9	219.88		219.28	13.03	232.31
TUPE IN STAFF			168.12		168.12
TOTAL	353.10		535.27	15.83	551.10

Who's Who 2020/21

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<u>Committee/Fund</u>	<u>Accountant</u>	<u>Extension</u>
REVENUE BUDGET SUMMARY	Nick Wilson or Mohammed Sarodia	5317 or 5537
ECONOMIC DEVELOPMENT COMMITTEE	Jenna Norton	5327
HOMES AND COMMUNITIES COMMITTEE	Dean Rothwell	5478
LEISURE AND ENVIRONMENT COMMITTEE	Tara Beesley	5328
POLICY & FINANCE COMMITTEE	Janine Mills	
VEHICLE POOL	Tara Beesley	5328
INSURANCE	Rebecca Pitcher	5324
COLLECTION FUND	Nick Wilson or Mohammed Sarodia	5317 or 5537
LEASING	Tara Beesley	5328
RECHARGEABLE WORKS	Gayle Bester	5429
GENERAL FUND NET REVENUE ACCOUNT	Nick Wilson or Mohammed Sarodia	5317 or 5537
HOUSING REVENUE ACCOUNT	Mohammed Sarodia	5537
REPAIRS AND RENEWALS FUND	Gayle Bester	5429
CAPITAL	Jenna Norton	5327